



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, September 27, 2022

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:30PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Also present were Fire Chief Jack Sheppard, GHD Engineer Steven Pearl, and General Manager Richard Hanger. Sewer Technician Grant Weaver was absent.

B. Agenda Modification - None.

C. Public Comments - None.

D. Reports

1.1 Wastewater Report

1.2 Fire Chief Report

1.2.1 Chief and Officer Update

Fire Chief Jack Sheppard resigned and reported the Chris Appleton will serve as interim Fire Chief until January. The department will conduct an election and the FGCSO board will follow with an official appointment.

1.2.2 Call/Incident report

Fire Chief Jack Sheppard reported 10 medical calls, 10 auto aid, 1 public assist, and 2 false alarms.

1.3 District Engineer Report

1.3.1 Muni-meeting report.

GHD Engineer Steven Pearl reported agenda items included a project update for Nordic Aquafarms, site status update for the former McNamara & Peepe site, water loss audits, and workplace diversity policy.

1.3.2 Status Report – Glendale Hydraulic Systems Alternatives

GHD Engineer Steven Pearl reported the report is receiving final edits are being made and a draft report with recommendations will be available, possibly next month.

1.3.3 Anker Tank Replacement project report.

Phase 1 of the project is complete and the district is waiting for funding for phase 2.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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1.4 Safety Report –

The monthly safety talk was on hand & power tool safety. Received and filed.

1.5 General Manager Report – *None.*

1.6 Director Reports – *None.*

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, August 30, 2022.

Correspondence

3.1 Humboldt County Elections – notice of appointment in lieu of election.

Financial Reports

4.1 Interfund Transfers, \$75,280.11 (less \$35,000 – Net \$40,280.11)

4.2 Check/EFT Payments, (#6963-7057) \$75,169.29

4.3 Payroll, \$4,929.05

4.4 General Journal Entries, 559(Y/E Closing) \$22.56, 560&561 \$16,703.08

4.5 Reimbursements, Mileage \$691.25, Office \$99.00, Sewer Repair \$423.29

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 Sanitary System Force Main Maintenance Project. Action.

GHD Engineer Steven Pearl and General Manager Richard Hanger presented the staff report. Estimated costs, methods, risk factors, and availability of the contractor were reviewed.

Director Richard Grissom moved to approve an agreement with SFE Global. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

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G. Public Hearings

6.1

Closed Session

7.1 None.

H. Future Agenda Items

8.1 Draft Management Discussion and Analysis for F/Y 2023. October.

I. Adjournment/Announcements

9.1 Next regular meeting, October 25, 2022.

The meeting adjourned at 8:07 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
CCCU fund transfer
Initialed disbursement register