



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, March 25, 2025

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
AGENDA

A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCSO Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

D. Reports

1.1 Fire Chief Report

1.1.1 Call/Incident report.

1.1.2 Safety Meeting roster.

1.2 District Engineer, Construction Management Report

1.2.1 Muni-meeting report.

1.3 General Manager Report – Bridge Loan.

1.4 Director Reports

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item to be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, February 25, 2025.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, March 25, 2025

AGENDA

Correspondence

3.1 FVFD to Garlick Family.

Financial Reports

4.1 Interfund Transfers, \$81,504.90. Checkd#7696-7714 \$79,517.01, EFT \$7,113.48.

4.2 Payroll, \$2,338.20.

4.3 General Journal Entries, 618-9625.

4.4 Reimbursements, \$0.00, Mileage \$119.70.

4.5 Bad Debt, Account #980.04 \$1,503.80, Account #1470.01 \$958.10.

F. Business Items Action/Information - None

5.1

G. Public Hearings

6.1 Closed Session – None.

I. Future Agenda Items

7.1

J. Adjournment/Announcements

8.1 Next regular meeting, April 22 2025.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.



**Fieldbrook Glendale
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REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, February 25, 2025

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting at order at 7:32 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Fire Chief Chris Appleton was absent. District Engineer Steven Pearl and General Manager Richard Hanger were present.

B. Agenda Modification

None.

C. Public Comments

None.

D. Reports

1.1 Fire Chief Report -absent.

1.1.1 Call/Incident report.

1.1.2 Safety Meeting roster.

1.2 District Engineer, Construction Management Report

1.2.1 Muni-meeting report.

District Engineer Steven Pearl provided an overview of the Muni-meeting.

1.3 General Manager Report – Bridge Loan.

General Manager Richard Hanger reported that the application was approved today, and he will sign the agreements once they are sent.

1.4 Director Reports

None.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item to be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, January 28, 2025.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, February 25, 2025

MINUTES

Correspondence

3.1 HBMWD; domestic water report, CY2024 per Ordinance 16.

Financial Reports

4.1 Interfund Transfers, \$82,511.07.

4.2 Check/EFT Payments, (7674-7695) \$77,208.85, EFT \$4,372.09.

4.3 Payroll, \$2,271.60.

4.4 General Journal Entries, (616-617), \$18,774.08.

4.5 Reimbursements, \$0.00, Mileage \$151.20.

4.6 Bad Debt, Account #2160.04, Water \$1,070.22.

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 Annual CPI Wage Adjustment. Action.

Director Jason Garlick moved to approve the CPI wage adjustment as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.2 Annual CPI Rate Adjustment. Discussion.

General Manager Richard Hanger discussed the process for a Proposition 218 hearing and possible timelines for potential protest hearings.

G. Public Hearings

6.1 Closed Session – None.

I. Future Agenda Items

J. Adjournment/Announcements

8.1 Next regular meeting, March 25, 2025.

The meeting adjourned at 7:50 PM.

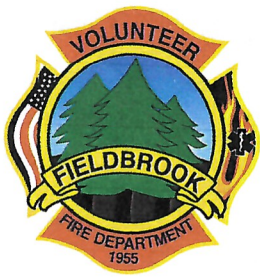
Respectfully submitted,

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

Attachments: CCCU fund transfer; initialed disbursement register.

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*Fieldbrook Volunteer Fire Department
4584 Fieldbrook Rd.
Fieldbrook, California 95519
(707) 839-0931
Website: fieldbrookfire.org*



February 12, 2025

COPY

Dear Garlik Family:

This letter is to acknowledge receipt and thank you for your incredibly generous donation of twenty thousand dollars (\$20,000.00) to Fieldbrook Volunteer Fire Department (FVFD). It is through contributions such as yours that our Department is able to continue providing a high level of service and protection to our community.

Donation like this allow us to procure and maintain valuable safety equipment and provide training to our staff. Equally important however, it conveys to our volunteer firefighters a valuable message of community support and appreciation that does not go unnoticed. Your generosity has gone far beyond any donation FVFD has ever received, leaving me at a loss as how to adequately express my gratitude. On behalf of each member of FVFD, our Board and myself; many, many thanks!

I would also like to make you aware that, being a governmental unit FVFD qualifies for tax exempt status for purposes of charitable contributions as per Internal Revenue Code 170 (c) (1). Our Federal Identification number is 68-0184263. If you have any questions, please don't hesitate to contact us.

Again, on behalf of FVFD and myself we send our most heartfelt gratitude.

