

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

August 27, 2019
Fieldbrook Fire Hall, 7:30 PM
MINUTES

1. Roll Call

President Roy Sheppard called the meeting to order at 7:35 PM. Board members present were, Director Richard Grissom, Director Jason Garlick and Director Janet Miller. Vice-President Starr Kilian was absent. Fire Chief Jack Sheppard, Sewer Technician Grant Weaver, District Engineer Rebecca Crow and General Manager Richard Hanger were present. Community members Floyd & Brenda Stokes, Steve Wilson, Kathryn Donahue, and Fifth District Supervisor Steve Madrone were also present.

2. Agenda Modifications None.

3. Public Comments None.

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

Sewer Technician Grant Weaver reported the collection system is functioning properly. He is working with the City of Arcata to trace an odor complaint near West End Road, Arcata. The wet well is scheduled to be wet pumped and cleaned this week.

4.2 Safety Report – *fire extinguisher needed at the wastewater collection plant.*

4.3 Fire Chief Report

4.3.1 – Call/incident report.

Fire Chief Jack Sheppard reported eight calls this month. Fire hydrant flow data has been collected. The repeater project is nearly complete and may be operational prior to our next board meeting.

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

District Engineer Rebecca Crow reviewed topics discussed at the recent Muni meeting. Topics included projects being planned or completed by HBMWD.

4.4.2 – Anker Tank – grant award(s) update – *no further update.*

4.4.3 –

4.5 General Manager Report

4.5.1 –

4.6 Reports by members of the Board.

4.6.1 –

5. Consent Agenda

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, July 23, 2019

5.2 Correspondence/Information Items

5.2.1 – Steve Wilson, re: Wastewater Fees.

5.2.2 – Humboldt County, re: Prop 172 revenue share

5.2.3 – HBMWD, re: Emergency Action Plan – Matthews Dam

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$38,881.21

5.3.2 Checks (5875-5901) \$38,593.99

5.3.3 Payroll \$2,943.04

5.3.4 General Journal Entries 414-423

5.3.5 General Manager reimbursement \$94.91 – office supplies

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Item 5.2.1 was pulled by the Chair for separate consideration.

Director Jason Garlic moved to approve the remainder of the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

Item 5.2.1 – Steve Wilson re: wastewater Fees. Mr. Wilson was present to review his summertime wastewater fees. Mr. Wilson provided a supplemental document. His primary assertion “I already pay a high rate for the water I use and do not think it is fair to be billed for water that never enters your sewer.” Mr. & Mrs. Stokes and Ms. Donahue had similar concerns. Mr. & Mrs. Stokes provided a supplemental document. Supervisor Madrone expressed support for both the community members and the board of directors. He also suggested that the district begin the process or researching a pipeline to the City of Blue Lake.

The board took no action; however, there will be a review of the December 2018 rate restructure during the winter of 2019/2020. The board will consider if the rate alternative chosen in 2018 should be continued as authorized or adjusted to respond to rate payer concerns. A winter review will allow for a Prop 218 process to occur in the spring of 2020 with subsequent implementation for the summer of 2020.

6. Action/Discussion Items

6.1 – Royal Gold Industrial Discharge Permit. Tabled from July 23rd. Action.
Item tabled per request of General Manager.

6.2 – Wastewater service agreement. Action.
Item tabled per request of General Manager.

6.3 – Public Hearing – Final Budget Adoption FY 2020. Action.
President Roy Sheppard opened the public hearing and received the staff report. General Manager Richard Hanger provided the staff report. President Sheppard opened the hearing for public comment, hearing none, the public hearing was closed and the item returned to the board for consideration.

Director Richard Grissom moved to approve the final budget for fiscal year 2020 as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

7. Future Agenda Items

7.1 – Management Discussion & Analysis – Audit. September.
7.2 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting September 24, 2019.

Meeting adjourned at 8:45 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Janet Miller
Director*

Attachments
*CCCU fund transfer
Initialed disbursement register*