



**Notice is hereby given that the
Board of Directors
REGULAR MEETING
Will be held at:
Fieldbrook Fire Hall
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, July 28, 2026

7:30 PM Regular Meeting
AGENDA

A. Call to Order & Roll Call

The Presiding Officer will call the meeting to order. The Clerk will conduct roll call to confirm the presence of a quorum.

B. Agenda Modifications

The Board may modify the order or content of the agenda as presented.

C. Public Comments

Members of the public may address the Board on any item on the agenda before or during its consideration, or on non-agenda items within the Board's jurisdiction. No action will be taken on non-agenda items.

D. Reports

D.1 Fire Chief Report

- D.1.1 Call / Incident Summary
- D.1.2 Training and Safety Report

D.2 District Engineer Report

- D.2.1 Construction / Project Update

D.3 General Manager Report

D.4 Director Reports

E. Consent Agenda

Items under the Consent Agenda may be approved by a single motion unless a board member or member of the public request's separate consideration.

- E.1 Minutes – Regular Board Meeting, June 30, 2026
- E.2 Correspondence –

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS D Board of Directors have the right to have the decision reviewed by a State Court.

Tuesday, July 28, 2026

Board of Directors Regular Meeting

- E.3 Financial Reports
- E.3.1 Interfund Transfers — \$114,575.61.
- E.3.2 Payments — Checks (#8249-8266) \$105,686.03; EFT \$7,487.36.
- E.3.3 Payroll — \$2,392.20
- E.3.4 General Journal Entries — Pending Close
- E.3.5 Mileage — \$161.88
- E.3.6 CCCU Visa Transactions - \$130.00

F. Business Items — Action / Information

- F.1 Draft Rate Study. Discussion.
- F.2 Board Remuneration. Action.
- F.3 Biennial Notice for Conflict of Interest.

G. Public Hearings

- None

H. Closed Session

- H.1 None

I. Future Agenda Items

- I.1 Final Budget Adjustments 2026.
- I.2 Public Hearing, Final Budget Adoption 2027.
- I.3 Board Remuneration. July.

J. Adjournment & Announcements

- J.1 Next Regular Meeting — August 25, 2026

**Notice is hereby given that the
Board of Directors
REGULAR MEETING
Will be held at:
Fieldbrook Fire Hall
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, June 30, 2026

7:30 PM Regular Meeting
MINUTES

A. Call to Order & Roll Call

President Roy Sheppard called the meeting to order at 7:31 PM. Present at the meeting were Vice-President Starr Kilian, Directors Richard Grissom and Director Janet Miller. Director Jason Garlick was absent. Also in attendance were General Manager Richard Hanger and District Engineer Steven Pearl.

B. Agenda Modifications

None.

C. Public Comments

None.

D. Reports

D.1 Fire Chief Report

- D.1.1 Call / Incident Summary
Fire Chief Richard Grissom reported 15 calls – 5 medical, 3 fire, 1 traffic collision, 5 mutual aid, and 1 other.
- D.1.2 Training and Safety Report.

D.2 District Engineer Report

- D.2.1 Construction / Project Update
District Engineer Steven Pearl reported that final NCRP grant reports, and final reimbursement request has been submitted.
- D.2.2 Rate Study Update
Brief discussion item F.1.

D.3 General Manager Report

None.

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Tuesday, June 30, 2026

Board of Directors Regular Meeting

D.4 Director Reports

None.

E. Consent Agenda

Items under the Consent Agenda may be approved by a single motion. A board member or a member of the public may request separate consideration of an individual item.

- E.1 Minutes – Regular Board Meeting, May 26, 2026
- E.2 Correspondence –
- E.3 Financial Reports
- E.3.1 Interfund Transfers — \$118,586.50.
- E.3.2 Payments — Checks (#8231-8248) \$111,700.56; EFT \$6,645.94.
- E.3.3 Payroll — \$2,392.20
- E.3.4 General Journal Entries — \$16,520.00,
- E.3.5 Mileage — \$126.15
- E.3.6 CCCU Visa Transactions - \$120.00
- E.3.7 Related Party Transactions, Central Avenue Service, \$566.04E.3.5

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Grissom, and Miller voting aye. Director Jason Garlick was absent.

