

February 23, 2021
Fieldbrook Fire Hall & Teleconference, 7:30 PM
AGENDA

1. Roll Call

2. Agenda Modifications

3. Public Comments

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

4.1.2 – Maintenance report

4.2 Safety Report

4.3 Fire Chief Report

4.3.1 – Call/incident report.

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

4.4.2 – Anker Tank – update

4.5 General Manager Report

4.5.1 –

4.6 Reports by members of the Board.

5. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, January 26th, held on February 2, 2021.

5.2 Correspondence/Information Items

5.2.1 – Will not serve, Ethan Jacobs APN#516-011-036

5.2.2 – HBMWD, Domestic Water Use, Five-year average, Peak Use for CY2020.

5.2.3 – CalOES, Notification of Award Denial, Emergency Power Resiliency

5.3 Financial Reports

5.3.1 Interfund Transfers \$40,257.37

5.3.2 Checks (#6370-6402) \$75,285.46

5.3.3 Payroll \$2,980.52

5.3.4 General Manager reimbursement, Zoom & ATT, \$46.30

5.3.5 General Journal Entries 491-493.

6. Action/Discussion Items

6.1 – Fire Department request to purchase iPad's. Action.

6.2 – Conflict of Interest reports (Form 700). Review and File.

6.3 – Ordinance 91-1, amendment for Accessory Dwelling Units. First reading. No action.

7. Future Agenda Item's

7.1 – Purchase of Command Truck. April.

7.2 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting March 23, 2021.

January 26, 2021 (held on February 2, 2021)
Fieldbrook Fire Hall & Teleconference, 7:30 PM
MINUTES

1. **Roll Call**

The regular meeting for January 26th was moved to February 2nd due to a power outage and road closure. The meeting and change of date were properly noticed and posted.

President Roy Sheppard called the meeting to order at 7:30PM. Board members present were Vice-President Starr Kilian, Director Jason Garlick, and Director Janet Miller. Director Richard Grissom was absent. District Engineers Rebecca Crow and Hannah Gidanian were present (teleconference). Fire Chief Jack Sheppard and General Manager Richard Hanger were present.

2. **Agenda Modifications**

Action Item 6.6 and Information Item 6.7 were moved to follow Item 4.4.2.

3. **Public Comments** *None.*

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. **Reports**

4.1 Wastewater Report

4.1.1 – Monthly report – *General Manager Richard Hanger reported no issues.*

4.2 Safety Report – *None.*

4.3 Fire Chief Report

4.3.1 – Call/incident report.

Fire Chief Jack Sheppard reported two medical calls, six public assist and seven mutual aid. Six calls came in during the major storm on January 26th. Brief discussion of the possibility of purchasing a command vehicle for the department. The item will come before the board in April.

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

District Engineer Rebecca Crow reported the muni meeting discussed a Tesla program for back-up battery power, request from the Trinidad Rancheria for water service, emergency declaration at Ruth Lake-August Complex Fire (update), culvert crossing, joint emergency response, newly elected official's orientation.

4.4.2 – Anker Tank – update – *no additional update.*

4.5 General Manager Report

4.5.1 – *General Manager Richard Hanger reported our Notice of Interest for a FEMA grant for water resiliency in the Glendale area was denied.*

4.6 Reports by members of the Board. *None.*

5. **Consent Agenda**

The Board will approve the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, December 15, 2020.

5.2 Correspondence/Information Items

5.2.1 – Annual IBank Certification.

5.3 Financial Reports

5.3.1 Interfund Transfers \$107,289.95

5.3.2 Checks (#6336-6369) \$107,116.50

5.3.3 Payroll \$3,256.40

5.3.4 Bad Debt account #38003, \$1,056.23

5.3.5 General Manager reimbursement, PO Box rent & Zoom, \$208.00

Director Janet Miller moved to approve the consent agenda as presented. Vice-President Starr Kilian seconded the motion. The motion passed with Miller, Kilian, Garlick, and Sheppard voting aye. Absent Richard Grissom.

6. Action/Discussion Items

6.1 – Fire Department request to purchase SCBA refill system. Action.

Fire Chief Jack Sheppard presented the estimated purchase and installation and the funds raised to cover the purchase.

Director Jason Garlick moved to approve the purchase of the SCBA refill system as presented. Vice-President Starr Kilian seconded the motion. The motion passed with Miller, Kilian, Garlick, and Sheppard voting aye. Absent Richard Grissom.

6.2 – Fire Department surplus of thermal imaging camera. Action.

Director Jason Garlick moved to approve the surplus of the thermal imaging camera as presented. Vice-President Starr Kilian seconded the motion. The motion passed with Miller, Kilian, Garlick, and Sheppard voting aye. Absent Richard Grissom.

6.3 – Annual CPI rate adjustment. Action.

Director Janet Miller moved to approve the annual CPI rate adjustment as presented. Director Jason Garlick seconded the motion. The motion passed with Miller, Kilian, Garlick, and Sheppard voting aye. Absent Richard Grissom.

6.4 – Annual CPI wage adjustment. Action

Vice-President Starr Kilian moved to approve the annual CPI wage adjustment as presented. Director Janet Miller seconded the motion. The motion passed with Miller, Kilian, Garlick, and Sheppard voting aye. Absent Richard Grissom.

6.5 – Quarterly financial reports and budget adjustments. Action.

Director Janet Miller moved to approve quarterly financial reports and budget adjustments as presented. Vice-President Starr Kilian seconded the motion. The motion passed with Miller, Kilian, Garlick, and Sheppard voting aye. Absent Richard Grissom.

6.6 – Anker Tank Project – Phase 1b, geotechnical and final design. Action.

District Engineer Rebecca Crow presented the scope of work to complete phase 1b of the Anker Tank project.

