

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 28, 2019
Fieldbrook Fire Hall, 7:30 PM
AGENDA

1. Roll Call

2. Agenda Modifications

3. Public Comments

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

4.2 Safety Report

4.3 Fire Chief Report

4.3.1 – Call/incident report.

4.4 District Engineer Report –

4.4.1 – Muni meeting report – no meeting

4.4.2 – LHMP – update

4.4.3 – Anker Tank – grant award(s) update

4.5 General Manager Report

4.5.1 –

4.6 Reports by members of the Board.

4.6.1 –

5. Consent Agenda

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, April 23, 2019.

5.2 Correspondence/Information Items

5.2.1 – From: Coronado-Brown and response to same.

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$53,112.84

5.3.2 Checks (5791-5820) \$52,874.93

5.3.3 Payroll \$3,007.92

5.3.4 General Journal Entries 400

5.3.5 Bad Debt, Acct#1945.01 - \$1,098.34

5.3.6 Related party transaction, Central Ave. Service -\$306.92, Jack Sheppard \$157.03.

6. Action/Discussion Items

6.1 – Royal Gold Industrial Discharge Permit. Action.

6.2 – Water loans to fire – annual interest review. Tabled from 04/23/19 Discussion/Action.

6.3 – Resolution to loan water funds to wastewater fund. Tabled from 04/23/19 Discussion/Action.

6.4 – Annual certification of fire tax assessment. Action.

6.5 – Annual consumer confidence report. Receive and file.

6.6 – 2019-20 Budget presentation. Discussion.

7. Future Agenda Items

7.1 – Wastewater service agreement, City of Arcata. Date to be determined.

7.2 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting June 25, 2019.

**FLDDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 23, 2019
Fieldbrook Fire Hall, 7:33 PM
MINUTES

1. Roll Call

President Roy Sheppard called the meeting to order at 7:30 PM. Board members present were Director Richard Grissom and Director Janet Miller. Vice-President Starr Kilian and Director Jason Garlick were absent. Fire Chief Jack Sheppard, Sewer Technician Grant Weaver, District Engineer Rebecca Crow and General Manager Richard Hanger were present.

2. Agenda Modifications None.

3. Public Comments None.

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

Sewer Technician Grant Weaver reported that flows were dropping with the decrease in rainfall.

4.2 Safety Report – *received and filed.*

4.3 Fire Chief Report

4.3.1 – Call/incident report.

Fire Chief Jack Sheppard reported three calls for the prior month. Grant writing efforts are underway to fund an SCBA compressor. Community members have expressed interest in forming a CERT or NEST group.

4.4 District Engineer Report –

4.4.1 – Muni meeting report – *no report.*

4.4.2 – LHMP – update

District Engineer Rebecca Crow reported that there are early indications that the Anchor Tank project may have qualified for full funding. It is anticipated that official notification will be sent prior to our next board meeting.

4.5 General Manager Report

4.5.1 – Inspection of Royal Gold

General Manager Richard Hanger reported that he and District Engineer Rebecca Crow had toured and inspected the Royal Gold production facilities. Wastewater is being discharged from the production area. Royal Gold did install a wastewater flow meter and will provide the needed information to complete their request for an industrial discharge permit. It is anticipated the permit application will be completed prior to the next board meeting.

4.6 Reports by members of the Board.

4.6.1 – *None.*

5. Consent Agenda

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, March 26, 2019.

5.2 Correspondence/Information Items

5.2.1 – From: LAFCo, Budget 2019-2020.

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$62,101.09

5.3.2 Checks (5738-5768) \$61,016.48

5.3.3 Payroll \$3,208.24

5.3.4 General Journal Entries 395-401

5.3.5 Bad Debt, Acct#420.02 - \$562.652, Acct#990.02 - \$446.00

5.3.6 LAIF transfer to CCCU Liquid Assets \$59,720.14 (*rounded to \$60,000*)

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Director Richard Grissom moved to approve the consent agenda with item 5.3.6 amended to \$60,000. Director Janet Miller seconded the motion. The motion carried, Ayes 3, Nays 0, Abstain 0, Absent 2.

6. Action/Discussion Items

6.1 – Wastewater service agreement, City of Arcata. Tabled from March 26th. Discussion/Action.
This item remains tabled to an unknown future date.

6.2 – Possible purchase of exterior surveillance system for fire house – Discussion/Action.
Fire Chief Jack Sheppard discussed the need for an exterior surveillance system.

Director Richard Grissom moved to approve the purchase of the exterior surveillance system for the amount not to exceed \$3,100. Director Janet Miller seconded the motion. The motion carried, Ayes 3, Nays 0, Abstain 0, Absent 2.

6.3 – Quarterly financial reports and budget adjustments. Discussion/Action.
General Manager Richard Hanger presented the quarterly financials and budget adjustments for the third quarter of the fiscal year.

Director Janet Miller moved to approve the third quarter financial statements and budget adjustments. Director Richard Grissom seconded the motion. The motion carried, Ayes 3, Nays 0, Abstain 0, Absent 2.

6.4 – Water loans to fire – annual interest review. Discussion/Action.
Following discussion this item was tabled to May 28, 2019.

6.5 – Resolution to loan water funds to wastewater fund. Discussion/Action.
Following discussion this item was tabled to May 28, 2019.

7. Future Agenda Items

- 7.1 – Budget presentation – May.
- 7.2 – Annual certification of fire tax assessment. May
- 7.3 – Annual consumer confidence report. May.
- 7.4 – Auditor selection. May.

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting May 28, 2019.

Meeting adjourned at 8:39 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Janet Miller
Director*

Attachments
*CCCU fund transfer
Initialed disbursement register*

H.B.M.W.D. APR 09 2019

Board of Directors
Fieldbrook Glendale Community Services District

John Friedenbach, General Manager
Humboldt Bay Municipal Water District

Karen Diemer, City Manager
City of Arcata

April 8, 2019

Dear Fieldbrook Community Services District Board of Directors, John Friedenbach, Karen Diemer,

I am a customer of the Fieldbrook Glendale Community Services District (FGCSD), as well as a full-time City of Arcata employee. My full-time employment at the City began in 2007 with my part-time employment beginning in 2004. I have been a FGCSD paying customer since my residency at 401 Fieldbrook Road in 1999.

The City of Arcata, Humboldt Bay Municipal Water District, and FGCSD together provide and maintain my water and sewer service at my home. (thank you)

For full-time City of Arcata employees whose residences are connected to the City of Arcata water and sewer systems, those employees are not charged water and sewer service charges. I would like to be granted this benefit as well. I am a dedicated city employee whose water and sewer is hooked up to the Arcata system. I have paid full price to FGCSD for twenty (20) years now without complaint, an exception in my case would be a timely one.

Therefore, I respectfully request a waiver on my residential water and sewer service charges at 401 Fieldbrook Road.

Sincerely,



Cynthia Coronado-Brown
P.O. Box 4793
Arcata, CA 95518

FLDDBROOK GLENDALD COMMUNITY SERVICES DISTRICT
P.O BOX 2715 • MCKINLEYVILLE, CA 95519

May 28, 2019

Ms. Cynthia Coronado-Brown
P.O. Box 4793
Arcata, CA 95518

Dear Ms. Coronado-Brown,

Thank you for your letter dated April 8, 2019. On behalf of the board of directors, I appreciate your years of service as a dedicated public sector employee; however, the Fieldbrook Glendale Community Services District does not offer waivers for water or wastewater charges.

