

**FIELDBROOK GLENDALE  
COMMUNITY SERVICES DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

November 17, 2020  
Fieldbrook Fire Hall & Teleconference, 7:30 PM  
MINUTES

**1. Roll Call**

*President Roy Sheppard called the meeting to order at 7:35PM. Board members present were Vice-President Starr Kilian, Director Rich Grissom (teleconference), Director Jason Garlick (teleconference), and Director Janet Miller. Sewer Technician Grant Weaver was absent. Fire Chief Jack Sheppard, District Engineer, Hannah Gidanian (teleconference), and General Manager Richard Hanger were present.*

**2. Agenda Modifications None.**

**3. Public Comments None.**

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

**4. Reports**

4.1 Wastewater Report - *Absent*

4.1.1 – Monthly report

4.2 Safety Report – *received and filed.*

4.3 Fire Chief Report

4.3.1 – Call/incident report.

*Fire Chief Jack Sheppard reported 2 false alarms, 5 mutual aide, 2 traffic accidents, 1 medical, 1 public assist (fire hydrant damage), and 1 fire call. Two volunteers are completing driver's training. The department replaced a thermal imaging camera. The department did not receive the State Farm Grant; however, there will be another round of grant recipient's announced in January of 2021.*

4.4 District Engineer Report –

*District Engineer Hannah Gidanian reported the district's notice of interest (NOI) for a Hazard Mitigation Grant is due November 20<sup>th</sup>. The NOI will include a pump station for the Glendale area.*

4.4.1 – Muni meeting report – *no meeting.*

4.4.2 – Anker Tank – update – *no additional updates.*

4.5 General Manager Report

4.5.1 – *no additional report.*

4.6 Reports by members of the Board. – *no reports.*

**5. Consent Agenda**

The Board will approve the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, October 27, 2020.

5.2 Correspondence/Information Items

5.2.1

5.3 Financial Reports

5.3.1 Interfund Transfers \$51,842.78

5.3.2 Checks (#6277-6308) \$34,815

5.3.3 Payroll \$2,506.16

5.3.4 General Journal Entries 490

5.3.5 General Manager reimbursement \$693.60 (Printer Ink, Stamps, Zoom)

***Director Janet Miller moved to approve the consent agenda as presented. Director Starr Kilian seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

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**6. Action/Discussion Items**

6.1 – Annual wastewater dry weather flow report. Action.

*Director Janet Miller moved to approve the wastewater dry weather flow report as presented. Director Starr Kilian seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.*

6.2 – Resolution #2020-04, Authorizing HC Hazard Mitigation Program

*Director Richard Grissom moved to approve resolution #2020-04 authorizing the adoption of the Humboldt County Hazard Mitigation Program as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.*

6.3 – City of Arcata, Sewer agreement

*Director Janet Miller moved to approve the agreement with the City of Arcata for sewer treatment as presented. Director Starr Kilian seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.*

**7. Future Agenda Item's**

7.1 – Election of Officers. December

7.2 – Board Calendar 2021. December.

7.3 – Annual audit presentation, fiscal year ending June 2020. December.

**8. Executive Session/Closed Session**

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

**9. Adjournment/Announcements**

9.1 - Next regular meeting December 15, 2020.

*Meeting adjourned at 7:54 PM.*

*Respectfully submitted,*

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*Richard Hanger  
Secretary to the Board*

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*Starr Kilian  
Vice-President*

Attachments  
*CCCU fund transfer  
Initialed disbursement register*