Director Jason Garlick moved to approve the scope of work for phase 1b from GHD as presented. Director Janet Miller seconded the motion. The motion passed with Miller, Kilian, Garlick, and Sheppard voting aye. Absent Richard Grissom.

6.7 – Anker Tank Project – Subgrant agreement with Humboldt County for NCRP. Information.

District Engineer Rebecca Crow presented the completed subgrant agreement.

7. Future Agenda Item's

7.1 – Conflict of Interest reports (Form 700).

7.2 – Purchase of Fire Department Command Vehicle. April.

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting February 23, 2021.

Meeting adjourned at 8:19 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
CCCU fund transfer
Initialed disbursement register

FIELDBROOK GLENDALE COMMUNITY SERVICES DISTRICT
P.O. Box 2715 – McKinleyville, CA 95519

February 8, 2021

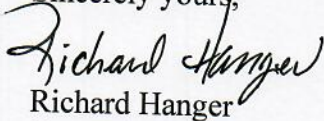
Mr. Ethan Jacobs
PO Box 2549
McKinleyville, CA 95519

Subject: APN 516-011-036-000

Dear Mr. Jacobs,

This letter is to confirm parcel APN# 516-011-036-000 is within the boundaries of the Fieldbrook Glendale Community Services District (FGCSD). The property is outside our current serviced area. It is cost prohibitive for FGCSD to provide service to this address. The Capital Improvement Plan for FGCSD does not include improvements to this area within the next ten years. The District will not serve this parcel.

Sincerely yours,



Richard Hanger
General Manager

cc: HBMWD



HUMBOLDT BAY MUNICIPAL WATER DISTRICT

828 SEVENTH STREET, PO BOX 95 • EUREKA, CALIFORNIA 95502-0095

OFFICE 707-443-5018 ESSEX 707-822-2918

FAX 707-443-5731 707-822-8245

EMAIL OFFICE@HBMWD.COM

Website: www.hbmwd.com

BOARD OF DIRECTORS

SHERI WOO, PRESIDENT

NEAL LATT, VICE-PRESIDENT

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GENERAL MANAGER

JOHN FRIEDENBACH

February 8, 2021

Rachel Hernandez, City of Arcata
Mandy Mager, City of Blue Lake
Brian Gerving, City of Eureka
Rick Hanger, Fieldbrook-Glendale CSD
TK Williams, Humboldt CSD
Chris Drop, Manila CSD
Pat Kaspari, McKinleyville CSD

Dear Municipal Customers:

The purpose of this letter is to transmit information about your domestic water use per the requirements of our Ordinance 16 contracts. The following documents are attached:

- Domestic Water Use Report for CY2020 – Presents total water use and the corresponding Average Daily Water Use for each municipality.
- Moving Five-Year Average Water Use Report for CY2020 – Presents total water use and the corresponding Moving Five-Year Average Water Use for each municipality. It will be used to allocate HBMWD's Drinking Water Treatment Facility costs for fiscal year 2021-22.
- Peak Rate Allocation by Municipality for CY2020 – Presents maximum daily water use by month for each municipality. The contract peak rates will continue to be used to allocate HBMWD's Base Water Facility costs for fiscal year 2021-22.

Information on daily water use has been sent with monthly billing statements on an ongoing basis.

Sincerely,

John Friedenbach
General Manager

Month	Domestic Water Use for CY2020 (millions of gallons)										Total
	Arcata	Blue Lake	Eureka	Fieldbrook	HBMWD	HCSD	Manila	McK CSD			
Jan-20	48.685	4.491	102.870	4.096	10.972	28.130	2.545	38.614			240.403
Feb-20	45.511	4.208	92.420	3.883	14.938	22.553	2.306	34.670			220.489
Mar-20	49.018	4.408	103.940	4.221	8.921	25.899	2.708	40.756			239.871
Apr-20	43.115	5.370	94.760	4.134	7.893	25.385	2.776	40.280			223.713
May-20	43.612	4.698	103.030	4.574	5.560	24.748	2.737	40.232			229.191
Jun-20	52.360	6.976	112.660	5.747	6.127	17.929	3.605	48.965			254.369
Jul-20	60.451	7.657	122.600	7.995	8.496	20.787	4.256	56.880			289.122
Aug-20	61.293	7.099	123.400	8.730	7.751	29.650	4.095	57.059			299.077
Sep-20	57.325	6.127	112.430	7.201	7.156	27.740	3.736	53.293			275.008
Oct-20	50.075	5.354	106.580	5.687	7.599	23.457	3.320	45.802			247.874
Nov-20	49.187	4.465	105.900	6.974	6.066	23.720	3.079	43.267			242.658
Dec-20	47.429	4.219	100.500	5.914	5.456	23.231	2.618	39.810			229.177
Total Annual Use	608.061	65.072	1281.090	69.156	96.935	293.229	37.781	539.628			2990.952
Monthly Average Use	50.672	5.423	106.758	5.763	8.078	24.436	3.148	44.969			249.246
Avg Daily Water Use (mgd)	1.666	0.178	3.510	0.189	0.270	0.803	0.104	1.478			8.194

Notes:

Blue Lake meter out for calibration/repair April - July

Average daily water use based on 365 days/year (HBMWD based on 359 days).

Fieldbrook and Blue Lake meters are unique in that Blue Lake's usage is deducted from total usage recorded on Fieldbrook's meter because the Blue Lake meter is downstream from the Fieldbrook meter. When Blue Lake's meter is out for calibration/repair or SCADA signal is out, Fieldbrook's high daily usage will be disregarded for that period and vice versa.

