



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, January 24, 2022

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called closed session to order at 7:00PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, and Director Jason Garlick, and Director Janet Miller. Legal counsel, Russ Gans was also present (teleconference). President Roy Sheppard called the regular board meeting to order at 7:31. All directors remained present. Also present were Fire Chief Chris Appleton, Sewer Technician Grant Weaver, District Engineer Steve Pearl, GHD, and General Manager Richard Hanger.

B. Agenda Modification –

C. Public Comments - None.

D. Reports

1.1 Wastewater Report

Sewer Technician Grant Weaver provided the staff report. The system is functioning as designed. Weir monitors have been installed at both pump stations. Butterfly and air relief valves are being installed to prepare for the pigging maintenance in February.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Chris Appleton provided the staff report. Richard Grissom has been selected as the Assistant Fire Chief. The annual awards dinner is scheduled for February 11th. There were 8 auto aide calls, 3 EMS, 2 False alarms, 5 Hazard, and 1 mutual aid calls since the last board meeting.

1.3 District Engineer Report

1.3.1 Muni-meeting report.

District Engineer Steven Pearl reported the muni-meeting topics included the Tesla battery installation, there were no earthquake reported damages, turbidity issues were present during high water flows, and wholesale contract provisions were discussed.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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1.3.2 Status Report – Wastewater Pigging Project

Moving forward and planned for February.

1.3.3 Anker Tank Replacement project report.

No report.

1.4 Safety Report – *None.*

1.5 General Manager Report – *None.*

1.6 Director Reports – *None.*

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, November 16, 2022.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$85,471.

4.2 Check/EFT Payments, (#7088-7116), \$85,394.21.

4.3 Payroll, \$4,110.06.

4.4 General Journal Entries, 576-577, \$16,703.08.

4.5 Reimbursements \$706.88, Mileage \$572.48.

Director Richard Grissom moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 Draft report Glendale Hydraulic Water Study. Discussion.

Tabled to February by order of the chair.

5.2 Financial reports and budget update. Action.

General Manager Richard Hanger provided the staff report.

Director Richard Grissom moved to receive the financial reports and approve the budget updates as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

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5.3 Receive and File audit report for fiscal year 2022. Action.

General Manager Richard Hanger reported that there were no changes from the draft report received in December.

Director Richard Grissom moved to receive the final audit report as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.4 CA I Bank, annual report. Action.

General Manager Richard Hanger provided the staff report. All provisions of the agreement with CA I Bank are being met.

Director Janet Miller moved to approve CA I Bank annual report as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.5 CPI Water Rate Adjustments. Action.

General Manager Richard Hanger provided the staff report, recommending a water rate increase of 6.45%. Wastewater rates will remain unchanged. Connection fees will have a rate increase of 6.45%. The rate increase is consistent with the annual CPI index ending December 2022.

Director Richard Grissom moved to approve the rate increases as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.6 CPI Wage Adjustments. Action.

General Manager Richard Hanger provided the staff report, recommending a wage increase of 6.45%. The wage increase is consistent with the annual CPI index ending December 2022.

Director Jason Garlick moved to approve the wage increases as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

G. Public Hearings – None.

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H. Closed Session

Conference with Legal Counsel – Existing Litigation (§ 54956.9): Closed

Time certain 7:00 PM, Edwards v. FGCSO, Case No.: CV2200214

President Roy Sheppard reported out from closed session. No action was taken.

I. Future Agenda Items

8.1 Conflict of Interest (Form 700). February.

J. Adjournment/Announcements

9.1 Next regular meeting, February 28, 2023.

The meeting adjourned at 8:16 PM.

Respectfully submitted,

Richard Hanger

Secretary to the Board

Starr Kilian

Vice-President

Attachments

CCCU fund transfer

Initialed disbursement register