F. Business Items — Action / Information

- F.1 Draft Rate Study. Discussion.

Discussion to consider a bifurcated rates for residential and commercial customers.

Residential, zero increase in the base rate for 2027 and a 5% increase in each of the four succeeding years. Residential consumption would be 5% in 2027 and 5% in each of the succeeding years.

Commercial base rate increases 10% in the base rate for 2027 and in each of the four succeeding years. Consumption rates to match the City of Arcata for 2027 (14.59 per HCF) and increase 5% in each of the four succeeding years.

G. Public Hearings

- G.1 Budget Adoption 2027. Action.

President Sheppard opened the public hearing for the 2027 budget adoption. No members of the public were present, and the public hearing was closed. The item was returned to the board for consideration.

Director Richard Grissom moved to approve the 2027 budget as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Grissom, and Miller voting aye. Director Jason Garlick was absent.

H. Closed Session

- H.1 None

I. Future Agenda Items

- I.1 Biennial Notice for Conflict of Interest. July.
- I.2 Final Budget Adjustments 2026. July.
- I.3 Board Remuneration. July.

J. Adjournment & Announcements

- J.1 Next Regular Meeting — August 25, 2026

*The meeting adjourned at 8:01 PM.
Respectfully submitted,*

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

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**REGULAR MEETING OF THE
BOARD OF DIRECTORS**

July 28, 2026

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$ 104,575.61
To: Water Checking \$ 104,575.61

7/28/2026	Amount
Check Register	\$ 113,173.39
#8249-8266	\$ 105,686.03
ACH - Epay	\$ 7,487.36
Other Deposit	
Transfer Totals	\$(104,575.61)
Anker Tank Project	\$ 5,111.60
Fire	\$ 24,631.69
Sewer	\$ 12,370.81
Water	\$ 72,461.51
Reduce Water Transfer	\$ (10,000.00)
Gross Pay	\$ 2,392.20
<Net Pay>	\$ (1,705.08)
Empr. Taxes	\$ 183.01
Adjustments	
Reconciliation	\$ 532.09
	\$ -
	\$ -
Reconciliation	\$(103,173.39)
Balance	\$ 0.00