Sincerely,

Richard Hanger
General Manager

**FLDDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 28, 2019

Attention: Christine Morrison
[REDACTED]

Please confirm transfer verbally to Richard Hanger [REDACTED]
Via email to rhanger50@gmail.com

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following
[REDACTED]

From: S70 Business Liquid Asset Account \$ 53,112.84
To: S61 Water Checking \$ 53,112.84

May Reconciliation

Check Register	\$	52,874.93
#5791-5820	\$	52,874.93

Transfer Totals	\$	(53,112.84)
Fire	\$	8,159.24
Sewer	\$	23,130.31
Water	\$	21,823.29
Gross Pay	\$	3,007.92
<Net Pay>	\$	(2,295.48)
Empr. Taxes	\$	253.05
Adjustments		
IRS	\$	(727.58)
Reconciliation	\$	(52,874.93)
Balance	\$	-

Fieldbrook Glendale Community Services District
Customer Balance Detail
As of May 28, 2019

Type	Date	Num	Name	Account	Class	Amount	Balance
Interfund Expenses/Fire							2,220.54
Check	04/24/2019	E-Pay	Interf...	5390 · Office Ex...	Fire Dep...	2.00	2,222.54
Bill	04/30/2019	100...	Interf...	5390 · Office Ex...	Fire Dep...	33.33	2,255.87
Bill	04/30/2019	738...	Interf...	5365 · Fuel Exp...	Fire Dep...	147.84	2,403.71
Bill	04/30/2019	982...	Interf...	5310 · Telephon...	Fire Dep...	38.01	2,441.72
Bill	04/30/2019	156...	Interf...	5320 · Electric (...)	Fire Dep...	122.42	2,564.14
Bill	04/30/2019	April...	Interf...	5335 · Water (...)	Fire Dep...	53.16	2,617.30
Bill	05/01/2019	May ...	Interf...	5345 · Internet ...	Fire Dep...	137.56	2,754.86
Bill	05/03/2019	IB 5...	Interf...	5530 · Trucks (T...	Fire Dep...	157.03	2,911.89
Bill	05/07/2019	194...	Interf...	5800 · Fire Gran...	Fire Dep...	2,687.48	5,599.37
Bill	05/10/2019	05.1...	Interf...	5390 · Office Ex...	Fire Dep...	305.00	5,904.37
Bill	05/11/2019	392...	Interf...	5420 · Building ...	Fire Dep...	12.33	5,916.70
Bill	05/13/2019	707-...	Interf...	5310 · Telephon...	Fire Dep...	231.63	6,148.33
Bill	05/14/2019	11060	Interf...	5250 · Dues & ...	Fire Dep...	120.00	6,268.33
Bill	05/14/2019	11060	Interf...	1140 · Other Pr...	Fire Dep...	1,320.00	7,588.33
Bill	05/17/2019	24842	Interf...	5530 · Trucks (T...	Fire Dep...	306.92	7,895.25
Bill	05/20/2019	473...	Interf...	5346 · Security -...	Fire Dep...	76.50	7,971.75
Bill	05/23/2019	May ...	Interf...	5050 · Director ...	Fire Dep...	50.00	8,021.75
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Fire Dep...	127.72	8,149.47
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Fire Dep...	0.00	8,149.47
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Fire Dep...	7.92	8,157.39
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Fire Dep...	1.85	8,159.24
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Fire Dep...	0.00	8,159.24
Total Interfund Expenses/Fire						5,938.70	8,159.24
Interfund Expenses/Sewer							640.22
Check	04/24/2019	E-Pay	Interf...	5390 · Office Ex...	Enterpris...	2.00	642.22
Bill	04/24/2019	118...	Interf...	5121 · Engineeri...	Enterpris...	647.50	1,289.72
Bill	04/24/2019	118...	Interf...	5121 · Engineeri...	Enterpris...	21.00	1,310.72
Bill	04/30/2019	000...	Interf...	5020 · Purchase...	Enterpris...	17,559.80	18,870.52
Bill	04/30/2019	100...	Interf...	5390 · Office Ex...	Enterpris...	33.33	18,903.85
Bill	04/30/2019	021...	Interf...	5320 · Electric (...)	Enterpris...	76.27	18,980.12
Bill	04/30/2019	091...	Interf...	5320 · Electric (...)	Enterpris...	476.12	19,456.24
Bill	04/30/2019	16738	Interf...	1648 · Major Re...	Enterpris...	1,078.29	20,534.53
Bill	05/01/2019	May ...	Interf...	5310 · Telephon...	Enterpris...	9.95	20,544.48
Bill	05/13/2019	707-...	Interf...	5310 · Telephon...	Enterpris...	227.22	20,771.70
Bill	05/13/2019	707-...	Interf...	5310 · Telephon...	Enterpris...	197.57	20,969.27
Paycheck	05/24/2019	5819	Interf...	6560 · Payroll E...	Enterpris...	1,092.12	22,061.39
Paycheck	05/24/2019	5819	Interf...	6560 · Payroll E...	Enterpris...	0.00	22,061.39
Paycheck	05/24/2019	5819	Interf...	6560 · Payroll E...	Enterpris...	1.10	22,062.49
Paycheck	05/24/2019	5819	Interf...	6560 · Payroll E...	Enterpris...	67.71	22,130.20
Paycheck	05/24/2019	5819	Interf...	6560 · Payroll E...	Enterpris...	15.84	22,146.04
Paycheck	05/24/2019	5819	Interf...	6560 · Payroll E...	Enterpris...	21.84	22,167.88
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	894.04	23,061.92
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	0.00	23,061.92
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	55.43	23,117.35
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	12.96	23,130.31
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	0.00	23,130.31
Total Interfund Expenses/Sewer						22,490.09	23,130.31
Interfund Expenses/Water							91.55
Check	04/24/2019	E-Pay	Interf...	5390 · Office Ex...	Enterpris...	2.00	93.55
Bill	04/24/2019	118...	Interf...	5121 · Engineeri...	Enterpris...	3,643.75	3,737.30
Bill	04/24/2019	118...	Interf...	5121 · Engineeri...	Enterpris...	165.00	3,902.30
Bill	04/24/2019	118...	Interf...	5122 · Special S...	Enterpris...	1,813.75	5,716.05
Bill	04/24/2019	118...	Interf...	5122 · Special S...	Enterpris...	64.50	5,780.55
Bill	04/30/2019	100...	Interf...	5390 · Office Ex...	Enterpris...	33.34	5,813.89
Bill	04/30/2019	799...	Interf...	5320 · Electric (...)	Enterpris...	541.56	6,355.45
Bill	04/30/2019	April...	Interf...	5010 · Purchase...	Enterpris...	914.83	7,270.28
Bill	04/30/2019	April...	Interf...	5010 · Purchase...	Enterpris...	11,913.04	19,183.32
Bill	04/30/2019	April...	Interf...	5010 · Purchase...	Enterpris...	547.35	19,730.67
Bill	04/30/2019	April...	Interf...	5010 · Purchase...	Enterpris...	720.71	20,451.38
Bill	04/30/2019	April...	Interf...	5010 · Purchase...	Enterpris...	-62.97	20,388.41
Bill	04/30/2019	009...	Interf...	5320 · Electric (...)	Enterpris...	24.83	20,413.24
Bill	04/30/2019	992...	Interf...	5320 · Electric (...)	Enterpris...	38.44	20,451.68
Bill	05/01/2019	707-...	Interf...	5310 · Telephon...	Enterpris...	67.62	20,519.30
Bill	05/20/2019	234-...	Interf...	5310 · Telephon...	Enterpris...	91.55	20,610.85

Fieldbrook Glendale Community Services District
Customer Balance Detail
As of May 28, 2019

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>	<u>Balance</u>
Bill	05/23/2019	May ...	Interf...	5070 · Directors'...	Enterpris...	50.00	20,660.85
Bill	05/23/2019	May ...	Interf...	5070 · Directors'...	Enterpris...	50.00	20,710.85
Bill	05/23/2019	May ...	Interf...	5070 · Directors'...	Enterpris...	50.00	20,760.85
Bill	05/23/2019	May ...	Interf...	5070 · Directors'...	Enterpris...	50.00	20,810.85
Bill	05/23/2019	May ...	Interf...	5070 · Directors'...	Enterpris...	50.00	20,860.85
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	894.04	21,754.89
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	0.00	21,754.89
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	0.00	21,754.89
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	55.43	21,810.32
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	12.97	21,823.29
Paycheck	05/24/2019	5820	Interf...	6560 · Payroll E...	Enterpris...	0.00	21,823.29
Total Interfund Expenses/Water						21,731.74	21,823.29
TOTAL						50,160.53	53,112.84

Fieldbrook Glendale Community Services District
Check Register for this Month
 April 24 through May 28, 2019

