



Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519

Tuesday, August 30, 2022

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
AGENDA

A. Roll Call

President Roy Sheppard called the meeting to order at 7:30PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Also present were Fire Chief Jack Sheppard, GHD Engineer Steven Pearl, Sewer Technician Grant Weaver, and General Manager Richard Hanger.

B. Agenda Modification - *None.*

C. Public Comments - *None.*

D. Reports

1.1 Wastewater Report

Sewer Technician Grant Weaver reported a repair to a sewer connection on Glenwood. An order to replace and install a bubbler at pump #2. The 8" mainline needs to be Hydro flushed in 2023. A fire extinguisher has been ordered for pump station #1. Brian Carr is leaving the district. We have hired Jose Euan-Estrada. Scott Lackey will provide back-up. Grant will be out of the district Sept. 13 – Oct. 24th but will be available via telephone/text/and email.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Jack Sheppard reported 9 medical, 5 Mutual Aid, 2 Fire, and 1 canceled call. A request was made to submit a letter to Humboldt County Public Works for additional traffic signs (speed limit) near the Lyman pump station.

1.3 District Engineer Report

GHD Engineer Steven Pearl provided the staff report. Quotes have been received for maintenance of the forced mainline between pump station one and the intertie with the City of Arcata at Westend Road. These will be available at the next board meeting for possible action.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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1.3.1 Muni-meeting report. *No meeting.*

1.3.2 Anker Tank Replacement project report. *Following up on Phase 2 funding.*

1.4 Safety Report – June – Ergonomic Tips, July – Hazardous Chemicals, August – Safe Lifting.

1.5 General Manager Report

1.6 Director Reports

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, July 26, 2022.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$69,469.12

4.2 Check/EFT Payments, (#6934-6962) \$69,023.51

4.3 Payroll, \$4,468.32

4.4 General Journal Entries, (544-558 Y/E Closing) \$574,660.60, (557) \$1,145.08

4.5 Reimbursements, Mileage \$449.38, Office Supplies (General Manager) \$264.35

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1

G. Public Hearings

6.1 Final budget adoption fiscal-year 2023. Action.

General Manager Richard Hanger presented the final budget.

President Roy Sheppard opened the public hearing for comments. There were no public comments. The public hearing was closed, and the item returned to the board for consideration.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

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Director Jason Garlick moved to approve the final budget for fiscal year 2023 as presented. Director Richard Grissom seconded the motion. The motion carried with the following roll call vote. Sheppard, Aye, Kilian, Aye, Grissom, Aye, Garlick, Aye, and Miller voting aye.

H. Closed Session

7.1 None.

I. Future Agenda Items

8.1 Draft Management Discussion and Analysis for F/Y 2023. September.

J. Adjournment/Announcements

9.1 Next regular meeting, September 27, 2022.

Meeting adjourned at 8:25 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
CCCU fund transfer
Initialed disbursement register

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