

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

November 13, 2018
Fieldbrook Fire Hall, 7:30 PM
AGENDA

1. Roll Call

President Roy Sheppard called the meeting to order at 7:30 PM. Board members present were, Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick and Director Janet Miller. Fire Chief Jack Sheppard, Sewer Technician Grant Weaver (joined the meeting at 7:45 PM), District Engineer Rebecca Crow, GHD Engineer Alex Crowe and General Manager Richard Hanger were present. Also present, were seven community members from the Glendale area.

2. Agenda Modifications

3. Public Comments

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Sewer Report

4.1.1 – Monthly report

Sewer Technician Grant Weaver provided a brief report. The Cummings Road manhole will be resealed the following week.

4.2 Safety Report *Received and filed.*

4.3 Fire Chief Report

4.3.1 – Call/incident report.

Fire Chief Jack Sheppard reported the grant application to Coast Central Credit Union has been approved. The proceeds will go toward the communication upgrade project.

4.4 District Engineer Report –

4.4.1 – *No additional report.*

4.5 General Manager Report

4.5.1 – *No additional report.*

4.6 Reports by members of the Board.

4.6.1 – *No additional report.*

5. Consent Agenda

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, October 23, 2018.

5.2 Correspondence/Information Items

5.2.1 –

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$33,449.98

5.3.2 Checks (5637-5659) \$33,291.76

5.3.3 Payroll \$2,651.94

5.3.4 General Journal Entries 387-389

5.3.5 Related Party Transaction – Central Ave Service Center \$494.27 – Truck Batteries

Director Richard Grissom moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.

6. Action/Discussion Items

6.1 – Public Hearing – Sewer rates. Action.

President Roy Sheppard opened the public hearing at 7:40 PM. General Manager Richard Hanger provided the staff report. The staff report included activities related to the sewer rate study beginning in March of 2018 and culminating in this rate protest hearing. At the beginning of the meeting two (2) letters of protest have been received. President Roy Sheppard moved the hearing to public comments. During the public comment period an additional letter of protest was

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both received and withdrawn. The public comment period was closed at 8:30 PM. The item was returned to the board for consideration.

Director Jason Garlic moved to find, based upon public testimony and evidence received in the staff report that the number of protest votes received were insufficient to halt the implementation of the proposed sewer rates. Director Janet Miller seconded the motion and the motion carried on a roll call vote. Aye, Sheppard, Kilian, Grissom, Garlick, & Miller. Nay – 0. Abstain/Absent – 0.

6.2 – Public Hearing - Establishing sewer rates – Resolution #2018-07. Action.
President Roy Sheppard opened the public hearing at 8:35 PM. General Manager Richard Hanger provided the staff report. There were no public comments and the public comment period was closed at 8:38 PM. The item was returned to the board for consideration.

Director Richard moved to approve Resolution #2018-07, establishing sewer rates as presented. Director Janet Miller seconded the motion and the motion carried on a roll call vote. Aye, Sheppard, Kilian, Grissom, Garlick, & Miller. Nay – 0. Abstain/Absent – 0.

6.3 – Establish monthly water readings. Action.

Director Jason Garlick moved to adopt monthly water meter readings as presented in the staff report. Director Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.

7. Future Agenda Items

- 7.1 – Organizational meeting, December 18, 2018.
- 7.2 – FY 2018 Audit Presentation, December 18, 2018.
- 7.3 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

- 9.1 - Next regular meeting December 18, 2018

Meeting adjourned at 8:50 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
*CCCU fund transfer
Initialed disbursement register*