Appreciatively,

Chris Appleton
Fire Chief

✓ cc: Rick Hanger, Secretary to the Board



**Fieldbrook Glendale
Community Services District**

water · sewer · fire

**REGULAR MEETING OF THE
BOARD OF DIRECTORS**

March 25, 2025

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$ 81,504.90
To: Water Checking \$ 81,504.90

3/25/2025	
Check Register	\$ 86,630.49
#7696-7714	\$ 79,517.01
ACH - Epay	\$ 7,113.48
Other Deposit	
Transfer Totals	\$ (81,504.90)
Anker Tank Project	\$ 4,515.63
Fire	\$ 960.91
Sewer	\$ 33,803.66
Water	\$ 42,224.70
Reduce Water Transfer	
Gross Pay	\$ 2,338.20
<Net Pay>	\$ (1,652.85)
Empr. Taxes	\$ 220.96
Adjustments	
EDD	\$ (364.44)
EDD	\$ (81.77)
IRS	\$ (1,323.12)
EDD	\$ (184.48)
IRS	\$ (679.74)
EDD	\$ (42.09)
Bad Debt	\$ (3,356.26)
Reconciliation	\$ (86,630.49)
Balance	\$ -

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of March 25, 2025

Type	Date	Num	Name	Account	Class	Act. Cost	Amount
Anker Tank Replacement							
Bill	03/10/2025	0624.0325-02	Anker ...	5810.22 · Construction Management (Cons...	Enterprise:...		4,515.63
Deposit	03/25/2025		Anker ...	1027.01 · Water - Anker Lane Tank	Enterprise:...		-4,515.63
Total Anker Tank Replacement							0.00
Interfund Expenses/Fire							
Bill	02/28/2025	CL 25-857768	Interfu...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...		88.93
Bill	02/28/2025	Feb 2025	Interfu...	5335 · Water (Water)	Fire Depart...		59.48
Bill	03/05/2025	707-839-0931 Mar 25	Interfu...	5310 · Telephone (Telephone)	Fire Depart...		401.44
Bill	03/10/2025	Mar 2025	Interfu...	5345 · Internet Service (Internet Service)	Fire Depart...		183.25
Bill	03/21/2025	March 2025	Interfu...	5075 · Chief Expenses - Fire (Chief Expen...	Fire Depart...		50.00
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Fire Depart...		155.88
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Fire Depart...		0.16
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Fire Depart...		9.67
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Fire Depart...		2.26
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Fire Depart...		2.65
Bill	03/21/2025	March 2025	Interfu...	5366 · Mileage & Travel (Mileage & Travel)	Fire Depart...		7.19
Deposit	03/25/2025		Interfu...	1029 · Fire Asset - Cash	Fire Depart...		-960.91
Total Interfund Expenses/Fire							0.00
Interfund Expenses/Sewer							
Bill	02/28/2025	2025-009	Interfu...	5115.1 · COBL - Maintenance & Operations	Enterprise:...		1,000.00
Bill	02/28/2025	0912-1 Feb 25	Interfu...	5320 · Electric (Electric)	Enterprise:...		1,456.00
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		574.95
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		455.54
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		3,219.73
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		118.79
Check	02/28/2025	E-Pay	Interfu...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...		14.14
Bill	02/28/2025	INV-XPR021657	Interfu...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...		141.96
Bill	02/28/2025	Feb 2025	Interfu...	5020 · Purchased Sewer Services (Purcha...	Enterprise:...		25,494.41
Bill	02/28/2025	Feb 2025	Interfu...	5020 · Purchased Sewer Services (Purcha...	Enterprise:...		77.61
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		1,091.16
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		1.09
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		67.65
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		15.82
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		18.55
Bill	03/21/2025	March 2025	Interfu...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...		56.26
Deposit	03/25/2025		Interfu...	1028 · Sewer Asset - Cash	Enterprise:...		-33,803.66
Total Interfund Expenses/Sewer							0.00
Interfund Expenses/Water							
Bill	02/28/2025	Feb 2025	Interfu...	5010 · Purchased Water (Purchased Water)	Enterprise:...		997.01
Bill	02/28/2025	Feb 2025	Interfu...	5010 · Purchased Water (Purchased Water)	Enterprise:...		13,509.08
Bill	02/28/2025	Feb 2025	Interfu...	5010 · Purchased Water (Purchased Water)	Enterprise:...		1,281.57
Bill	02/28/2025	Feb 2025	Interfu...	5010 · Purchased Water (Purchased Water)	Enterprise:...		732.83
Bill	02/28/2025	Feb 2025	Interfu...	5010 · Purchased Water (Purchased Water)	Enterprise:...		-39.13
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		657.92
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		521.27
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		3,684.39
Bill	02/28/2025	Feb 2025	Interfu...	5110.1 · HBMWD Admin & Billing (HBMW...	Enterprise:...		135.94
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		13,308.10
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		1,543.44
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		348.00
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		312.06
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		0.00
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		304.70
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		45.00
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		0.00
Bill	02/28/2025	Feb 2025	Interfu...	5110.2 · HBMWD - Maintenance & Operati...	Enterprise:...		126.11
Check	02/28/2025	E-Pay	Interfu...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...		25.86
Bill	02/28/2025	INV-XPR021657	Interfu...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...		259.57
Bill	03/20/2025	380-0067019	Interfu...	5122 · Special Studies (Engineering Fees ...	Enterprise:...		1,755.46
Bill	03/21/2025	380-0067065	Interfu...	5121 · Engineering Expenses	Enterprise:...		1,215.00
Bill	03/21/2025	March 2025	Interfu...	5070 · Directors' Fees - Water (Directors' F...	Enterprise:...		50.00
Bill	03/21/2025	March 2025	Interfu...	5070 · Directors' Fees - Water (Directors' F...	Enterprise:...		50.00
Bill	03/21/2025	March 2025	Interfu...	5070 · Directors' Fees - Water (Directors' F...	Enterprise:...		50.00
Bill	03/21/2025	March 2025	Interfu...	5070 · Directors' Fees - Water (Directors' F...	Enterprise:...		50.00
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		1,091.16
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		1.09
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		67.65
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		15.82
Paycheck	03/21/2025	7713	Interfu...	6560 · Payroll Expenses	Enterprise:...		18.55