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Un.				
1012 · General Fund Checking (All Funds)				
1015 · Water Dept Checking (Water Dept Checking)				
Bill Pmt -Check	04/24/2019	5791	AT&T	-748.56
Check	04/24/2019	E-Pay	Intuit Quick Books	-6.00
Bill Pmt -Check	04/30/2019	E-Pay	Streamline Digital ...	-100.00
Bill Pmt -Check	04/30/2019	E-Pay	Verizon	-38.01
Liability Check	05/10/2019	E-pay	United States Tre...	-727.58
Bill Pmt -Check	05/13/2019	5792	ACE Hardware	-12.33
Bill Pmt -Check	05/13/2019	5793	AT&T	-724.04
Bill Pmt -Check	05/13/2019	5794	Chris Appleton	-1,988.30
Bill Pmt -Check	05/13/2019	5795	Fieldbrook Glend...	-53.16
Bill Pmt -Check	05/13/2019	5796	Jack Sheppard	-157.03
Bill Pmt -Check	05/13/2019	5797	PG&E	-1,279.64
Bill Pmt -Check	05/13/2019	5798	Renner Petroleum	-147.84
Bill Pmt -Check	05/13/2019	5799	Starpape	-9.95
Bill Pmt -Check	05/13/2019	5800	Sudden Link	-137.56
Bill Pmt -Check	05/24/2019	5802	Advanced Securit...	-76.50
Bill Pmt -Check	05/24/2019	5803	AT&T	-91.55
Bill Pmt -Check	05/24/2019	5804	Central Avenue S...	-306.92
Bill Pmt -Check	05/24/2019	5805	City of Arcata	-17,559.80
Bill Pmt -Check	05/24/2019	5806	CSFA	-1,440.00
Bill Pmt -Check	05/24/2019	5807	Emergency Servic...	-305.00
Bill Pmt -Check	05/24/2019	5808	GHD, Inc	-6,355.50
Bill Pmt -Check	05/24/2019	5809	Grant Weaver.	-215.45
Bill Pmt -Check	05/24/2019	5810	Hooven & Co., Inc.	-1,078.29
Bill Pmt -Check	05/24/2019	5811	Humboldt Bay Mu...	-14,032.96
Bill Pmt -Check	05/24/2019	5812	Jack Sheppard	-50.00
Bill Pmt -Check	05/24/2019	5813	Janet Miller	-50.00
Bill Pmt -Check	05/24/2019	5814	Jason Garlick	-50.00
Bill Pmt -Check	05/24/2019	5815	Rich Grissom	-50.00
Bill Pmt -Check	05/24/2019	5816	Roy Sheppard	-50.00
Bill Pmt -Check	05/24/2019	5817	Starr Kilian	-50.00
Bill Pmt -Check	05/24/2019	5818	Witmer Public Saf...	-2,687.48
Paycheck	05/24/2019	5819	Grant Weaver	-997.65
Paycheck	05/24/2019	5820	Richard A Hanger	-1,297.83
Total 1015 · Water Dept Checking (Water Dept Checking)				-52,874.93
Total 1012 · General Fund Checking (All Funds)				-52,874.93
Total 1000 · Coast Central Credit Un.				-52,874.93
TOTAL				-52,874.93

**Fieldbrook Glendale Community Services District
Payroll Summary**

April 24 through May 28, 2019

	Grant Weaver			Richard A Hanger			TOTAL		
	Ho...	Rate	Apr 24 - May 28, 19	Ho...	Rate	Apr 24 - May 28, 19	Ho...	Rate	Apr 24 - May 28, 19
Employee Wages, Taxes and Adjustments									
Gross Pay									
Hourly Rate	38	28.74	1,092.12	60	31.93	1,915.80	98 00		3,007.92
Hourly Sick		28.74	0.00		31.93	0.00			0.00
Total Gross Pay	38		1,092.12	60		1,915.80	98 00		3,007.92
Adjusted Gross Pay	38		1,092.12	60		1,915.80	98 00		3,007.92
Taxes Withheld									
Federal Withholding			0.00			-301.00			-301.00
Medicare Employee			-15.84			-27.78			-43.62
Social Security Employee			-67.71			-118.78			-186.49
CA - Withholding			0.00			-151.25			-151.25
CA - Disability Employee			-10.92			-19.16			-30.08
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			-94.47			-617.97			-712.44
Net Pay	38		997.65	60		1,297.83	98.00		2,295.48
Employer Taxes and Contributions									
Medicare Company			15.84			27.78			43.62
Social Security Company			67.71			118.78			186.49
CA - Unemployment Company			21.84			0.00			21.84
CA - Employment Training Tax			1.10			0.00			1.10
Total Employer Taxes and Contributions			106.49			146.56			253.05

6:26 AM

05/24/19

Accrual Basis

Fieldbrook Glendale Community Services District

General Journal Transaction

April 30, 2019

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
402		April Deferred...	2315 · Deferred Rev...	Enterpris...		196.36
		April Deferred...	1027 · Water Assets...	Enterpris...	196.36	
					196.36	196.36
TOTAL					196.36	196.36

Account Number 1945.01 Customer Name [REDACTED] Customer Address 633 Fieldbrook Road Account Balance \$ 1,098.34 Notes

Detail	
Water Billing	\$ 537.43
Sewer Billing	\$ 402.44
Shut off Charge	\$ 70.00
Late Charges	\$ 88.47
Total	\$ 1,098.34

Water was turned off for non-pay on 1/16/2019
Customer was notified of potential leak on 12/14/2018
He indicated he had turned the water off. Bill came to \$441.92 - just the water portion. Final demand letter was mailed 3/2/2019. No response.

Approval to write off as a bad debt:

By: _____

Date: _____

Please sign the above and return to us. Once approved, we will submit the above to the collection agency.

Central Ave Service Center
 2785 Central Ave
 Mckinleyville, CA. 95519
 Phone: 707-839-8337 Fax: 707-839-9323
 CUSTOMER SATISFACTION IS OUR PRIORITY

INVOICE

24842

EPA CAL 000060297
 B.A.R AL 169791

Date: 05/17/2019

INVOICE

FIELDBROOK VOL FIRE
 4584 FIELDBROOK RD
 FIELDBROOK, CA 95519
 Home 707-839-0931

2008 - PETERBUILT -

Lic # : 1306300

Odometer In : 7000

VIN # : 2NPRHNBX9 8M768730

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Ext
ENGINE OIL 15W40	18.00	5.00	90.00	LOF	0.20	26.00
Oil Filter (Gold) 1748	1.00	74.17	74.17	LUBE OIL FILTER, CHANGE OIL AND FILTER, LUBE CHASSIS, CHECK ALL FLUIDS, BELTS ,HOSES, LIGHTS TIRES		
Fuel Filter (Gold) 3936	1.00	36.64	36.64	Hazardous Materials		3.00
Fuel/Water Separator 33604	1.00	56.52	56.52			

Org. Estimate 306.92 Revisions 0.00 Current Estimate 306.92

OK To Pay
Tech

Labor:	26.00
Parts:	257.33
HazMat:	3.00
SubTotal:	286.33
Tax:	20.59
Total:	306.92
Bal Due:	\$306.92

[Payments -]

FAMILY OWNED AND OPERATED FOR 25 YEARS

Customer Number : 1944

Vehicle Received: 5/17/2019

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature _____ Date _____

Our Email Address: centralaveservice@gmail.com

IBS of The Redwoods
 PO BOX 3191
 Eureka
 (707) 445 - 3259

CA 95502



DEALER NBR. 333
 WILL CALL
 516 W 15TH ST
 EUREKA CA 95501-5420
 (707)000-0000
 Payment Type: CASH/HOLD

Invoice Nbr :5076217
 Location of Sale :W01
 Sales Person Name :CHRIS IRVIN
 Sales Person Nbr :CDI
 PO Number :FIELDBROOK FIRE
 Date :05/03/2019
 Time :11:33:39 AM

Typ	Qty	Part Number/Desc	Age	Rate	Price	Amount
Sale		C1346			64.99	129.98
Mis		Sales Total				129.98
		L 7300 - SHIPPING				16.00
		Sub Total				145.98
Tax		10 EUREKA-CITY SALES TAX				11.05
		Sub Total				157.03
		Invoice Total				157.03
		Invoice Payment Amount				157.03
Pa		MASTER CARD		8702		157.03
		Net Invoice				\$ 0.00

INTERSTATE BATTERY SYSTEM
 OF THE REDWOODS
 516 W 15TH ST
 EUREKA, CA 95501
 (707)445-3259

Merchant ID: 021914205
 Term ID: 0919

Application Label: MasterCard

MASTERCARD

XXXXXXXXXXXX8702

AID: A0000000041010

Entry Method: Chip Read

Apprvd: Online

Batch#: 000006

05/03/19

12:52:59

Inv#: 00000005

Appr Code: 925388

Total: USD\$ 157.03

Mode: Issuer
 TVR: 0000000000
 IAD: 011060700322000079F6000000
 0000000FF
 TSI: E000
 ARC: 00

I agree to pay above total amount
 according to card issuer agreement
 (Merchant agreement if credit voucher)

X _____
 SHEPPARD/JACK R

Customer Copy

REIMBURSE
Jack S.

