



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, August 22, 2023

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:32 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Janet Miller, Director Jason Garlick and District Engineer Steven Pearl were absent. Fire Chief Chris Appleton, Wastewater Technician Grant Weaver and General Manager Richard Hanger were present. Fire Captain Greg Aslanian was present.

B. Agenda Modification – None.

C. Public Comments

Fire Captain Greg Aslanian and the board discussed renewing the fire tax assessment which will retire in 2024. An ad hoc committee will be formed to make recommendations to the board. No action was taken.

D. Reports

1.1 Wastewater Report

Wastewater Technician Grant Weaver provided the staff report. The system is properly functioning. There was a sewer upset in the line parallel to Highway 299. No spill was reported. Assistant Wastewater Technician Hal Burris continues to train and is on track to substitute for Grant.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Chris Appleton provided the staff report. A prescribed burn is being planned in the valley. A 90-acre parcel will be cleared of underbrush for fire prevention. The controlled bund is being planned in the fall. There were 4 medical calls and 4 auto aide calls.

1.3 District Engineer Report – absent.

1.3.1 Muni-meeting report.

1.3.2 Anker Tank Replacement project report.

1.4 Safety Report – received and filed.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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1.5 General Manager Report

General Manager Richard Hanger requested the board schedule a special meeting September 29th in closed session to conference with legal counsel for existing litigation, Edwards v. FGCS. President Roy Sheppard set the date as requested. Time set for 2:00 PM at the Fire Hall.

1.6 Director Reports – None.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, July 25, 2023.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$84,926.44.

4.2 Check/EFT Payments, (#7275 -7301) \$85,159.42.

4.3 Payroll, \$3,617.15.

4.4 General Journal Entries, 592-600 (yearend), \$411,691.65.

4.5 Reimbursements \$940.66, Mileage \$446.72.

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.

F. Business Items Action/Information – None.

5.1 Engineering services for Glendale Water upgrade. Action.

No action was taken.

5.2 CDF Fire Grant, 7GF23037. Action.

Director Janet Miller moved to approve CDF Fire Grant, 7GF23037 as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

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5.3 Resolution 2023-03 Approving Dept. of Forestry & Fire Protection Grant 7GF23037. Action.

Director Richard Grissom moved to approve resolution 2023-03, CDF Fire Grant, 7GF23037 as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.

G. Public Hearings

6.1 Final Budget Adoption, F/Y 2024. Action.

President Roy Sheppard opened the public hearing; General Manager Richard Hanger provided the staff report. The president called for public comments, hearing none, the public hearing was closed, and the item returned to the board for consideration.

Director Janet Miller moved to approve the final budget for fiscal year 2024 as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.

H. Closed Session – None.

7.1

I. Future Agenda Items

8.1 Draft Management Discussion & Analysis for F/Y 2023 audit.

Adjournment/Announcements

9.1 Next regular meeting, September 26, 2023.

The meeting adjourned at 8:08 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments

*CCCU fund transfer
Initialed disbursement register*

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