

**FIELDBROOK GLENDALE  
COMMUNITY SERVICES DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 23, 2019  
Fieldbrook Fire Hall, 7:30 PM  
MINUTES

**1. Roll Call**

*President Roy Sheppard called the meeting to order at 7:35 PM. Board members present were, Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick and Director Janet Miller. Fire Chief Jack Sheppard, Sewer Technician Grant Weaver, District Engineer Rebecca Crow, GHD Engineer Alex Crowe and General Manager Richard Hanger were present.*

**2. Agenda Modifications None.**

**3. Public Comments None.**

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

**4. Reports**

4.1 Wastewater Report

4.1.1 – Monthly report

*Sewer Technician Grant Weaver reported no issues.*

4.2 Safety Report

4.3 Fire Chief Report

4.3.1 – Call/incident report.

*Fire Chief Jack Sheppard reported nine calls. Fire hydrants are being flow tested by HBMWD. The repeater project is progressing.*

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

*District Engineer Rebecca Crow reported the muni meeting discussed HBMWD budget and projects for FY 2020. Also discussed the proposed Aqua farm and wood fuel pellet proposal.*

4.4.2 – Anker Tank – grant award(s) update

*District Engineer Rebecca Crow reported the related Local Hazard Mitigation Plan is being prepared by Humboldt County for review. They have requested an extension of the filing date.*

4.5 General Manager Report

4.5.1 – None.

4.6 Reports by members of the Board.

4.6.1 – None.

**5. Consent Agenda**

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, June 25, 2019

5.2 Correspondence/Information Items

5.2.1 –

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$165,144.72

5.3.2 Checks (5844-5874) \$164,287.19

5.3.3 Payroll \$2,421.16

5.3.4 General Journal Entries 405-413

5.3.5 Warrant Request for Transfer – to Fire Fund \$25,000

***Director Janet Miller moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

**FLDDBROOK GLENDALE  
COMMUNITY SERVICES DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**6. Action/Discussion Items**

6.1 – Royal Gold Industrial Discharge Permit. Tabled from May 28<sup>th</sup>. Action.  
*Comments from the City of Arcata are being incorporated into the permit.  
Item tabled by order of the chair to the August 27, 2019 regular board meeting.*

6.2 – Resolution 2019-04, Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, and/ or design of the Glendale Sanitary Sewer Evaluation.

***Director Jason Garlick moved to approve Resolution 2019-04 as presented. Director Richard Grissom seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

6.3 – Final budget updates – 2019. Action.  
*General Manager Richard Hanger presented the final budget updates. Additional changes are pending the receipt of the final fire tax posting and an updated depreciation schedule.*

***Director Richard Grissom moved to approve the final budget updates as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

6.4 – Board Remuneration 2020. Action.

***Director Richard Grissom moved to leave board remuneration at the current annual level of \$599. Director Jason Garlick seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

**7. Future Agenda Items**

7.1 – Wastewater service agreement, City of Arcata. Date to be determined.

7.2 – *Final FY 2020 Budgets. August.*

**8. Executive Session/Closed Session**

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

**9. Adjournment/Announcements**

9.1 - Next regular meeting August 27, 2019.

*Meeting adjourned at 8:11 PM.*

*Respectfully submitted,*

\_\_\_\_\_  
*Richard Hanger  
Secretary to the Board*

\_\_\_\_\_  
*Janet Miller  
Director*

Attachments  
*CCCU fund transfer  
Initialed disbursement register*