PRINT NAME HERE _____

SIGNATURE _____

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.1

Agenda Title: Royal Gold, LLC. Industrial Discharge Permit

Meeting Date: 05/28/2019

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

06/28/2016 – discussion of a 4” water meter
09/27/2016 – Hydrology study initiated for 4” water meter
01/24/2017 – Request for industrial discharge permit
02/28/2017 – Board approval of industrial discharge permit pending final best management practices revisions, updated discharge requirements, monitoring, and wastewater meter placement.
3/11/2019 – Sewer Technician routine inspection found metered industrial discharge
04/17/2019 – General Manager and District Engineer tour/inspect operations and discuss next steps necessary to complete industrial discharge
05/15/2019 – Billing prepared and emailed to Royal Gold for past discharge - \$90,350
05/16/2019 – Royal Gold paid invoice in full

The industrial permit has been updated to reflect acceptable “best management practices”, compliance reports have been submitted, updated facility management plans, updated site maps, updated operation plan, copy of accidental discharge plan.

Permits sets rates at one and a half times the current rate structure pending capacity fee agreement.

Recommendation:

Approval.

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.2

Agenda Title: Fire Loan(s) Interest Rate (Tabled from 04/23/2019)

Meeting Date: 05/28/2019

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

On January 26, 2016, the Board authorized a financing agreement for the purchase of a water tender and refinanced the loan for the remodeling of the fire house. Both loans carried an interest rate of 4.00 percent.

The resolutions creating the loans set an adjustable annual interest rate to be reviewed each April becoming effective in July of each successive year.

The Wall Street Journal prime rate was 3.25% in May of 2013 when the original note on the fire house was initiated.

The Wall Street Journal prime rate was 3.50% in January of 2016 when the note for the water tender was initiated.

The Board adopted an interest rate of 4.00% in April of 2016 for the water tender.

Staff noted in the April 2016 staff report a recommendation to setting the 2017/2018 rate at prime plus .75%. The Board Adopted an interest rate of 4.50% in April of 2017.

The Wall Street Journal prime rate was 4.75% in April 2018. The Board left the interest rate for both loans unchanged at 4.50%.

The Wall Street Journal prime rate was 5.50% in April 2019.

The following table represents the impact of interest changes in quarter percent increments, from 4.5% to 5.5%.

Recommendation:

Review the information and determine an interest rate effective July 1, 2019.

2019 Fire Loans
From Water Fund

Truck 7 Years Left on Loan				
<u>Percentage</u>	<u>Amount</u>	<u>Annual Payment</u>	<u>Interest Paid</u>	<u>Interest Increase above 4.5%</u>
4.50%	\$ 81,796.59	\$ 13,752.02	\$ 14,467.53	
4.75%	\$ 81,796.59	\$ 13,872.32	\$ 15,309.67	\$ 842.14
5.00%	\$ 81,796.59	\$ 13,993.20	\$ 16,155.73	\$ 1,688.20
5.25%	\$ 81,796.59	\$ 14,114.62	\$ 17,005.82	\$ 2,538.29
5.50%	\$ 81,796.59	\$ 14,236.62	\$ 17,859.79	\$ 3,392.26

Fire House 15 Years Left on Loan					
<u>Percentage</u>	<u>Amount</u>	<u>Annual Payment</u>	<u>Interest Paid</u>	<u>Interest Increase above 4.5%</u>	<u>Truck & Firehouse</u>
4.50%	\$ 133,592.40	\$ 12,343.76	\$ 51,564.06		
4.75%	\$ 133,592.40	\$ 12,553.66	\$ 54,712.33	\$ 3,148.27	\$ 3,990.41
5.00%	\$ 133,592.40	\$ 12,765.46	\$ 57,889.52	\$ 6,325.46	\$ 8,013.66
5.25%	\$ 133,592.40	\$ 12,979.16	\$ 61,095.18	\$ 9,531.12	\$ 12,069.41
5.50%	\$ 133,592.40	\$ 13,194.76	\$ 64,329.13	\$ 12,765.07	\$ 16,157.33

Reserve Contribution					
<u>Percentage</u>	<u>Truck</u>	<u>Fire House</u>	<u>Total</u>	<u>Balance 06/30/19</u>	<u>Annual Contribution \$15,347.34</u>
4.50%	\$ 26,023.89	\$ 98,526.15	\$ 124,550.04	\$ 61,389.36	\$ 15,790.17
4.75%	\$ 26,172.44	\$ 99,015.80	\$ 125,188.24	\$ 61,389.36	\$ 15,949.72
5.00%	\$ 26,320.96	\$ 99,501.42	\$ 125,822.38	\$ 61,389.36	\$ 16,108.26
5.25%	\$ 26,469.72	\$ 99,982.86	\$ 126,452.58	\$ 61,389.36	\$ 16,265.81
5.50%	\$ 26,618.44	\$ 100,460.04	\$ 127,078.48	\$ 61,389.36	\$ 16,422.28

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.3

Agenda Title: Resolution 2019-02, Authorizing an interfund loan from the water fund to the wastewater fund. (Tabled from 04/23/2019)

Meeting Date:

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

- 04/24/18 – Budget Adjustments, third quarter 2018
- 08/28/18 – Public Hearing, final budget adoption
- 01/22/19 – Wastewater loan from water ending-fund balance
- 04/23/19 – Wastewater loan analysis
- 04/23/19 – Item Tabled

This resolution authorizes a loan amount not to exceed \$130,000 from the water fund to the wastewater fund for the purposes of maintaining a positive cash balance in the wastewater fund. The final loan amount will be determined as part of our closing procedures.

Determine an interest rate.

Recommendation:

As an alternative to setting an amount “not to exceed” \$130,000, the Board could choose to table the resolution to our regular meeting July 23rd. Staff is recommending the interest rate be set equal to the rate of the Fire Department.

Staff is recommending this item remain tabled pending an updated analysis.

Resolution 2019-02

Approval of an Interfund Loan from Water Reserves to the Wastewater Department

WHEREAS, the Fieldbrook Glendale Community Services District (FGCSD) Board of Directors determined a temporary loan of \$65,000 to the wastewater department from water reserves to maintain a positive cash balance at the close of fiscal year 2018; and,

WHEREAS, the FGCSD Board of Directors has determined that the loan will not be repaid in the 2019 fiscal year, and

WHEREAS, a financing study was prepared and discussed at a regular meeting of the Governing Board on April 23, 2019 and the study determined an additional advance of \$65,000 was needed to maintain a positive cash balance at the close of fiscal year 2019; and

WHEREAS, the FGCSD Board of Directors on November 13, 2018, adopted Resolution 2018-08 authorizing a rate adjustment necessary to fund operations and depreciation expenses adequate to fund the repayment of this interfund loan; and,

WHEREAS, there are undesignated water reserves available to finance the loan;

NOW THEREFORE BE IT RESOLVED, the FGCSD Board of Directors authorizes an interfund loan from water reserves to the wastewater fund for the purpose of establishing a positive cash balance at the end of fiscal year 2019 for an amount not to exceed \$130,000, the terms of the loan shall be as follows;

- A) The length of the loan shall be ten years;
- B) Interest will begin to accrue on July 1, 2019;
- C) The Governing Board has determined to set an adjustable annual interest rate to reviewed annually in April of each succeeding year, becoming effective July of each succeeding year;
- D) The Governing Board has determined an interest rate of 4.50% for fiscal year 2019-2020;
- E) Payments will be due bi-annually on December 31st and June 30th, the first payment of principal and interest will be due December 31, 2019;

Roy Sheppard

President

Richard Grissom

Director

Ayes _____ No _____ Absent _____

PASSED AND ADOPTED, by the Board of Directors of the Fieldbrook Glendale Community Services District, Humboldt County, State of California on April 23, 2019.

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.4

Agenda Title: Resolution 2019-02 Annual confirmation of tax assessment and rate.

Meeting Date: 05/28/19

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

The fire assessment requires an annual certification. Attached is Resolution 2019-02 certifying the amount of \$75.00 per parcel.