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of March 25, 2025

Type	Date	Num	Name	Account	Class	Act. Cost	Amount
Bill	03/21/2025	March 2025	Interfu...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...		56.25
Deposit	03/25/2025		Interfu...	1027 · Water Asset - Cash	Enterprise:...		-42,224.70
Total Interfund Expenses/Water							0.00
TOTAL							0.00

Fieldbrook Glendale Community Services District
Check Register for this Month
February 26 through March 25, 2025

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Bill Pmt -Check	02/26/2025	7696	Jose Euan-Estrada	-65.50
Bill Pmt -Check	02/26/2025	7697	Miller Farms Nursery	-30.00
Bill Pmt -Check	02/27/2025	7698	Fire Station Software, ...	-407.00
Bill Pmt -Check	03/21/2025	7699	ACE Hardware	-140.05
Bill Pmt -Check	03/21/2025	7700	City of Arcata	-25,572.02
Bill Pmt -Check	03/21/2025	7701	City of Blue Lake	-1,000.00
Bill Pmt -Check	03/21/2025	7702	GHD, Inc	-2,970.46
Bill Pmt -Check	03/21/2025	7703	Humboldt Bay M&O	-25,355.94
Bill Pmt -Check	03/21/2025	7704	Humboldt Bay Municipi...	-16,481.36
Bill Pmt -Check	03/21/2025	7705	North Coast Unified Ai...	-906.50
Bill Pmt -Check	03/21/2025	7706	Standing Wave Engin...	-4,515.63
Bill Pmt -Check	03/21/2025	7707	Chris Appleton	-50.00
Bill Pmt -Check	03/21/2025	7708	Janet Miller	-50.00
Bill Pmt -Check	03/21/2025	7709	Jason Garlick	-50.00
Bill Pmt -Check	03/21/2025	7710	Rich Grissom	-50.00
Bill Pmt -Check	03/21/2025	7711	Roy Sheppard	-50.00
Bill Pmt -Check	03/21/2025	7712	Starr Kilian	-50.00
Paycheck	03/21/2025	7713	Richard A Hanger	-1,652.85
Bill Pmt -Check	03/21/2025	7714	Richard A. Hanger	-119.70
Total 1015 · Water Dept Checking				-79,517.01
Total 1012 · General Fund Checking				-79,517.01
Total 1000 · Coast Central Credit Union				-79,517.01
TOTAL				-79,517.01

Fieldbrook Glendale Community Services District
Check Register for this Month
February 26 through March 25, 2025

