



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, July 25, 2023

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:33 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Fire Chief Chris Appleton was absent. District Engineer Steven Pearl and General Manager Richard Hanger were present.

B. Agenda Modification

None.

C. Public Comments

None.

D. Reports

1.1 Wastewater Report

Wastewater technician Grant Weaver provided the staff report. He reported that ARV inspections are being scheduled for the fall. Brief discussion of a more extensive MOU with the City of Blue Lake for use of equipment for a wastewater emergency.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Chris Appleton emailed his report. There were 16 call outs last month, 4-medical, 1-mutual aid, 9-auto aid, 1-false alarm, and 1-fire.

1.3 District Engineer Report

1.3.1 Muni-meeting report.

District Engineer Steven Pearl provided the Engineer report. The Muni agenda included; a potential MOU with the Blue Lake Rancheria, the Hydro plant is temporarily offline, HBMWD annual budget, and wholesale water rate increases.

1.3.2 Anker Tank Replacement project report. No report.

1.4 Safety Report – Received and filed.

1.5 General Manager Report – No report.

1.6 Director Reports – No reports.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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MINUTES

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, June 27, 2023.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$109,850.43.

4.2 Check/EFT Payments, (#7245 -7272) \$108,367.32.

4.3 Payroll, \$3,617.15.

4.4 General Journal Entries, 592 & 593, \$1,145.09.

4.5 Reimbursements \$799.37, Mileage \$372.70

Director Richard Grissom moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 Quarterly financial reports and budget adjustments. Action.

General Manager Richard Hanger provided the staff report.

Director Jason Garlick moved to approve the quarterly financial reports and budget adjustments as presented. Staff was directed to make further adjustments as the final closing entries are made. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.2 Board remuneration. Action.

General Manager Richard Hanger provided the staff report.

Director Richard Grissom moved to leave board remuneration unchanged. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

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G. Public Hearings

6.1 *None.*

H. Closed Session

7.1 *None.*

I. Future Agenda Items

8.1 Public Hearing. Final Budget Adoption.

8.2 Engineering services for Glendale Water Upgrade.

Adjournment/Announcements

9.1 Next regular meeting, August 22, 2023.

The meeting adjourned at 7:58 PM.

Respectfully submitted,

Richard Hanger
Secretary to the Board

Starr Kilian
Vice-President

Attachments

CCCU fund transfer

Initialed disbursement register

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