Recommendation:

Adopt Resolution 2019-02.

Resolution # 2019-02

Resolution of the Fieldbrook Glendale Community Services District
Agency address: 4584 Fieldbrook Road, Fieldbrook CA 95519

Confirmation of tax assessment and rate

WHEREAS, the Fieldbrook Community Services District caused “Measure K” to be placed before the voters residing in Zone Two of said District on the November 5, 2013 Uniform District Election Ballot; and

WHEREAS, eighty-five point eight (85.8) percent of the voters voted yes for a special tax to be levied for fire protection, emergency medical services, and an expansion of the fire house, for a period of ten years; and

WHEREAS, said election has been officially certified by the County Clerk-Recorder on the 25th day of November 2013,

WHEREAS, that a special tax shall be levied of \$75.00 per assessor’s parcel for Zone Two of the Fieldbrook Community Services District, beginning July 1st, 2014, and such tax shall continue for ten (10) years.

NOW THEREFORE, BE IT RESOLVED, that the Humboldt County Auditor - Controllers office is authorized to place this assessment of \$75.00 on the tax rolls, effective July 1st, 2019.

Roy Sheppard
President

Starr Kilian
Vice-President

Ayes _____ No _____ Abstain _____ Absent _____

PASSED AND ADOPTED, by the Board of Directors of the Fieldbrook Glendale Community Services District, Humboldt County, State of California on May 28, 2019.

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.5

Agenda Title: Consumer Confidence Report - 2018

Meeting Date: 05/28/2019

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

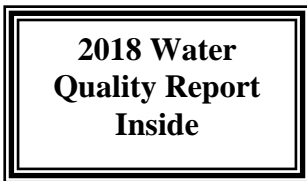
Background:

The annual consumer confidence report is prepared by HBMWD on our behalf and submits the report electronically to the State. A copy to is mailed to each of our accounts and posted on our website.

Recommendation:

Receive and file.

Fieldbrook Glendale CSD
PO BOX 95
Eureka, CA 95502-0095



2018 Consumer Confidence Report

Water System Name:	Fieldbrook Glendale Community Services District (FGCSD)	Report Date:	3/25/19
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We test the drinking water quality for many constituents as required by state and federal regulations. This report shows the results of our monitoring for the period of January 1 to December 31, 2018 and may include earlier monitoring data. In 2018, as part of the federal Safe Drinking Water Act, FGCSD participated in the Unregulated Contaminant Monitoring Rule (UCMR) 4 testing (described on page 4, results in Table 6).

Este informe contiene información muy importante sobre su agua para beber. Favor de comunicarse Fieldbrook Glendale Community Services District a (707) 443-5018 para asistirlo en español.

Type of water source(s) in use:	The FGCSD water is supplied by Humboldt Bay Municipal Water District (HBMWD). The HBMWD's source water has been classified by the State Water Resources Control Board (SWRCB) as groundwater. The classification is important as to the regulations that a water system must follow to ensure water quality.
Name & general location of source(s):	<p>HBMWD is a regional water wholesaler that supplies the drinking water delivered by the FGCSD. HBMWD draws water from wells below the bed of the Mad River northeast of Arcata. This water-bearing ground below the river is called an aquifer. These wells, called Ranney Wells, draw water from the sands and gravel of the aquifer at depths of 60 to 90 feet, thereby providing a natural filtration process. During the summer, this naturally filtered water is disinfected via chlorination and delivered to FGCSD.</p> <p>During the winter, it is further treated at a regional Turbidity Reduction Facility which reduces the occasional turbidity (cloudiness) in HBMWD's source water. While turbidity itself is not a health concern, SWRCB is concerned that at elevated levels, turbidity could potentially interfere with the disinfection process.</p>

Drinking Water Source Assessment information:	<p>HBMWD treats its water and performs annual monitoring and testing, in accordance with SWRCB regulations and requirements, to ensure its water is safe to drink. In 2018, the District conducted approximately 450 water quality tests for over 100 contaminants, including over 60 microbiological contaminant tests throughout the FGCSD distribution system. The results from the 2018 monitoring and testing program indicate that our water quality is very high, as has consistently been the case in past years.</p> <p>The tables below list the drinking water contaminants detected during 2018. A detected contaminant is any contaminant detected at or above its Detection Limit for Purposes of Reporting (DLR) (limit is established by SWRCB) or for unregulated contaminants, the Minimum Reporting Level (MRL). The tables show the level of detected contaminants. Contaminants that are not detected, or are detected below the DLR or MRL, are not required to be reported. The tables also show the maximum contaminant levels (MCL) and public health goals (PHG). Definitions for terms used in this report are listed on the next page.</p>
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Time and place of regularly scheduled board meetings for public participation:	Fourth Tuesday of each month at 7:30pm at the Fieldbrook Fire Hall, 4584 Fieldbrook Road
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For more information, contact:	Mario Palmero, Operations Supervisor	Phone:	(707) 822-2918
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TERMS USED IN THIS REPORT

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to the PHGs (or MCLGs) as is economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency (U.S. EPA).

Public Health Goal (PHG): The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Primary Drinking Water Standards (PDWS): MCLs and MRDLs for contaminants that affect health along with their monitoring and reporting requirements, and water treatment requirements.

Secondary Drinking Water Standards (SDWS): MCLs for contaminants that affect taste, odor, or appearance of the drinking water. Contaminants with SDWSs do not affect the health at the MCL levels.

Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

Regulatory Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Variations and Exemptions: Permissions from the State Water Resources Control Board (State Board) to exceed an MCL or not comply with a treatment technique under certain conditions.

Level 1 Assessment: A Level 1 assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

Level 2 Assessment: A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an *E. coli* MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

ND: not detectable at testing limit

ppm: parts per million or milligrams per liter (mg/L)

ppb: parts per billion or micrograms per liter (µg/L)

ppt: parts per trillion or nanograms per liter (ng/L)

ppq: parts per quadrillion or picogram per liter (pg/L)

pCi/L: picocuries per liter (a measure of radiation)

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- *Microbial contaminants*, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- *Inorganic contaminants*, such as salts and metals, that can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- *Pesticides and herbicides*, that may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- *Organic chemical contaminants*, including synthetic and volatile organic chemicals, that are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, agricultural application, and septic systems.
- *Radioactive contaminants*, that can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the U.S. EPA and the State Board prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. The U.S. Food and Drug Administration regulations and California law also establish limits for contaminants in bottled water that provide the same protection for public health.

Tables 1, 2, 3, 4, 5, and 6 list all of the drinking water contaminants that were detected during the most recent sampling for the constituent. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. The State Board allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of the data, though representative of the water quality, are more than one year old. Any violation of an AL, MCL, MRDL, or TT is asterisked. Additional information regarding the violation is provided later in this report.

TABLE 1 – SAMPLING RESULTS SHOWING THE DETECTION OF COLIFORM BACTERIA

Microbiological Contaminants (complete if bacteria detected)	Highest No. of Detections	No. of Months in Violation	MCL	MCLG	Typical Source of Bacteria
Total Coliform Bacteria (state Total Coliform Rule)	(In a month) 0	0	1 positive monthly sample	0	Naturally present in the environment
Fecal Coliform or <i>E. coli</i> (state Total Coliform Rule)	(In the year) 0	0	A routine sample and a repeat sample are total coliform positive, and one of these is also fecal coliform or <i>E. coli</i> positive	0	Human and animal fecal waste
<i>E. coli</i> (federal Revised Total Coliform Rule)	(In the year) 0	0	(a)	0	Human and animal fecal waste

(a) Routine and repeat samples are total coliform-positive and either is *E. coli*-positive or system fails to take repeat samples following *E. coli*-positive routine sample or system fails to analyze total coliform-positive repeat sample for *E. coli*.