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Liability Check	02/26/2025	E-pay	EDD	-364.44
Liability Check	02/26/2025	E-pay	EDD	-81.77
Liability Check	02/26/2025	E-pay	United States Treasury	-1,323.12
Bill Pmt -Check	02/26/2025	ACH	PG&E	-72.62
Bill Pmt -Check	02/26/2025	ACH	PG&E	-50.14
Bill Pmt -Check	02/26/2025	ACH	PG&E	-220.13
Bill Pmt -Check	02/26/2025	ACH	PG&E	-34.67
Check	02/28/2025	E-Pay	Coast Central Credit ...	-40.00
Bill Pmt -Check	03/03/2025	ACH	PG&E	-1,290.63
Bill Pmt -Check	03/05/2025	ACH	Verizon	-139.02
Bill Pmt -Check	03/06/2025	ACH	Valley Pacific	-88.93
Bill Pmt -Check	03/06/2025	ACH	Fieldbrook Glendale C...	-59.48
Bill Pmt -Check	03/07/2025	ACH	XPress Bill Pay	-401.53
Bill Pmt -Check	03/12/2025	ACH	PG&E	-1,456.00
Bill Pmt -Check	03/20/2025	ACH	AT&T	-401.44
Bill Pmt -Check	03/20/2025	ACH	Optimum	-183.25
Liability Check	03/21/2025	E-pay	EDD	-184.48
Liability Check	03/21/2025	E-pay	United States Treasury	-679.74
Liability Check	03/21/2025	E-pay	EDD	-42.09
Total 1015 · Water Dept Checking				-7,113.48
Total 1012 · General Fund Checking				-7,113.48
Total 1000 · Coast Central Credit Union				-7,113.48
TOTAL				-7,113.48

Fieldbrook Glendale Community Services District Payroll Summary

February 25 through March 25, 2025

	Richard A Hanger			TOTAL		
	Hours	Rate	Feb 25 - Mar 25, 25	Hours	Rate	Feb 25 - Mar 25, 25
Employee Wages, Taxes and Adjustments						
Gross Pay						
Hourly Rate	60	38.97	2,338.20	60.00		2,338.20
Hourly Sick		38.97	0.00			0.00
Total Gross Pay	60		2,338.20	60.00		2,338.20
Adjusted Gross Pay	60		2,338.20	60.00		2,338.20
Taxes Withheld						
Federal Withholding			-322.00			-322.00
Medicare Employee			-33.90			-33.90
Social Security Employee			-144.97			-144.97
CA - Withholding			-156.42			-156.42
CA - Disability Employee			-28.06			-28.06
Medicare Employee Addl Tax			0.00			0.00
Total Taxes Withheld			-685.35			-685.35
Net Pay	60		1,652.85	60.00		1,652.85
Employer Taxes and Contributions						
Medicare Company			33.90			33.90
Social Security Company			144.97			144.97
CA - Unemployment Company			39.75			39.75
CA - Employment Training Tax			2.34			2.34
Total Employer Taxes and Contributions			220.96			220.96

Fieldbrook Glendale Community Services District Journal

December 1, 2024 through March 25, 2025

Trans #	Type	Date	Num	Name	Memo	Account	Amount
22500	General Journal	02/28/2025	618	Kernen ...	Kernen Principal payment	1206.04 · A/R Current - Ke...	-1,138.96
				-MULTIP...	-MULTIPLE-	4900.02 · Sewer Interest I...	-6.12
				Kernen ...	Kernen Principal payment	1028 · Sewer Asset - Cash	1,145.08
							0.00
22501	General Journal	02/28/2025	619		Monthly Depreciation	5350 · Depreciation Expen...	17,629.00
					Monthly Depreciation	1710 · Water Accumulated...	-3,902.00
					Monthly Depreciation	1720 · Sewer Accumulate...	-9,810.00
					Monthly Depreciation	1730 · Fire Accumulated D...	-3,917.00
							0.00
22508	General Journal	02/28/2025	620		Reverse Bad Debt - redeposited	5590 · Bad Debts	-194.20
					Reverse Bad Debt - redeposited	1050.01 · XPRESS Merch...	194.20
							0.00
22524	General Journal	02/28/2025	621	Fieldbroo...	Bad Debt Board approved 02/25 & 03/25	1210 · A/R Water	-2,008.90
				Fieldbroo...	Bad Debt Board approved 02/25 & 03/25	1226 · Provision for A/R W...	2,008.90
							0.00
22525	General Journal	02/28/2025	622	Fieldbroo...	Bad Debt Board approved 02/25 & 03/25	1220 · A/R Sewer	-1,523.22
				Fieldbroo...	Bad Debt Board approved 02/25 & 03/25	1227 · Provision for A/R S...	1,523.22
							0.00
22534	General Journal	12/31/2024	623	Anker Ta...	5% contruction retention, GR Sundberg ...	1621.01 · Steel - Anker Ta...	10,147.50
				Anker Ta...	5% contruction retention, GR Sundberg ...	2326 · Construction Reten...	-10,147.50
							0.00
22565	General Journal	12/31/2024	624		Receive PY Fourth Quarter Interest	1265 · A/R Interest - Fire ...	-1,750.00
					Receive PY Fourth Quarter Interest	4900.51 · Interest earned ...	1,750.00
					-MULTIPLE-	5130 · Assessment Fees (...)	2,293.01
					-MULTIPLE-	1010 · Fire General Fund -...	-1,838.71
					LAFCO Contribution 1/3 Reclass	5130 · Assessment Fees (...)	-454.30
					LAFCO Contribution 1/3 Reclass	1027 · Water Asset - Cash	-227.15
					LAFCO Contribution 1/3 Reclass	1029 · Fire Asset - Cash	454.30
	LAFCO Contribution 1/3 Reclass	1028 · Sewer Asset - Cash	-227.15				
							0.00
22568	General Journal	03/25/2025	625		Reconcile Cash at Month End	1028 · Sewer Asset - Cash	-1,005.33
					Reconcile Cash at Month End	1027 · Water Asset - Cash	1,920.44
					Reconcile Cash at Month End	1029 · Fire Asset - Cash	-915.11
							0.00
TOTAL							0.00

Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.7
 Total Mileage 171
 Total Reimbursement \$ 119.70

Date	Description/Notes	Mileage
3/7/2025	Mail	42
3/14/2025	Mail	42
3/25/2025	Mail	42
3/25/2025	Board Meeting & Royal Gold	45

Fee Calculation based on 2022	
Budgeted expenses	
Total Amount	\$ 119.70
47% Water	\$ 56.26
47% Sewer	\$ 56.26
6% Fire	\$ 7.19

Requester signature

Date

Approval

Date

Fieldbrook Glendale CSD
PO Box 95 • Eureka, CA 95502-0095
(707) 443-5018

Account Number	Customer Name	Customer Address	Account Balance	Notes
1470.01	[REDACTED]	[REDACTED]	\$ 638.73	1/21/2025 Locked off for non-pay. 2/6/2025 Closed account sent final bill, since new tenant signed in for service. 2/11/25 [REDACTED] called said she planned to pay soon, haven't heard from her. Cb

Detail

Water Billing	\$	178.44
Sewer	\$	312.93
Late Charges	\$	98.07
Shut off Fee	\$	50.00
Adjustment	\$	(0.71)
Collection Fees	\$	319.37
Total	\$	958.10

2/27/25 Caselle account balance is \$638.73, report shows balance as \$639.44. Writing off amount shown in Caselle, difference is \$.71. cb

Approval to write off as a bad debt:

By: Richard Hanger

Date: 02/28/2025

Please sign the above and return to us. Once approved, we will submit the above to the collection agency.

Account				
1470.01				
Detail	Water	Sewer	Total	
Water Billing	\$ 177.73	\$ 177.73	\$ -	\$ 177.73
Backflow	\$ -	\$ -	\$ -	\$ -
Sewer Billing	\$ 312.93	\$ 312.93	\$ -	\$ 312.93
Late Charges	\$ 98.07	\$ 35.52	\$ 62.55	\$ 98.07
Shut Off Fee	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
Collection Fees	\$ 319.37	\$ 115.68	\$ 203.69	\$ 319.37
Total	\$ 958.10	\$ 378.94	\$ 579.16	\$ 958.10

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Account Number	Customer Name	Customer Address	Account Balance	Notes
980.04	[REDACTED]	[REDACTED]	\$ 1,002.32	11/19/24 Locked off for non-pay. 12/5/24 Closed account sent final bill, since new tenant signed in for service.

Detail	
Water Billing	\$ 297.40
Sewer	\$ 550.80
Late Charges	\$ 104.12
Shut off Fee	\$ 50.00
Adjustment	\$ -
Collection Fees	\$ 501.48
Total	\$ 1,503.80

Approval to write off as a bad debt:
 By: Richard Hanger
 Date: 02/28/2025

Please sign the above and return to us. Once approved, we will submit the above to the collection agency.

Account				
980.04				
Detail		Water	Sewer	Total
Water Billing	\$ 297.40	\$ 297.40	\$ -	\$ 297.40
Backflow	\$ -	\$ -	\$ -	\$ -
Sewer Billing	\$ 550.80		\$ 550.80	\$ 550.80
Late Charges	\$ 104.12	\$ 36.51	\$ 67.61	\$ 104.12
Shut Off Fee	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
Collection Fees	\$ 501.48	\$ 175.83	\$ 325.65	\$ 501.48
Total	\$ 1,503.80	\$ 559.74	\$ 944.06	\$ 1,503.80