Fieldbrook Glendale Community Services District Interfund Activity Report

As of July 28, 2026

Type	Date	Num	Source Name	Account	Class	Amount	Balance
Anker Tank Replacement							5,111.60
Total Anker Tank Replacement							5,111.60
Interfund Expenses/Fire							1,140.74
Bill	07/01/2026	79895	SDRMA	5150.02 · Liability Insurance (Liability Ins...	Fire Department	5,256.99	6,397.73
Bill	07/01/2026	79895	SDRMA	5150.03 · Vehicle Insurance (Vehicle Ins...	Fire Department	10,142.50	16,540.23
Bill	07/01/2026	80348	SDRMA	5150.01 · Workers' Compensaton (Work...	Fire Department	5,661.55	22,201.78
Bill	07/01/2026	806.55	Emergency Medical Prod...	5390.02 · Office Software (Software licen...	Fire Department	806.55	23,008.33
Bill	07/01/2026	14115	Infinite Consulting Services	5390.02 · Office Software (Software licen...	Fire Department	250.00	23,258.33
Bill	07/01/2026	8846-2648430	Air Med Care Network	5150.05 · Air Med Care (Air Med Care In...	Fire Department	1,050.00	24,308.33
Bill	07/11/2026	July 2026	Starlink	5345 · Internet Service (Internet Service)	Fire Department	90.00	24,398.33
Bill	07/20/2026	P1-117328918	Intuit Quick Books	5390.02 · Office Software (Software licen...	Fire Department	2.00	24,400.33
Bill	07/24/2026	July 2026	Richard A. Hanger	5366 · Mileage & Travel (Mileage & Travel)	Fire Department	9.68	24,410.01
Bill	07/24/2026	July 2026	Rich Grissom	5075 · Chief Expenses - Fire (Chief Expe...	Fire Department	50.00	24,460.01
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Fire Department	159.48	24,619.49
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Fire Department	0.00	24,619.49
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Fire Department	9.89	24,629.38
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Fire Department	2.31	24,631.69
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Fire Department	0.00	24,631.69
Total Interfund Expenses/Fire						23,490.95	24,631.69
Interfund Expenses/Sewer							7,636.16
Bill	07/01/2026	79895	SDRMA	5150.02 · Liability Insurance (Liability Ins...	Enterprise:Sewer Departm...	3,140.83	10,776.99
Bill	07/01/2026	80348	SDRMA	5150.01 · Workers' Compensaton (Work...	Enterprise:Sewer Departm...	167.95	10,944.94
Bill	07/01/2026	14115	Infinite Consulting Services	5390.02 · Office Software (Software licen...	Enterprise:Sewer Departm...	125.00	11,069.94
Bill	07/11/2026	July 2026	Starlink	5345 · Internet Service (Internet Service)	Enterprise:Sewer Departm...	20.00	11,089.94
Bill	07/20/2026	P1-117328918	Intuit Quick Books	5390.02 · Office Software (Software licen...	Enterprise:Sewer Departm...	3.00	11,092.94
Bill	07/24/2026	July 2026	Richard A. Hanger	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:Sewer Departm...	76.10	11,169.04
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Sewer Departm...	1,116.36	12,285.40
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Sewer Departm...	0.00	12,285.40
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Sewer Departm...	69.22	12,354.62
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Sewer Departm...	16.19	12,370.81
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Sewer Departm...	0.00	12,370.81
Total Interfund Expenses/Sewer						4,734.65	12,370.81
Interfund Expenses/Water							50,077.74
Bill	07/01/2026	79895	SDRMA	5150.02 · Liability Insurance (Liability Ins...	Enterprise:Water Departm...	5,761.56	55,839.30
Bill	07/01/2026	80348	SDRMA	5150.01 · Workers' Compensaton (Work...	Enterprise:Water Departm...	237.39	56,076.69
Bill	07/01/2026	14115	Infinite Consulting Services	5390.02 · Office Software (Software licen...	Enterprise:Water Departm...	125.00	56,201.69
Bill	07/11/2026	July 2026	Starlink	5345 · Internet Service (Internet Service)	Enterprise:Water Departm...	20.00	56,221.69
Bill	07/20/2026	P1-117328918	Intuit Quick Books	5390.02 · Office Software (Software licen...	Enterprise:Water Departm...	2.00	56,223.69
Bill	07/24/2026	14-089-826	CA I Bank	5650 · Interest Expense	Enterprise:Water Departm...	2,155.31	58,379.00
Bill	07/24/2026	14-089-826	CA I Bank	2095 · C/P Note Payable IBANK (C/P No...	Enterprise:Water Departm...	12,216.12	70,595.12
Bill	07/24/2026	14-089-826	CA I Bank	5700.01 · Loan Fee (Loan Fee I-Bank)	Enterprise:Water Departm...	338.53	70,933.65
Bill	07/24/2026	July 2026	Richard A. Hanger	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:Water Departm...	76.10	71,009.75
Bill	07/24/2026	July 2026	Janet Miller	5070 · Directors' Fees - Water (Directors'...	Enterprise:Water Departm...	50.00	71,059.75
Bill	07/24/2026	July 2026	Jason Garlick	5070 · Directors' Fees - Water (Directors'...	Enterprise:Water Departm...	50.00	71,109.75
Bill	07/24/2026	July 2026	Rich Grissom	5070 · Directors' Fees - Water (Directors'...	Enterprise:Water Departm...	50.00	71,159.75
Bill	07/24/2026	July 2026	Roy Sheppard	5070 · Directors' Fees - Water (Directors'...	Enterprise:Water Departm...	50.00	71,209.75
Bill	07/24/2026	July 2026	Starr Kilian	5070 · Directors' Fees - Water (Directors'...	Enterprise:Water Departm...	50.00	71,259.75
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Water Departm...	1,116.36	72,376.11
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Water Departm...	0.00	72,376.11
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Water Departm...	69.21	72,445.32
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Water Departm...	16.19	72,461.51
Paycheck	07/24/2026	8266	Richard A Hanger	6560 · Payroll Expenses	Enterprise:Water Departm...	0.00	72,461.51
Total Interfund Expenses/Water						22,383.77	72,461.51
TOTAL						50,609.37	114,575.61