**Humboldt Bay Municipal Water District
Ordinance 16 - Moving Five-Year Average Water Use - CY 2020**

# of Days	2016	2017	2018	2019	2020	2016	2017	2018	2019	2020	Moving 5-Yr Avg Daily Use	
						366	363	367	364	365	MGD	%
Eureka	1382.29	1350.54	1429.23	1349.68	1281.09	3.78	3.72	3.89	3.71	3.51	3.72	45.169%
Arcata	656.91	663.07	659.07	614.84	608.06	1.79	1.83	1.80	1.69	1.67	1.75	21.292%
Blue Lake	76.36	70.60	78.28	69.28	65.07	0.21	0.19	0.21	0.19	0.18	0.20	2.391%
HCSD	332.40	324.64	334.22	335.55	293.23	0.91	0.89	0.91	0.92	0.80	0.89	10.773%
McK CSD	507.66	502.56	522.43	511.42	539.63	1.39	1.38	1.42	1.40	1.48	1.42	17.181%
FCSD	57.75	64.52	57.30	58.68	69.16	0.16	0.18	0.16	0.16	0.19	0.17	2.045%
Manila CSD	31.80	31.98	35.50	35.92	37.78	0.09	0.09	0.10	0.10	0.10	0.09	1.150%
Total Muni	3045.16	3007.90	3116.02	2975.36	2894.02	8.32	8.29	8.49	8.17	7.93	8.24	100%
HB Retail	153.81	84.06	141.11	196.19	96.94	0.42	0.23	0.39	0.54	0.27	0.39	
Total	3198.98	3091.96	3257.13	3171.55	2990.95	8.74	8.52	8.88	8.71	8.20	8.63	
Notes for 2016 water use												
McKinleyville CSD meter out of service March												
Average daily water use based on 366 days/year (HBMWD based on 370 days)												
Notes for 2017 water use												
Blue Lake meter out of service August												
Fieldbrook usage based on Blue Lake meter usage (see note re: Blue Lake meter)												
Average daily water use based on 363 days/year (HBMWD daily use based on 363 days)												
Notes for 2018 water use												
Arcata meter out of service April-May												
HCSD meter out of service January-March												
Manila CSD meter out of service November-December												
Average daily water use based on 367 days/year (HBMWD daily use based on 365 days)												
Notes for 2019 water use												
Manila CSD meter out of service January												
Average daily water use based on 364 days/year (HBMWD daily use based on 364 days)												
Notes for 2020 water use												
Blue Lake meter out for calibration/repair April - July												
Fieldbrook usage based on Blue Lake meter usage (see note re: Blue Lake meter)												
Average daily water use based on 365 days/year (HBMWD daily use based on 359 days)												

Humboldt Bay Municipal Water District
 Peak Rate Allocation by Municipality
 Maximum Daily Use in MGD by Month for the Period January 2020 - December 2020

Month	Eureka	Arcata	McKCSD	Blue Lake	FGCSD	HCSD	Manila CSD			Grand Total
							Manila Town	Sierra Pacific	Total MCSD	
Jan-20	3.707	1.828	1.697	(3)	(3)	1.027	0.091	0.003	0.094	
Feb-20	3.529	1.753	1.694	(3)	(3)	0.882	0.094	0.003	0.097	
Mar-20	3.520	1.745	1.637	0.168	0.189	0.923	0.095	0.002	0.097	
Apr-20	3.452	1.690	1.804	0.310	0.223	0.940	0.123	0.002	0.125	
May-20	5.776	1.710	1.841	(3)	(3)	0.945	0.116	0.002	0.118	
Jun-20	3.859	2.022	2.182	(3)	(3)	0.695	0.134	0.001	0.135	
Jul-20	4.549	2.189	2.459	0.324	0.305	0.823	0.146	0.004	0.150	
Aug-20	4.489	2.720	2.646	(3)	(3)	1.301	0.157	0.003	0.160	
Sep-20	4.049	2.197	2.230	0.233	0.550	1.069	0.134	0.003	0.137	
Oct-20	3.908	1.820	2.105	0.255	0.401	0.966	0.150	0.003	0.153	
Nov-20	3.803	1.838	1.978	0.189	0.241	0.888	0.128	0.003	0.131	
Dec-20	3.483	1.678	1.970	0.169	0.250	0.891	0.11	0.003	0.113	
Peak-2020	5.776	2.72	2.646	0.324	0.550	1.301	0.157	0.004	0.160	
Contract Peak Rate Allocations	7.0	3.0	2.6	0.4	0.43	2.9			0.15	

Notes:

- (1) Ordinance 16 calls for Peak Rate Allocation (PRA) calculations to be based on calendar years. Peak Rate Allocation is the maximum number of gallons per calendar day of water to which a customer is entitled by contract.
- (2) Due to a meter malfunction or communication problems, daily data was not available for each day this month.
- (3) Due to a meter malfunction or communication problems, daily data was not available at all this month.
- (4) Maximum daily peaks are not available for all of Manila CSD's water usage. Sierra Pacific is part of MCSD; however their use is not measured on the mainline meter which serves the Town. The numbers reflected in the Table for Sierra Pacific represent the Average MGD.
- (5) FGCSD and Blue Lake meter's are unique in that Blue Lake's usage is deducted from total usage recorded on FGCS meter because the Blue Lake meter is downstream from the FGCSD meter. When Blue Lake meter is out for calibration/repair or SCADA signal is out, FGCS's high daily usage will be disregarded for that period and vice versa.

GAVIN NEWSOM
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



February 4, 2021

Richard Hanger
General Manager
Fieldbrook Glendale Community Services District
P.O. Box 2715
McKinleyville, CA 95519-2715

SUBJECT: **NOTIFICATION OF AWARD DENIAL**
Fiscal Year (FY) 2020 Community Power Resiliency Allocation to Special Districts

Dear Mr. Hanger:

The California Governor's Office of Emergency Services (Cal OES) received your agency's proposal for the FY 2020 Community Power Resiliency Allocation Program Request for Proposal (RFP). Through the competitive RFP process, we received 233 proposals. Unfortunately, your proposal was not selected for funding. Your proposal score was 107.67 out of a possible 156 points. Please find enclosed a copy of the appeal guidelines and your agency's scores.