TABLE 2 – SAMPLING RESULTS SHOWING THE DETECTION OF LEAD AND COPPER

Lead and Copper (complete if lead or copper detected in the last sample set)	Sample Date	No. of Samples Collected	90 th Percentile Level Detected	No. Sites Exceeding AL	AL	PHG	No. of Schools Requesting Lead Sampling	Typical Source of Contaminant
Lead (ppb)	2017	10	1.7	0	15	0.2	1	Internal corrosion of household water plumbing systems; discharges from industrial manufacturers; erosion of natural deposits
Copper (ppm)	2017	10	0.91	0	1.3	0.3	Not applicable	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives

TABLE 3 – SAMPLING RESULTS FOR SODIUM AND HARDNESS

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	MCL	PHG (MCLG)	Typical Source of Contaminant
Sodium (ppm)	2016	3.7	N/A	None	None	Salt present in the water and is generally naturally occurring
Hardness (ppm)	2016	87	N/A	None	None	Sum of polyvalent cations present in the water, generally magnesium and calcium, and are usually naturally occurring

TABLE 4 – DETECTION OF CONTAMINANTS WITH A PRIMARY DRINKING WATER STANDARD

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	MCL [MRDL]	PHG (MCLG) [MRDLG]	Typical Source of Contaminant
TTHMs (µg/L) – (Total Trihalomethanes)	2018	10	N/A	80	N/A	Byproduct of drinking water disinfection
HAA5 (µg/L) (Haloacetic Acids)	2018	1.5	1.2-1.5	60	N/A	Byproduct of drinking water disinfection
Chlorine (mg/L)	2018	0.53	0.28-1.22	[MRDL = 4.0 (as Cl ₂)]	[MRDLG = 4.0 (as Cl ₂)]	Drinking water disinfectant added for treatment
Aluminum (mg/L)	2015	0.011	N/A	1	0.6	Erosion of natural deposits; residue from some surface water treatment processes
Turbidity	2018	1.03	0.03-1.03	TT=5.0 NTU	N/A	Soil runoff
		99.7%	N/A	TT=90% of sample ≤1.0 NTU	N/A	

TABLE 5 – DETECTION OF CONTAMINANTS WITH A SECONDARY DRINKING WATER STANDARD

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	SMCL	PHG (MCLG)	Typical Source of Contaminant
Color (units)	2016	5.0	N/A	15	N/A	Naturally-occurring organic materials
Chloride (mg/L)	2016	3.9	N/A	500	N/A	Runoff/leaching from natural deposits; seawater influence
Sulfate (mg/L)	2016	10.0	N/A	500	N/A	Runoff/leaching from natural deposits; industrial wastes
Specific Conductance (μ S/cm)	2018	130	N/A	1,600	N/A	Substances that form ions when in water
Total Dissolved Solids (mg/L)	2016	90	N/A	1,000	N/A	Runoff/leaching from natural deposits
Turbidity (NTU)	2018	Average=0.13	0.03-1.03	5	N/A	Soil runoff

Unregulated Contaminant Monitoring Rule (UCMR)4 – 2018 Testing Results

As part of the federal drinking water program, USEPA issues a list of currently unregulated contaminants to be tested by Public Water Systems throughout the nation. This process occurs every five years pursuant to the Unregulated Contaminant Monitoring Rule (UCMR). The purpose of the UCMR program is to determine the prevalence of unregulated contaminants in drinking water. Results of this testing help USEPA determine whether or not to regulate new contaminants for protection of public health.

There have been four cycles of monitoring: UCMR 1 (2001-2003), UCMR 2 (2008-2010), UCMR 3 (2013-2015), and UCMR 4 (2018-2020). HBMWD participated in UCMR 1 through UCMR 3, which tested for a total of 65 constituents and were reported on previous CCRs. The UCMR 4 consists of testing for 10 cyanotoxins, 20 additional contaminants, and 2 indicators. HBMWD has not started cyanotoxin testing. HBMWD has tested for the 20 additional contaminants and 2 indicators. Below are the 4 contaminants with test results above their minimum reporting levels (MRL) and the test results for the 2 indicators. Information on the likely source and potential health effects are also included.

TABLE 6 – DETECTION OF UNREGULATED CONTAMINANTS

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	Notification Level	Health Effects Language
Manganese (μ g/L)	2018	2.0	N/A	500 μ g/L	Manganese exposures result in neurological effects. High levels of manganese in people have been shown to result in adverse effects to the nervous system.
HAA5 [Sum of 5 Haloacetic Acids] (μ g/L)	2018	1.5	1.2-1.5	60 μ g/L	Some people who drink water containing haloacetic acids in excess of the MCL over many years may have an increased risk of getting cancer.
HAA6Br [Sum of 6 Haloacetic Acids] (μ g/L)	2018	2.0	N/A	N/A	Some people who drink water containing haloacetic acids in excess over many years may have an increased risk of getting cancer.
HAA9 [Sum of 9 Haloacetic Acids] (μ g/L)	2018	3.5	N/A	N/A	Some people who drink water containing haloacetic acids in excess over many years may have an increased risk of getting cancer.
Bromide (μ g/L)	2018	14	11-18	N/A	Indicator of the potential to form haloacetic acids during water treatment. Bromide itself has low human toxicity
Total Organic Carbon (μ g/L)	2018	0.55	0.53-0.57	N/A	Indicator of the potential to form haloacetic acids during water treatment. Total Organic Carbon has no known health effect

Additional General Information on Drinking Water

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. EPA's Safe Drinking Water Hotline (1-800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice from their health care providers about drinking water. U.S. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Lead-Specific Language: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. HBMWD is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you do so, you may wish to collect the flushed water and reuse it for another beneficial purpose, such as watering plants. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline (1-800-426-4791) or at <http://www.epa.gov/lead>.

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.6

Agenda Title: Preliminary Budget Presentation 2019-20

Meeting Date: 05/28/2019

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

The board receives a draft of the budget for the next fiscal year each May. The budget is adopted in June and a final budget is adopted in August following the final postings for the previous fiscal year.

Each department or fund is budgeted and accounted for separately. For each department there is a collapsed budget page followed by a detailed line item page.

Water:

Water revenues are budgeted at \$465,213. Revenues are conservatively estimated and about 1% below the 2019 fiscal year. One-time revenues such as meter installations or connection fees are not part of the initial budget.

Expenses:

Water expenses are budgeted at \$445,851. Expenses are anticipated to remain approximately at the same level as currently budgeted for 2019. There are some variances for Engineering expenses and line repairs. Results of operations are positive as is the net income.

Wastewater:

Revenues are projected to be \$335,470. An increase of 225 from the 2019 fiscal year. This is primarily a reflection of a full year following the mid-year rate increase in 2019. Commercial revenue increase substantially with additional revenue from the Royal Gold account.

Expenses:

Treatment expenses are projected to decrease 3%. This is primarily due to a decrease in wastewater treatment and engineering expenses. We are anticipating slightly lower flows due to the sealants and other maintenance in 2018 & 2019 and lower engineering expenses following the completion of the wastewater rate study. Results of operations are

positive and approximately one-third of depreciation is funded if you allow for the budget for line repairs.

Fire:

Revenues from tax collections are anticipated to be equal to fiscal year 2019.

Expenses are projected to decrease 4.5%. The largest variations are for SCBA maintenance, protective gear, interest and payroll. The result of operations is \$43,186.

This amount is will fund principal payments on loans due in 2020 and fund the set aside for future debt.

Recommendation:

Review the attached reports and assumptions in the staff report. Make recommendations and/or comments.

Fieldbrook Glendale Community Services District
Profit & Loss Budget vs. Actual - Water Dept.
 July 2019 through June 2020

	Jul '19 -...	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
4000 · Income	0.00	465,213.00	-465,213.00	0.0%
Total Income	0.00	465,213.00	-465,213.00	0.0%
Gross Profit	0.00	465,213.00	-465,213.00	0.0%
Expense				
5000 · Purchased Water & Sewer	0.00	172,586.00	-172,586.00	0.0%
5050 · Director Fees	0.00	2,995.00	-2,995.00	0.0%
5100 · Contract Labor/Admin	0.00	209,000.00	-209,000.00	0.0%
5150 · Insurance Expense	0.00	1,975.00	-1,975.00	0.0%
5200 · Professional Services	0.00	4,570.00	-4,570.00	0.0%
5250 · Dues & Memberships	0.00	650.00	-650.00	0.0%
5300 · Utilities	0.00	11,760.00	-11,760.00	0.0%
5370 · Property Taxes	0.00	225.00	-225.00	0.0%
5380 · Supplies	0.00	770.00	-770.00	0.0%
5400 · Maintenance Expenses	0.00	10,000.00	-10,000.00	0.0%
5590 · Bad Debts	0.00	2,016.00	-2,016.00	0.0%
5625 · Bank Charges	0.00	15.00	-15.00	0.0%
5650 · Interest Expense	0.00	14,105.00	-14,105.00	0.0%
5700 · Licenses & Fees	0.00	3,360.00	-3,360.00	0.0%
6560 · Payroll Expenses	0.00	11,824.00	-11,824.00	0.0%
Total Expense	0.00	445,851.00	-445,851.00	0.0%
Net Ordinary Income	0.00	19,362.00	-19,362.00	0.0%
Other Income/Expense				
Other Income				
4900 · Interest Earnings (Interest Earnings)	0.00	16,485.00	-16,485.00	0.0%
Total Other Income	0.00	16,485.00	-16,485.00	0.0%
Other Expense				
5350 · Depreciation Expenses	0.00	24,979.00	-24,979.00	0.0%
Total Other Expense	0.00	24,979.00	-24,979.00	0.0%
Net Other Income	0.00	-8,494.00	8,494.00	0.0%
Net Income	0.00	10,868.00	-10,868.00	0.0%