Fieldbrook Glendale Community Services District
Check Register for this Month
July 1 - 28, 2026

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Bill Pmt -Check	07/02/2026	8249	SDRMA	-30,368.77
Bill Pmt -Check	07/02/2026	8250	Emergency Medical Pr...	-806.55
Bill Pmt -Check	07/02/2026	8251	Standing Wave Engin...	-2,582.52
Bill Pmt -Check	07/24/2026	8252	Air Med Care Network	-1,050.00
Bill Pmt -Check	07/24/2026	8253	CA I Bank	-14,709.96
Bill Pmt -Check	07/24/2026	8254	Christopher Edgar	-143.52
Bill Pmt -Check	07/24/2026	8255	City of Blue Lake	-1,000.00
Bill Pmt -Check	07/24/2026	8256	Fieldbrook Volunteer ...	-600.00
Bill Pmt -Check	07/24/2026	8257	Humboldt Bay M&O	-33,765.61
Bill Pmt -Check	07/24/2026	8258	Humboldt Bay Municip...	-18,154.64
Bill Pmt -Check	07/24/2026	8259	North Valley Labor Co...	-337.50
Bill Pmt -Check	07/24/2026	8260	Richard A. Hanger	-161.88
Bill Pmt -Check	07/24/2026	8261	Janet Miller	-50.00
Bill Pmt -Check	07/24/2026	8262	Jason Garlick	-50.00
Bill Pmt -Check	07/24/2026	8263	Rich Grissom	-100.00
Bill Pmt -Check	07/24/2026	8264	Roy Sheppard	-50.00
Bill Pmt -Check	07/24/2026	8265	Starr Kilian	-50.00
Paycheck	07/24/2026	8266	Richard A Hanger	-1,705.08
Total 1015 · Water Dept Checking				-105,686.03
Total 1012 · General Fund Checking				-105,686.03
Total 1000 · Coast Central Credit Union				-105,686.03
TOTAL				-105,686.03

Fieldbrook Glendale Community Services District
Check Register for this Month
July 1 - 28, 2026

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Bill Pmt -Check	07/01/2026	ACH	PG&E	-73.18
Bill Pmt -Check	07/01/2026	ACH	PG&E	-1,483.55
Bill Pmt -Check	07/01/2026	ACH	PG&E	-74.05
Bill Pmt -Check	07/03/2026	ACH	RCAC	-2,191.58
Bill Pmt -Check	07/06/2026	ACH	XPress Bill Pay	-386.50
Bill Pmt -Check	07/08/2026	ACH	PG&E	-801.59
Bill Pmt -Check	07/20/2026	ACH	Valley Pacific	-643.59
Bill Pmt -Check	07/20/2026	ACH	Fieldbrook Glendale C...	-59.48
Bill Pmt -Check	07/20/2026	ACH	Intuit Quick Books	-7.00
Bill Pmt -Check	07/24/2026	ACH	Cummins Sales and S...	-1,127.76
Bill Pmt -Check	07/24/2026	ACH	Verizon	-139.08
Bill Pmt -Check	07/24/2026	ACH	Infinite Consulting Ser...	-500.00
Total 1015 · Water Dept Checking				-7,487.36
Total 1012 · General Fund Checking				-7,487.36
Total 1000 · Coast Central Credit Union				-7,487.36
TOTAL				-7,487.36