You have 15 calendar days from the date of this letter to appeal. All appeals must adhere to the procedures detailed in the appeal guidelines. Formal letters of appeal should be directed to:

Cal OES Office of Legal Affairs
3650 Schriever Avenue
Mather, California 95655
appeals@caloes.ca.gov

We encourage your agency to check the Cal OES website for future funding opportunities. Thank you for your interest in this RFP.

Sincerely,

GINA BUCCIERI-HARRINGTON
Assistant Director

Enclosure



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8513 TELEPHONE

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 23, 2021

Attention:

Christina Morrison [REDACTED]

Please confirm transfer verbally to Richard Hanger at [REDACTED] or
Via email to rhanger50@gmail.com

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

Member Number [REDACTED]

From: [REDACTED] Business Liquid Asset Account \$ 40,257.37
To: [REDACTED] Water Checking \$ 40,257.37

February Reconciliation	
Check Register	\$ 75,285.46
#6370-6402	\$ 75,285.46
Other Deposit	
	\$ -
Transfer Totals	\$ (40,257.37)
Anker Tank Project	\$ 999.75
Fire	\$ 3,041.24
Sewer	\$ 28,813.24
Water	\$ 42,403.14
Reduce Water Transf	\$ (35,000.00)
Gross Pay	\$ 2,980.52
<Net Pay>	\$ (2,248.19)
Empr. Taxes	\$ 275.71
Adjustments	
EDD	\$ (190.17)
EDD	\$ (50.18)
IRS	\$ (795.78)
	\$ -
Reconciliation	\$ (40,285.46)
Balance	\$ -

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of February 23, 2021

Type	Date	Num	Name	Account	Class	Amount	Balance
Anker Tank Replacement							999.75
Total Anker Tank Replacement							999.75
Interfund Expenses/Fire							718.22
Bill	01/27/2021	BE201...	Interfun...	5555 · Small Equipment (Small Equipment)	Fire Depart...	684.00	1,402.22
Bill	01/27/2021	421315	Interfun...	5420 · Building Maintenance (Building Mainten...	Fire Depart...	53.82	1,456.04
Bill	01/28/2021	Jan 20...	Interfun...	5335 · Water (Water)	Fire Depart...	49.83	1,505.87
Bill	01/31/2021	1563-...	Interfun...	5320 · Electric (Electric)	Fire Depart...	160.18	1,666.05
Bill	01/31/2021	CL 21-...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	50.78	1,716.83
Bill	01/31/2021	58471	Interfun...	5220 · Audit Services (Audit Services)	Fire Depart...	333.33	2,050.16
Bill	02/01/2021	Zoom ...	Interfun...	5390 · Office Expenses (Office Expenses)	Fire Depart...	13.34	2,063.50
Bill	02/01/2021	Feb 2...	Interfun...	5345 · Internet Service (Internet Service)	Fire Depart...	152.94	2,216.44
Bill	02/05/2021	707-8...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	558.98	2,775.42
Bill	02/05/2021	iPad0...	Interfun...	5555 · Small Equipment (Small Equipment)	Fire Depart...	0.00	2,775.42
Bill	02/07/2021	98728...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	66.28	2,841.70
Bill	02/13/2021	Feb 2...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses - ...	Fire Depart...	50.00	2,891.70
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Fire Depart...	136.88	3,028.58
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.14	3,028.72
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Fire Depart...	8.49	3,037.21
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Fire Depart...	1.98	3,039.19
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.05	3,041.24
Total Interfund Expenses/Fire						2,323.02	3,041.24
Interfund Expenses/Sewer							1,159.08
Bill	01/28/2021	WW-P...	Interfun...	5700 · Licenses & Fees	Enterprise:S...	123.00	1,282.08
Bill	01/31/2021	0213-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	95.78	1,377.86
Check	01/31/2021	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	17.32	1,395.18
Bill	01/31/2021	54438	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:S...	72.63	1,467.81
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:S...	483.76	1,951.57
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:S...	383.29	2,334.86
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:S...	2,122.83	4,457.69
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:S...	87.85	4,545.54
Bill	01/31/2021	0005064	Interfun...	5020 · Purchased Sewer Services (Purchased ...	Enterprise:S...	20,138.19	24,683.73
Bill	01/31/2021	0005064	Interfun...	5020 · Purchased Sewer Services (Purchased ...	Enterprise:S...	54.99	24,738.72
Bill	01/31/2021	0912-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	564.96	25,303.68
Bill	01/31/2021	58471	Interfun...	5220 · Audit Services (Audit Services)	Enterprise:S...	333.33	25,637.01
Bill	02/01/2021	Zoom ...	Interfun...	5390 · Office Expenses (Office Expenses)	Enterprise:S...	13.33	25,650.34
Bill	02/05/2021	707-8...	Interfun...	5310 · Telephone (Telephone)	Enterprise:S...	510.67	26,161.01
Bill	02/05/2021	707-8...	Interfun...	5310 · Telephone (Telephone)	Enterprise:S...	592.33	26,753.34
Paycheck	02/18/2021	6400	Interfun...	6560 · Payroll Expenses	Enterprise:S...	739.44	27,492.78
Paycheck	02/18/2021	6400	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	27,492.78
Paycheck	02/18/2021	6400	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.74	27,493.52
Paycheck	02/18/2021	6400	Interfun...	6560 · Payroll Expenses	Enterprise:S...	45.85	27,539.37
Paycheck	02/18/2021	6400	Interfun...	6560 · Payroll Expenses	Enterprise:S...	10.72	27,550.09
Paycheck	02/18/2021	6400	Interfun...	6560 · Payroll Expenses	Enterprise:S...	11.09	27,561.18
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:S...	958.16	28,519.34
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.96	28,520.30
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:S...	59.41	28,579.71
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:S...	13.89	28,593.60
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:S...	14.37	28,607.97
Paycheck	02/18/2021	6402	Interfun...	6560 · Payroll Expenses	Enterprise:S...	187.88	28,795.85
Paycheck	02/18/2021	6402	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	28,795.85
Paycheck	02/18/2021	6402	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.19	28,796.04
Paycheck	02/18/2021	6402	Interfun...	6560 · Payroll Expenses	Enterprise:S...	11.65	28,807.69
Paycheck	02/18/2021	6402	Interfun...	6560 · Payroll Expenses	Enterprise:S...	2.73	28,810.42
Paycheck	02/18/2021	6402	Interfun...	6560 · Payroll Expenses	Enterprise:S...	2.82	28,813.24
Total Interfund Expenses/Sewer						27,654.16	28,813.24
Interfund Expenses/Water							-324.91
Bill	01/31/2021	0097-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	27.44	-297.47
Bill	01/31/2021	9923-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	49.04	-248.43
Bill	01/31/2021	7997-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	490.11	241.68
Bill	01/31/2021	Jan 20...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	896.87	1,138.55
Bill	01/31/2021	Jan 20...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	12,201.35	13,339.90
Bill	01/31/2021	Jan 20...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	1,450.80	14,790.70
Bill	01/31/2021	Jan 20...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	718.06	15,508.76
Bill	01/31/2021	Jan 20...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-41.64	15,467.12
Check	01/31/2021	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	22.68	15,489.80
Bill	01/31/2021	54438	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...	95.13	15,584.93
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:...	537.49	16,122.42
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:...	425.86	16,548.28
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:...	2,358.57	18,906.85
Bill	01/31/2021	Jan 20...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD Ad...	Enterprise:...	97.61	19,004.46
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	12,326.68	31,331.14
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	959.30	32,290.44
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	285.00	32,575.44
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	253.75	32,829.19