2019-20 Budget Development - Water

	8/28/2018	3/31/2019	5/28/2019	\$\$	%
Revenue	Original Budget	Adjusted Budget	2020 Budget	Change	Change
Domestic	\$370,955	\$389,752	\$389,000	-\$752	-0.19%
Late Fees	\$5,400	\$6,444	\$6,000	-\$444	-7.40%
Commercial	\$46,026	\$51,837	\$46,100	-\$5,737	-12.44%
Fire Suppression	\$1,932	\$4,247	\$2,088	-\$2,159	-103.40%
Special Benefit Zone	\$12,600	\$14,473	\$20,940	\$6,467	30.88%
Processing Fees	\$1,050	\$1,470	\$1,085	-\$385	-35.48%
Meter Install	\$0	\$1,096	\$0	-\$1,096	-100.00%
Other Revenue	\$0	\$1,839	\$0	-\$1,839	-100.00%
Total	\$437,963	\$471,158	\$465,213	-\$5,945	-1.28%
Expenses					
Purchased Water	\$174,066	\$172,546	\$172,586	\$40	0.02%
Directors Fees	\$2,995	\$2,995	\$2,995	\$0	0.00%
HBMWD Operations	\$192,231	\$191,383	\$193,000	\$1,617	0.84%
Engineering Services	\$17,350	\$21,273	\$16,000	-\$5,273	-32.96%
Workers Comp Ins	\$183	\$163	\$175	\$12	6.86%
Liability Ins	\$2,690	\$2,690	\$1,800	-\$890	-49.44%
Legal Services	\$45	\$50	\$50	\$0	0.00%
Audit Services	\$4,500	\$4,508	\$4,520	\$12	0.27%
Dues/Memberships	\$545	\$605	\$650	\$45	6.92%
Telephone	\$3,360	\$1,747	\$1,800	\$53	2.94%
Electric	\$9,695	\$9,736	\$9,960	\$224	2.25%
Property Taxes	\$225	\$225	\$225	\$0	0.00%
Office Expenses	\$900	\$761	\$770	\$9	1.17%
Line Repairs*	\$6,880	\$6,111	\$10,000	\$3,889	38.89%
Small Equipment	\$0	\$0	\$0	\$0	
Returned Checks	\$600	\$500	\$200	-\$300	-150.00%
Returned Item Fees	\$56	\$36	\$16	-\$20	-125.00%
Bad Debt	\$1,150	\$3,235	\$1,800	-\$1,435	-79.72%
Bank Fees	\$0	\$10	\$15	\$5	
Loan Fee	\$585	\$585	\$558	-\$27	-4.84%
Licenses & Fees	\$3,186	\$3,360	\$3,360	\$0	0.00%
Interest Expense	\$14,595	\$14,595	\$13,547	-\$1,048	-7.74%
Payroll Penalties	\$0	\$0	\$0	\$0	
Payroll	\$11,370	\$11,661	\$11,824	\$163	1.38%
Total	\$447,207	\$448,775	\$445,851	-\$2,924	-0.66%
Results of Operations	-\$9,244	\$22,383	\$19,362	-\$3,021	-15.60%
Other Income/Expense					
Interest Earnings	\$10,971	\$11,705	\$16,485	\$4,780	29.00%
Connection Fees	\$0	\$2,100	\$0	-\$2,100	0.00%
Less Depreciation	\$23,085	\$23,085	\$24,979	\$1,894	7.58%
Net Other Income/Expense	-\$12,114	-\$9,280	-\$8,494	\$17,774	0.09%
Net Income	-\$21,358	\$13,103	\$10,868	-\$2,235	100.00%

Fieldbrook Glendale Community Services District
Profit & Loss Budget vs. Actual - Wastewater Dept.
 July 2019 through June 2020

	Jul '19 -...	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
4000 · Income	0.00	335,470.00	-335,470.00	0.0%
Total Income	0.00	335,470.00	-335,470.00	0.0%
Gross Profit	0.00	335,470.00	-335,470.00	0.0%
Expense				
5000 · Purchased Water & Sewer	0.00	212,300.00	-212,300.00	0.0%
5100 · Contract Labor/Admin	0.00	35,300.00	-35,300.00	0.0%
5150 · Insurance Expense	0.00	2,475.00	-2,475.00	0.0%
5200 · Professional Services	0.00	4,575.00	-4,575.00	0.0%
5250 · Dues & Memberships	0.00	605.00	-605.00	0.0%
5300 · Utilities	0.00	12,724.00	-12,724.00	0.0%
5370 · Property Taxes	0.00	324.00	-324.00	0.0%
5380 · Supplies	0.00	650.00	-650.00	0.0%
5400 · Maintenance Expenses	0.00	10,200.00	-10,200.00	0.0%
5590 · Bad Debts	0.00	2,000.00	-2,000.00	0.0%
5650 · Interest Expense	0.00	5,732.00	-5,732.00	0.0%
5700 · Licenses & Fees	0.00	3,171.00	-3,171.00	0.0%
6560 · Payroll Expenses	0.00	25,200.00	-25,200.00	0.0%
Total Expense	0.00	315,256.00	-315,256.00	0.0%
Net Ordinary Income	0.00	20,214.00	-20,214.00	0.0%
Other Income/Expense				
Other Income				
4900 · Interest Earnings (Interest Earnings)	0.00	36.00	-36.00	0.0%
Total Other Income	0.00	36.00	-36.00	0.0%
Other Expense				
5350 · Depreciation Expenses	0.00	93,819.00	-93,819.00	0.0%
Total Other Expense	0.00	93,819.00	-93,819.00	0.0%
Net Other Income	0.00	-93,783.00	93,783.00	0.0%
Net Income	<u>0.00</u>	<u>-73,569.00</u>	<u>73,569.00</u>	<u>0.0%</u>

2019-20 Budget Development - Sewer

	8/28/2018	3/31/2019	5/28/2019	\$\$	%
Revenue	Adopted Budget	Adjusted Budget	2019 Budget	Change	Change
Domestic	\$179,328	\$235,416	\$282,000	\$46,584	16.52%
Late Fees	\$2,170	\$3,160	\$4,200	\$1,040	24.76%
Commercial	\$10,480	\$20,285	\$48,000	\$27,715	57.74%
Processing Fees	\$420	\$770	\$770	\$0	0.00%
Permit Fees	\$250	\$400	\$500	\$100	20.00%
Other Revenue	\$0	\$68	\$0	-\$68	
Total	\$192,648	\$260,099	\$335,470	\$75,371	22.47%

Expenses					
Purchased Sewer	\$206,521	\$220,374	\$212,300	-\$8,074	-3.80%
HBMWD Operations	\$22,300	\$25,048	\$29,300	\$4,252	14.51%
Engineering Services	\$14,461	\$15,897	\$6,000	-\$9,897	-164.95%
Workers Comp Ins	\$686	\$641	\$675	\$34	5.04%
Liability Ins	\$1,736	\$1,736	\$1,800	\$64	3.69%
Legal Services	\$45	\$50	\$50	\$0	0.00%
Audit Services	\$4,500	\$4,508	\$4,525	\$17	0.38%
Dues/Memberships	\$545	\$605	\$605	\$0	0.00%
Telephone	\$3,120	\$4,924	\$5,220	\$296	5.67%
Electric	\$8,375	\$7,878	\$7,504	-\$374	-4.98%
Fuel	\$350	\$350	\$0	-\$350	#DIV/0!
Property Taxes	\$324	\$324	\$324	\$0	0.00%
Office Supplies	\$920	\$1,014	\$650	-\$364	-56.00%
Line Repairs	\$3,500	\$10,143	\$10,000	-\$143	-1.43%
Bad Debt	\$800	\$1,959	\$2,000	\$41	2.05%
Building Maintenance	\$0	\$208	\$200	-\$8	-4.00%
Bank Charges	\$0	\$0	\$0	\$0	#DIV/0!
Interest Expense	\$0	\$0	\$5,732	\$5,732	100.00%
Licenses	\$2,337	\$3,163	\$3,171	\$8	0.25%
Payroll	\$22,300	\$25,814	\$25,200	-\$614	-2.44%
Total	\$292,820	\$324,636	\$315,256	-\$9,380	-2.98%