Fieldbrook Glendale Community Services District
Payroll Summary
July 1 - 28, 2026

	Richard A Hanger			TOTAL		
	Hours	Rate	Jul 1 - 28, 26	Hours	Rate	Jul 1 - 28, 26
Employee Wages, Taxes and Adjustments						
Gross Pay						
Hourly Rate	60	39.87	2,392.20	60.00		2,392.20
Hourly Sick		39.87	0.00			0.00
Total Gross Pay	60		2,392.20	60.00		2,392.20
Adjusted Gross Pay	60		2,392.20	60.00		2,392.20
Taxes Withheld						
Federal Withholding			-316.00			-316.00
Medicare Employee			-34.69			-34.69
Social Security Employee			-148.32			-148.32
CA - Withholding			-157.01			-157.01
CA - Disability Employee			-31.10			-31.10
Medicare Employee Addl Tax			0.00			0.00
Total Taxes Withheld			-687.12			-687.12
Net Pay	60		1,705.08	60.00		1,705.08
Employer Taxes and Contributions						
Medicare Company			34.69			34.69
Social Security Company			148.32			148.32
CA - Unemployment Company			0.00			0.00
CA - Employment Training Tax			0.00			0.00
Total Employer Taxes and Contributions			183.01			183.01

VISA Statement



Pay and manage your account with
Online Banking at coastccu.org or
download our **Mobile App**
(707) 445-8801

Page 1 of 3

FLDDBROOK GLENDALE
COMMUNITY SERVICES
DISTRICT

06/16/2026 - 07/15/2026

Account Number **580

Loan Type 4200

Card Ending 0559

Wherever your travel plans take you, your Coast Central Visa card gives you the spending power, security, and convenience to go farther. Book with confidence and enjoy the journey-your Coast Central Visa is ready when you are. Explore all of our reward options at coastccu.org/credit-cards!

PAYMENT INFORMATION

Payment Due Date

August 12, 2026

New Balance

\$130.00

Minimum Payment Due

\$15.00

Late payment warning: if we do not receive your minimum payment by the date listed above, you may incur a \$10.00 fee.

Minimum payment warning: if you make only the minimum payment each period, you will pay more interest and it will take longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay:

You will pay off the total balance on this statement in about:

You will end up paying an estimated total of:

Minimum payment

10 Months

\$136.00

Note: the estimated monthly payment for repayment in 36 months calculated for the current cycle is less than the minimum payment required for this billing cycle. If you would like information about credit counseling services, call (800) 388-2227.

DETACH HERE: return bottom portion of statement with payment

ACCOUNT SUMMARY

Previous Balance	\$120.00
Payments	-\$120.00
Other Credits	-\$0.00
Purchases	+\$130.00
Cash Advances	+\$0.00
Other Fees	+\$0.00
Interest	+\$0.00
New Balance as of 07/15/2026	\$130.00
Credit Limit	\$5,000.00
Available Credit	\$4,870.00
Overlimit Amount	\$0.00

REWARDS INFORMATION as of 06/30/2026

Points Earned	Points Expiring in 30 days
120	0
Points Balance	Points Expiring in 60 days
2,049	0

Track & redeem points via:

- Online/Mobile Banking, click on "Credit Card Rewards"
- coastccu.org/personal/credit-cards
- (888) 616-8381

Redeem for CASH BACK, merchandise, & more



Account Number **580

Loan Type 4200

Card Ending in *****0559

Payment Due Date: August 12, 2026

New Balance: **\$130.00**

Minimum Payment Due: **\$15.00**

Amount Enclosed: \$

FLDDBROOK GLENDALE COMMUNITY SERVICES DISTRICT
4090 OLD RAILROAD GRADE RD
MCKINLEYVILLE CA 95519-9721

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501

TRANSACTIONS

Payments, Credits and Adjustments

Date	Description	Amount
07/02/26	Payment Transfer from Share 5100	\$-120.00
Total for this period		\$-120.00