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of February 23, 2021

Type	Date	Num	Name	Account	Class	Amount	Balance
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	59.40	32,888.59
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	216.63	33,105.22
Bill	01/31/2021	Jan 20...	Interfun...	5410 · Line Repairs Maintenance (Line Repairs...	Enterprise:...	0.00	33,105.22
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	33.75	33,138.97
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	103.23	33,242.20
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	33,242.20
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	33,242.20
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	33,242.20
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	33,242.20
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	33,242.20
Bill	01/31/2021	Jan 20...	Interfun...	5410 · Line Repairs Maintenance (Line Repairs...	Enterprise:...	7,361.04	40,603.24
Bill	01/31/2021	Jan 20...	Interfun...	5410 · Line Repairs Maintenance (Line Repairs...	Enterprise:...	0.00	40,603.24
Bill	01/31/2021	Jan 20...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	40,603.24
Bill	01/31/2021	Jan 20...	Interfun...	5390 · Office Expenses (Office Expenses)	Enterprise:...	6.30	40,609.54
Bill	01/31/2021	58471	Interfun...	5220 · Audit Services (Audit Services)	Enterprise:...	333.34	40,942.88
Bill	02/01/2021	707-4...	Interfun...	5310 · Telephone (Telephone)	Enterprise:...	57.75	41,000.63
Bill	02/01/2021	Zoom ...	Interfun...	5390 · Office Expenses (Office Expenses)	Enterprise:...	13.33	41,013.96
Bill	02/07/2021	234-8...	Interfun...	5310 · Telephone (Telephone)	Enterprise:...	92.39	41,106.35
Bill	02/13/2021	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...)	Enterprise:...	50.00	41,156.35
Bill	02/13/2021	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...)	Enterprise:...	50.00	41,206.35
Bill	02/13/2021	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...)	Enterprise:...	50.00	41,256.35
Bill	02/13/2021	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...)	Enterprise:...	50.00	41,306.35
Bill	02/13/2021	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...)	Enterprise:...	50.00	41,356.35
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:...	958.16	42,314.51
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	42,314.51
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.95	42,315.46
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:...	59.40	42,374.86
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:...	13.90	42,388.76
Paycheck	02/18/2021	6401	Interfun...	6560 · Payroll Expenses	Enterprise:...	14.38	42,403.14
Total Interfund Expenses/Water						42,728.05	42,403.14
TOTAL						72,705.23	75,257.37

Fieldbrook Glendale Community Services District
Check Register for this Month
 January 27 through February 23, 2021