Results of Operations	-\$100,172	-\$64,537	\$20,214	\$84,751	419.27%
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Other Income/Expense					
Interest Earnings	\$43	\$23	\$36	\$13	36.11%
Connection Fees	\$0	\$15,646	\$0	-\$15,646	#DIV/0!
Less Depreciation	\$93,819	\$93,819	\$93,819	\$0	0.00%
Net Other Income/Expense	-\$93,776	-\$78,150	-\$93,783	\$15,633	16.67%

Net Income	-\$193,948	-\$142,687	-\$73,569	\$69,118	48.44%
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**Fieldbrook Glendale Community Services District
 Profit & Loss Budget vs. Actual - Fire Department
 July 2019 through June 2020**

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · Income	0.00	102,391.00	-102,391.00	0.0%
Total Income	<u>0.00</u>	<u>102,391.00</u>	<u>-102,391.00</u>	<u>0.0%</u>
Gross Profit	0.00	102,391.00	-102,391.00	0.0%
Expense				
5050 · Director Fees	0.00	599.00	-599.00	0.0%
5130 · Benefit Assessment Tax Roll (H/C Fees Tax Collection)	0.00	113.00	-113.00	0.0%
5150 · Insurance Expense	0.00	17,035.00	-17,035.00	0.0%
5200 · Professional Services	0.00	4,558.00	-4,558.00	0.0%
5250 · Dues & Memberships	0.00	2,515.00	-2,515.00	0.0%
5300 · Utilities	0.00	7,900.00	-7,900.00	0.0%
5360 · Transportation & Travel	0.00	1,356.00	-1,356.00	0.0%
5380 · Supplies	0.00	2,985.00	-2,985.00	0.0%
5400 · Maintenance Expenses	0.00	6,900.00	-6,900.00	0.0%
5550 · Equipment	0.00	2,050.00	-2,050.00	0.0%
5650 · Interest Expense	0.00	9,508.00	-9,508.00	0.0%
5710 · Chiefs' Incentive Program	0.00	2,000.00	-2,000.00	0.0%
6560 · Payroll Expenses	0.00	1,686.00	-1,686.00	0.0%
Total Expense	<u>0.00</u>	<u>59,205.00</u>	<u>-59,205.00</u>	<u>0.0%</u>
Net Ordinary Income	0.00	43,186.00	-43,186.00	0.0%
Other Income/Expense				
Other Income				
4900 · Interest Earnings (Interest Earnings)	0.00	2,408.00	-2,408.00	0.0%
Total Other Income	0.00	2,408.00	-2,408.00	0.0%
Other Expense				
5350 · Depreciation Expenses	0.00	45,594.00	-45,594.00	0.0%
Total Other Expense	0.00	45,594.00	-45,594.00	0.0%
Net Other Income	0.00	-43,186.00	43,186.00	0.0%
Net Income	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.0%</u></u>

2019-20 Budget Development - Fire

	8/28/2018	3/31/2019	5/28/2019	\$\$	%
Revenue	Adopted Budget	Adjusted Budget	2019 Budget	Change	Change
Current Secured	\$54,091	\$54,091	\$54,091	\$0	0.00%
Current Unsecured	\$2,031	\$2,031	\$2,031	\$0	0.00%
Prior Yr Secured	\$1,348	\$1,348	\$1,348	\$0	0.00%
Prior Yr Unsecured	\$0	\$0	\$0	\$0	
Prop 172 Transfer	\$1,090	\$1,090	\$1,090	\$0	0.00%
Assesment	\$41,812	\$41,812	\$41,812	\$0	0.00%
Timber Yield	\$217	\$217	\$217	\$0	0.00%
Homeowner Exemption	\$722	\$722	\$722	\$0	0.00%
Supplemental Current	\$830	\$830	\$830	\$0	0.00%
Supplemental Prior	\$114	\$114	\$114	\$0	0.00%
Prop. Tax Exchange	\$0	\$0	\$136	\$136	100.00%
Other Income	\$0	\$7,794	\$0	-\$7,794	0.00%
Total	\$102,255	\$110,049	\$102,391	-\$7,658	-7.48%
Expenses					
Director/Chief	\$599	\$599	\$599	\$0	0.00%
Engineering Services	\$0	\$0	\$0	\$0	
Benefit Assessment Fee	\$113	\$113	\$113	\$0	0.00%
Workers Comp	\$5,426	\$5,076	\$5,076	\$0	0.00%
Liability	\$2,502	\$2,502	\$2,502	\$0	0.00%
Vehicle Ins	\$3,225	\$3,225	\$3,225	\$0	0.00%
Disability Ins	\$5,254	\$5,254	\$5,254	\$0	0.00%
Air Med Care	\$978	\$978	\$978	\$0	0.00%
Legal	\$45	\$50	\$50	\$0	0.00%
Audit	\$4,500	\$4,508	\$4,508	\$0	0.00%
Dues/Memberships	\$2,455	\$2,515	\$2,515	\$0	0.00%
Telephone	\$2,820	\$3,104	\$3,324	\$220	6.62%
Electric	\$1,600	\$1,480	\$1,433	-\$47	-3.28%
Propane	\$650	\$685	\$695	\$10	1.44%
Water	\$540	\$574	\$580	\$6	1.03%
Dispatch Co-Op Fees	\$0	\$0	\$0	\$0	
Internet Service	\$1,536	\$1,560	\$1,560	\$0	0.00%
Security-Firehouse	\$300	\$307	\$308	\$1	0.32%
Fuel Expenses	\$1,200	\$1,252	\$1,356	\$104	7.67%
Office Supplies	\$1,280	\$850	\$1,285	\$435	33.85%
Medical Supplies	\$500	\$272	\$200	-\$72	-36.00%
Education Expense	\$750	\$1,761	\$1,500	-\$261	-17.40%
Building Maintenance	\$250	\$250	\$200	-\$50	-25.00%
Turnout Maintenance	\$400	\$200	\$200	\$0	0.00%
Small Tools	\$600	\$400	\$500	\$100	20.00%
Extinguishers	\$400	\$400	\$200	-\$200	-100.00%
Radio	\$500	\$500	\$200	-\$300	-150.00%
SCBA	\$700	\$700	\$1,500	\$800	53.33%
Grounds	\$50	\$50	\$100	\$50	50.00%
Trucks	\$5,000	\$4,300	\$4,000	-\$300	-7.50%
Small Equipment	\$2,000	\$2,000	\$2,000	\$0	0.00%
Protective Gear	\$750	\$750	\$50	-\$700	-1400.00%
Chiefs Incentive	\$2,000	\$2,000	\$2,000	\$0	0.00%
Interest Expense	\$10,231	\$10,231	\$9,508	-\$723	-7.60%
Payroll	\$1,620	\$2,453	\$1,686	-\$767	-45.49%
Fire Grant Expenses	\$0	\$0	\$0	\$0	#DIV/0!
Licenses	\$0	\$1,000	\$0	-\$1,000	#DIV/0!
Total	\$60,774	\$61,899	\$59,205	-\$2,694	-4.55%
Results of Operations	\$41,481	\$48,150	\$43,186	-\$4,964	-11.49%
Other Income/Expense					
In Kind Revenue	\$0	\$0	\$0	\$0	-100.00%
Interest Earnings	\$1,791	\$1,791	\$2,408	\$617	25.62%
Donations	\$ -	\$ 9,500		-\$9,500	\$0
Less Depreciation	\$45,594	\$45,594	\$45,594	\$0	0.00%
Less Fire Grant Expense	\$0	\$0	\$0	\$0	0.00%
Net Other Income/Expense	-\$43,803	-\$34,303	-\$43,186	\$617	20.57%
Net Income	-\$2,322	\$13,847	\$0	-\$4,347	-31.39%