Purchases, Cash Advances and Balance Transfers

Posting Date	Transaction Date	Transaction Description	Amount
07/11/26	07/11/26	STARLINK INTERNET 310-6829683 CA	\$130.00
Total for this period			\$130.00

FEES

Date	Description	Amount
Total fees for this period		\$0.00

INTEREST CHARGED

Date	Description	Amount
Total interest charged for this period		\$0.00

TOTALS YEAR-TO-DATE

Total Fees Charged in 2026	\$0.00
Total Interest Charged in 2026	\$0.00

INTEREST CHARGE CALCULATION

	Annual Percentage Rate (APR)	Balances Subject to Interest Rate	Interest Charge
Purchases	11.450%	\$0.00	\$0.00
Cash Advances	11.450%	\$0.00	\$0.00
Balance Transfers	11.450%	\$0.00	\$0.00

Monthly Periodic Rate 0.9542%. Your Annual Percentage Rate is the annual interest rate on your account.

Attn: Fieldbrook Glendale CSD
4584 Fieldbrook Rd
McKinleyville, CA 95519

INV-DF-US-JU4RECZTDRPN71Y4X5

Invoice Date: Saturday, July 11, 2026
Payment Due Date: Saturday, July 11, 2026
Customer Account: ACC-DF-10942781-25323-43

Product Description	Qty	Amount
Hardware Rental	1	USD 0.00
Residential Max (Saturday, July 11, 2026 - Tuesday, August 11, 2026)	1	USD 130.00
Subtotal		USD 130.00
Total Tax		USD 0.00

Total Charges	USD 130.00
Payment	USD 130.00

Total Due **USD 0.00**

Please contact Customer Support if there are issues with your invoice.

If payment for services are not received by Tuesday, August 4, 2026, your service will be suspended until payment is made.

Space Exploration Technologies Corp.
1 Rocket Road
Hawthorne, California 90250



Agenda Background

Agenda Item: F.2

Agenda Title: Board Remuneration 2027.

Meeting Date: 07/28/2026

Presented by: Richard Hanger

Type of Item: ☒ Action ☒ Discussion ☐ Information

Type of Action Required: ☐ No Action ☒ Voice Vote ☐ Roll Call Vote

Background:

Resolution #2006-05 addresses board remuneration and expenditure reimbursement procedures. Item three reads:

3.) Members of the Board of Directors shall receive a monthly “Director’s Fee”, the amount of which shall be established annually by the Board at its regular meeting in July.

Board members currently receive an annual director’s fee of \$599.00, paid in monthly installments of \$50.00, the exception is December in which the amount of \$49.00 is paid.

Recommendation:

Discuss and set the director’s fee for FY 2027.

Resolution # 2006 - 05

Fieldbrook Glendale Community Services District
4584 Fieldbrook Road, Fieldbrook CA 95519

Board Remuneration and Expenditure Reimbursement

WHEREAS, Senate Bill 135, Part 2. Internal Organization, Chapter 3. Board of Directors, Section 61047, Subsection (a) through (e), authorizes the board, by resolution, to provide each of its members compensation, and

WHEREAS, the Fieldbrook Glendale Community Services District shall adhere to Government Code Sections 53232 through 53232.4 when dealing with issues of director/employee remuneration and reimbursement, and

WHEREAS, this policy applies to all employees and members of the Board of Directors, and its provisions regarding expense reimbursement are intended to result in no personal gain or loss to an employee or director.

NOW THEREFORE, BE IT RESOLVED, that the Fieldbrook Glendale Community Services District directs that,

(1) Whenever District employees or directors desire to be reimbursed for out-of-pocket expenses for item(s) or service(s) appropriately relating to District business, they shall submit their requests, including an explanation of the expense, and receipts evidencing each expense to the General Manager.

(2) Reimbursement requests by the General Manager will be reviewed and approved by the Board of Directors.

(3) Members of the Board of Directors shall receive a monthly "Director's Fee," the amount of which shall be established annually by the Board at its regular meeting in July.