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Un.				
1012 · General Fund Checking (All Funds)				
1015 · Water Dept Checking (Water Dept Checking)				
Bill Pmt -Check	01/27/2021	6370	Verizon	-66.59
Bill Pmt -Check	01/27/2021	6371	Richard A. Hanger	-208.00
Bill Pmt -Check	01/28/2021	6372	Chris Appleton	-684.00
Bill Pmt -Check	01/28/2021	6373	City of Arcata, Mainte...	-123.00
Check	01/31/2021	E-Pay	Coast Central Credit ...	-40.00
Bill Pmt -Check	02/01/2021	6374	AT&T	-57.75
Bill Pmt -Check	02/01/2021	6375	Fieldbrook Glendale ...	-49.83
Bill Pmt -Check	02/01/2021	6376	GHD, Inc	-1,670.00
Bill Pmt -Check	02/01/2021	6377	PG&E	-847.80
Bill Pmt -Check	02/01/2021	6378	Valley Pacific	-50.78
Liability Check	02/02/2021	E-pay	EDD	-190.17
Liability Check	02/02/2021	E-pay	EDD	-50.18
Liability Check	02/02/2021	E-pay	United States Treasury	-795.78
Bill Pmt -Check	02/03/2021	E-Pay	XPress Bill Pay	-167.76
Bill Pmt -Check	02/12/2021	6379	ACE Hardware	-53.82
Bill Pmt -Check	02/12/2021	6380	Cascade Fire Equipm...	-85.12
Bill Pmt -Check	02/12/2021	6381	Fleet Pride	-154.89
Bill Pmt -Check	02/12/2021	6382	Humboldt Bay M&O	-28,096.04
Bill Pmt -Check	02/12/2021	6383	Humboldt Bay Munici...	-15,225.44
Bill Pmt -Check	02/12/2021	6384	Jack Sheppard	-42.29
Bill Pmt -Check	02/12/2021	6385	Richard A. Hanger	-46.30
Bill Pmt -Check	02/12/2021	6386	RWS Services	-300.00
Bill Pmt -Check	02/12/2021	6387	City of Arcata	-20,193.18
Bill Pmt -Check	02/13/2021	6388	AT&T	-1,754.37
Bill Pmt -Check	02/13/2021	6389	Frank Bush	0.00
Bill Pmt -Check	02/13/2021	6390	Hunter, Hunter, & Hunt	-1,000.00
Bill Pmt -Check	02/13/2021	6391	Jack Sheppard	-50.00
Bill Pmt -Check	02/13/2021	6392	Janet Miller	-50.00
Bill Pmt -Check	02/13/2021	6393	Jason Garlick	-50.00
Bill Pmt -Check	02/13/2021	6394	PG&E	-564.96
Bill Pmt -Check	02/13/2021	6395	Rich Grissom	-50.00
Bill Pmt -Check	02/13/2021	6396	Roy Sheppard	-50.00
Bill Pmt -Check	02/13/2021	6397	Starr Kilian	-50.00
Bill Pmt -Check	02/13/2021	6398	Sudden Link	-152.94
Bill Pmt -Check	02/18/2021	6399	Verizon	-66.28
Paycheck	02/18/2021	6400	Brian D. Carr	-674.00
Paycheck	02/18/2021	6401	Richard A Hanger	-1,402.94
Paycheck	02/18/2021	6402	Robert S Lackey	-171.25
Total 1015 · Water Dept Checking (Water Dept Checking)				-75,285.46
Total 1012 · General Fund Checking (All Funds)				-75,285.46
Total 1000 · Coast Central Credit Un.				-75,285.46
TOTAL				-75,285.46

Fieldbrook Glendale Community Services District
Payroll Summary
January 27 through February 23, 2021

	Brian D. Carr			Richard A Hanger			Robert S Lackey			TOTAL		
	Hours	Rate	Jan 27 - Feb 23, 21	Hours	Rate	Jan 27 - Feb 23, 21	Hours	Rate	Jan 27 - Feb 23, 21	Hours	Rate	Jan 27 - Feb 23, 21
Employee Wages, Taxes and Adjustments												
Gross Pay												
Hourly Rate	24	30.81	739.44	60	34.22	2,053.20	7	26.84	187.88	91.00		2,980.52
Hourly Sick		30.81	0.00		34.22	0.00		26.84	0.00			0.00
Total Gross Pay	<u>24</u>		<u>739.44</u>	<u>60</u>		<u>2,053.20</u>	<u>7</u>		<u>187.88</u>	<u>91.00</u>		<u>2,980.52</u>
Adjusted Gross Pay	24		739.44	60		2,053.20	7		187.88	91.00		2,980.52
Taxes Withheld												
Federal Withholding			0.00			-315.00			0.00			-315.00
Medicare Employee			-10.72			-29.77			-2.73			-43.22
Social Security Employee			-45.85			-127.30			-11.65			-184.80
CA - Withholding			0.00			-153.55			0.00			-153.55
CA - Disability Employee			-8.87			-24.64			-2.25			-35.76
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00
Total Taxes Withheld			<u>-65.44</u>			<u>-650.26</u>			<u>-16.63</u>			<u>-732.33</u>
Net Pay	<u>24</u>		<u>674.00</u>	<u>60</u>		<u>1,402.94</u>	<u>7</u>		<u>171.25</u>	<u>91.00</u>		<u>2,248.19</u>
Employer Taxes and Contributions												
Medicare Company			10.72			29.77			2.73			43.22
Social Security Company			45.85			127.30			11.65			184.80
CA - Unemployment Company			11.09			30.80			2.82			44.71
CA - Employment Training Tax			0.74			2.05			0.19			2.98
Total Employer Taxes and Contributions			<u>68.40</u>			<u>189.92</u>			<u>17.39</u>			<u>275.71</u>



INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 01/30/2021
Invoice #: INV66024219
Payment Terms: Due Upon Receipt
Due Date: 01/30/2021
Account Number: 116380705
Currency: USD
Account Information: Fieldbrook Glendale CSD
4584 Fieldbrook Rd,
McKinleyville, California 95519
United States

Remittance Details should be sent to:
Finance@zoom.us

rhanger50@gmail.com

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Webinar 100 Monthly Quantity: 1 Unit Price: \$40.00	01/30/2021-02/27/2021	\$40.00	\$0.00	\$40.00

INVOICE TOTALS	
Subtotal:	\$40.00
Total (Including Tax):	\$40.00
Invoice Balance:	\$0.00

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
			Total Tax	\$0.00

TRANSACTIONS	
Invoice Total	\$40.00



RICHARD HANGER
5021 MITCHELL RD
EUREKA CA 95503 - 9781

Page 2 of 3
Account Number 707 443-3316 500 7
Billing Date Jan 28, 2021

AT&T Long Distance

Important Information

Message Regarding Terms & Conditions:
To view your Terms & Conditions for AT&T Long Distance, access www.att.com/servicepublications or call AT&T at the toll free number on your bill.

Account Summary

Description	
Charges for January	28.16
Total Account Summary Charges	28.16

Invoice Summary

(as of JANUARY 16, 2021)

Current Charges

Service Charges	9.99
Credits and Adjustments	.00
Call Charges	11.45
Surcharges and Other Fees	5.79
Government Fees and Taxes	.93
Total Invoice Summary	28.16

Service Charges

Monthly Service Charges

Type of Service	Period	Qty	
1. OneRate Nation 5Cent	JAN 15 to FEB 14	1	9.99
Total Monthly Service Charges			9.99
Total Service Charges			9.99

Call Charges - Dec 15th thru Jan 14th

Calls for 707-443-3316

Domestic

No.	Date	Time	Place Called	Number	Code	Min	
2.	12-15	846A	GOLD BEACHOR	541 247-9905	D	18:00	.90
3.	12-15	910A	GOLD BEACHOR	541 247-9905	D	2:00	.10
4.	12-16	900A	SNJS NORTHCA	669 900-9128	D	60:00	3.00 ✓
5.	12-16	1109A	GOLD BEACHOR	541 247-9905	D	33:00	1.65
6.	12-16	258P	SNJS NORTHCA	669 900-9128	D	66:00	3.30 ✓
7.	12-17	1033A	LEGGETT CA	707 368-2711	D	1:00	.05
8.	12-24	331P	GOLD BEACHOR	541 247-9905	D	17:00	.85
9.	12-26	703P	GOLD BEACHOR	541 247-9905	D	1:00	.05
10.	12-26	703P	GOLD BEACHOR	541 247-9905	D	1:00	.05
11.	12-26	704P	GOLD BEACHOR	541 247-9905	D	1:00	.05
12.	12-26	704P	GOLD BEACHOR	541 247-9905	D	1:00	.05
13.	12-26	706P	GOLD BEACHOR	541 698-7000	D	1:00	.05
14.	12-26	706P	GOLD BEACHOR	541 247-9905	D	1:00	.05
15.	12-26	707P	GOLD BEACHOR	541 247-9905	D	1:00	.05

Call Charges - Dec 15th thru Jan 14th - Continued

Item	No.	Date	Time	Place Called	Number	Code	Min	
	16.	12-26	708P	SACRAMENTOCA	916 591-3821	D	1:00	.05
	17.	12-26	710P	GOLD BEACHOR	541 698-7000	D	1:00	.05
	18.	1-02	1207P	GARBERVL CA	707 223-2834	D	1:00	.05
	19.	1-09	248P	GOLD BEACHOR	541 247-9905	D	1:00	.05
	20.	1-09	249P	GOLD BEACHOR	541 247-9905	D	1:00	.05
	21.	1-09	250P	GOLD BEACHOR	541 247-9905	D	1:00	.05
	22.	1-13	121P	GOLD BEACHOR	541 247-9905	D	1:00	.05
	23.	1-13	122P	GOLD BEACHOR	541 698-7000	D	1:00	.05
	24.	1-13	128P	GOLD BEACHOR	541 698-7000	D	17:00	.85
Subtotal Domestic Calls for 707-443-3316								11.45

Total Domestic Calls for 707-443-3316 11.45

Total Calls for 707-443-3316 11.45

Total Call Charges 11.45

Surcharges and Other Fees

Description	
25. Carrier Cost Recovery Fee	2.24
26. Federal Universal Service Fee	3.49
27. CA State Regulatory Fee	.06
Total Surcharges and Other Fees	5.79

Government Fees and Taxes

Description	
28. CA High Cost Fund A	.08
29. CA High Cost Fund B and CA Advanced Svc Fund	.13
30. CA Relay Service & Comm. Devices Fund	.06
31. CA Teleconnect Fund (0.78%)	.09
32. CA Universal Lifeline Tel. Service Fund	.57
Total Government Fees and Taxes	.93

Key to Calling Codes

D Day Z Other

Total Other AT&T Long Distance 28.16

3.00
3.30

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Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as the same day your payment is received. If we cannot process the transaction electronically you authorize AT&T to print an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your AT&T Service Agreement. Returned checks may be presented electronically. If you want to save time and stamps, sign up for auto payment at www.att.com/stoppaper using your checking account. It's easy, secure, and convenient!

**Fieldbrook Glendale Community Services District
Journal
January 27 through February 23, 2021**

Trans #	Type	Date	Num	Name	Memo	Account	Debit	Credit
17519	General Journal	02/02/2021	491	Fieldbroo...	Board Approval Jan 26	1210 A/R Water (Ac...		555.90
				Fieldbroo...	Board Approval Jan 26	1226 Provision for ...	555.90	555.90
17520	General Journal	02/02/2021	492	Fieldbroo...	Board Approval Jan 26	1220 A/R Sewer (Ac...		500.33
				Fieldbroo...	Board Approval Jan 26	1227 Provision for ...	500.33	500.33
17550	General Journal	02/03/2021	493		Surplus, Board Action Jan 26, 2021	1672 Infrared Came...		11,500.00
					Surplus Thermal Camera, Board Action Jan...	1730 Fire Accumula...	11,500.00	11,500.00
TOTAL							12,556.23	12,556.23

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.1

Agenda Title: Fire Department, iPad purchase

Meeting Date: 02/23/2021

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

The Fire Department is requesting authorization to purchase two iPads for response communication. Purchase price is \$2,063. Monthly service is \$20.00 per iPad.