(4) Subject to the Fieldbrook Glendale Community Services District enabling code, a district director may be compensated for attending the following:

- a) A meeting of the legislative body;
- b) A meeting of an advisory body; or
- c) A conference or organized educational activity conducted in compliance with Government Code Section 54952.2(c), including but not limited to ethics training required by Government Code Section 53234.

(5) District employees and directors are eligible to receive reimbursements for travel, meals, lodging, and other reasonable and necessary expenses for attending the above occurrences on behalf of the District. Reimbursement rates shall coincide with rates set by Internal Revenue Service Publication 463 or its successor publication(s).

(6) Any and all expenses that do not fall within the adopted reimbursement policy or the IRS reimbursable rates are required to be approved by the Board of Directors in a public meeting prior to the expenses(s) being incurred.

(7) Expenses that do not adhere to the adopted reimbursement policy or the IRS reimbursable rates, and that do not receive prior approval from the Board of Directors in a public meeting prior to the expense being incurred, shall not be eligible for reimbursement.

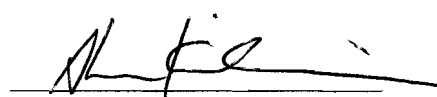
(8) If lodging is in connection with the above or other prior approved event, such lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor. If the published group rate is unavailable, directors shall be reimbursed for comparable lodging at government or IRS rates.

(9) Expenses without receipts shall not be reimbursed.

(10) It is against the law to falsify expense reports. Penalties for misuse of public resources or violation of this policy may include, but are not limited to, the following:

- a) The loss of reimbursement privileges;
- b) Restitution to the local agency;
- c) Civil penalties for misuse of public resources pursuant to Government Code Section 8314; and
- d) Prosecution for misuse of public resources, pursuant to Section 424 of the Penal Code, penalties for which include 2, 3 or 4 years in prison.


James Crowell
President


Starr Kilian
Director

Ayes 4 No 0 Abstain 0 Absent 1

PASSED AND ADOPTED, by the Board of Directors of the Fieldbrook Glendale Community Services District, Humboldt County, State of California on February 28, 2006.



Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:

Conflict of Interest Code

Appendix

Designated Employees

- I. Persons of the following positions are designated employees and must disclose financial interests in all categories.
 - A. Directors of the Community Services District
- II. Persons occupying the following positions are designated employees and must disclose financial interests defined in Category 2 and 3.
 - A. Fire Chief
 - B. General Manager
 - C. District Engineer

Disclosure Categories

CATEGORY # 1

- A. Interests in real property which is located in whole or in part either:
 - 1. Within the boundaries of the district, or
 - 2. Within two (2) miles of the boundaries of the district, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property, if the fair market value of the interest is greater than \$1,000.

(Interest in real property of an individual include a business entity's share of interest in real property of any business entity or trust in which the designated employee or his or her spouse own, directly, indirectly, or beneficially, a ten percent interest or greater.)
- B. Investments in or income from business entities which are contractors or sub-contractors which are or have been within the previous two-year period engaged in the performance of building construction or design within the district.
- C. Investments in or income from persons or business entities engaged in the acquisition or disposal of real property within the jurisdiction of the district.

(Investment includes any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights,



warrants, options debt instruments and any partnership interest or other ownership interest.)

(Investments of any individual include a pro-rate share of investments of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a ten percent interest or greater.)

(Investment does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency.)

(No investment or interest in real property is reportable unless its fair market value exceeds \$1,000. No source of income is reportable unless the income received by or promised to the public official aggregates \$250 in value during the preceding 12-month reporting period.)

CATEGORY # 2

A. Investments in or income from business entities which manufacture or sell supplies, parts, machinery, or equipment of the type utilized by the department for which the designated employee is in charge

B. Investments include interests described in Category # 1.

CATEGORY # 3

A. Investments in or income from business entities which are contractors or sub-contractors engaged in the performance of work of services or the type utilized by the department for which the designated employee is in charge.

B. Investments include the interests described in Category # 1.