Budget impact:

Small Equipment budget increase \$2,000

Monthly Service current FY \$160

Annual Service \$480

Recommendation:

Approval

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.2

Agenda Title: Form 700, Annual Conflict of Interest Disclosure

Meeting Date: 02/23/2021

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

Annual form 700 filing for board members, staff, and consultants.

Recommendation:

Motion to receive and file.

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.3

Agenda Title: Amend Ordinance 91-1, to add Accessory Dwelling Units

Meeting Date: 02/23/2021

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

Recent state legislation provided changes regarding connection charges and capacity fees for Accessory Dwelling Units.

First reading for review.

Second reading will be at the regular board meeting in March.

Recommendation:

Review.

Resolution # 2020 – 02

RESOLUTION AMENDING ORDINANCE 91-1, AN ORDINANCE ESTABLISHING RATES, RULES, AND REGULATIONS FOR WATER SERVICE.

WHEREAS, recent state legislation has provided for changes regarding connection charges of Accessory Dwelling Units (ADU); and

WHEREAS, Humboldt County has recently clarified the definition of and ADU with its Ordinance No 2652; and

WHEREAS, the Fieldbrook Glendale Community Services District needs clarifying of Ordinance 91-1 relating to ADU’s.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Fieldbrook Glendale Community Services District, Humboldt County, California, Ordinance 91-1, is amended to read as follows:

Table of Contents

1. ARTICLE 1. DEFINITIONS..... 1
Section 1.01 Accessory Dwelling Unit (ADU): 1
(a) Attached Accessory Dwelling Unit 2
(b) Detached Accessory Dwelling Unit 2
(c) Junior Accessory Dwelling Unit (JADU) 2
(d) Principal or Primary Dwelling Unit (PDU) 2
4. ARTICLE 4 – RETAIL WATER SERVICE INSTALLATION 2
Section 4.07 Connection and Capacity Fees ADU: 2
Section 4.08 New Detached Units ADU: 2
9. ARTICLE 9 – RATES 3
Section 9.06 Accessory Dwelling Units Base Rate 3
CERTIFICATION 3

1. ARTICLE 1. DEFINITIONS

Section 1.01 Accessory Dwelling Units, Article 1 Definitions is amended to read as follows (text deletions shown as ~~strikeouts~~, insertions as underlined) and each subsequent Section shall be renumbered:

Section 1.01 Accessory Dwelling Unit (ADU):

An attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons. It shall include permanent provision for living, sleeping, eating, cooking, and sanitation on the same lot where an existing or proposed single-family dwelling is situated. An accessory dwelling unit also includes a manufactured home, as defined in Section 18007 of the Health and Safety

Code; and a Tiny House or Moveable Tiny House as defined Humboldt County Ordinance Title III, Division 1, Chapter 4 in conformance with California Government Code Section 65852.2.

(a) Attached Accessory Dwelling Unit

Shall mean an ADU constructed and contained within the existing space of the single-family residence or accessory structure and has an independent exterior access from the existing residence. The ADU total floor area will not exceed 50 percent (50%) of the floor area of the PDU.

(b) Detached Accessory Dwelling Unit

Shall mean an ADU constructed either to expand the footprint of the existing single-family residence or accessory structure, or to be a new accessory structure on the parcel. A detached ADU is defined as a unit with a total floor area of 1,200 square feet or less. Any detached ADU more than 1,200 square feet may be charged a connection or capacity fee consistent with California Government Code Section 66013, the connection may be subject to a connection fee or capacity charge that is proportionate to its burden upon the water system, based upon either size (square footage), or the number of plumbing fixtures, but not exceed the reasonable cost of providing service.

(c) Junior Accessory Dwelling Unit (JADU)

Shall mean an attached ADU that does not exceed 500 square feet, includes an efficiency kitchen, and may either share a bathroom (toilet, sink, and tub and/or shower) with the principal residence. The principal residence or the JADU must be occupied by the owner of residence. California Government Code 65852.22.

(d) Principal or Primary Dwelling Unit (PDU)

Shall mean the dwelling unit which exists on a lot at the time that an ADU is constructed; or the primary dwelling unit that exists or is planned to be constructed such that any other dwelling on the same lot may be defined as an ADU.

4. ARTICLE 4 – RETAIL WATER SERVICE INSTALLATION

Section 4.07 and 4.08, Article 4 Retail Water Service Installation is amended to read as follows (text deletions shown as ~~strikeouts~~, insertions as underlined) and each subsequent Section shall be renumbered:

Section 4.07 Connection and Capacity Fees ADU:

Attached ADU or JADU shall not be considered a new residential use for purposes of calculating connection fees or capacity charges for water service. No new or separate water connection is required between the ADU and water main, if the ADU is contained within the existing space of a single-family residence or accessory structure.

Section 4.08 New Detached Units ADU:

For an ADU that is not contained within the existing space of a single-unit dwelling or existing accessory structure, a new or separate connection may be required directly between the ADU and the water main. Consistent with California Government Code Section 66013, the connection may be subject to a connection fee or capacity charge that is proportionate to its burden upon the water system, based upon either size (square footage), or the number of plumbing fixtures, but not exceed the reasonable cost of providing service.

9. ARTICLE 9 – RATES

Section 9.06 Rates, Article 9 Rates, is amended to read as follows (text deletions shown as ~~strikeouts~~, insertions as underlined):

Section 9.06 Accessory Dwelling Units Base Rate

ADU's shall be subject to a separate Base Rate in addition to the Base Rate charged for the PDU.

CERTIFICATION

This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage.

Introduced at a regular meeting of the Board of Directors held on February 23, 2021 and passed and adopted by the Board of Directors on _____, upon the motion of Director _____ and seconded by Director _____ and by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Roy Sheppard, Board President

Starr Kilian, Board Vice-President

First Reading: February 23, 2021