



**Fieldbrook Glendale  
Community Services District**  
water · sewer · fire

**Notice is hereby given that a  
REGULAR MEETING  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, September 26, 2023**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
MINUTES

**A. Roll Call**

*President Roy Sheppard called the meeting to order at 7:31 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Fire Chief Chris Appleton, Wastewater Technician Grant Weaver, District Engineer Steven Pearl, and General Manager Richard Hanger were present.*

**B. Agenda Modification – None.**

**C. Public Comments – None.**

**D. Reports**

**1.1 Wastewater Report**

*Wastewater Technician Grant Weaver reported that the system is functioning properly. He reported that Hal Burriss will be filling in for him Oct. 10<sup>th</sup> – Nov. 11<sup>th</sup>.*

**1.2 Fire Chief Report**

**1.2.1 Call/Incident report**

*Fire Chief Chris Appleton reported 17 calls from the prior month. There were 8-Auto aide, 5-EMS, 3-False alarms, and 1-Special duty.*

**1.3 District Engineer Report**

*District Engineer Steven Pearl provided the staff report.*

**1.3.1 Muni-meeting report.**

*Rebecca Crow attended on our behalf.*

**1.3.2 Anker Tank Replacement project report.**

*No project reports.*

**1.4 Safety Report – received and filed.**

**1.5 General Manager Report – no additional report.**

**1.6 Director Reports – no reports.**

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

## Tuesday, September 26, 2023

### MINUTES

#### E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

##### Approval of Minutes

2.1 Regular Board Meeting, August 22, 2023.

2.2 Special Board Meeting, August 29, 2023.

##### Board Correspondence

3.1

##### Financial Reports

4.1 Interfund Transfers, \$62,930.59.

4.2 Check/EFT Payments, (#7302-7324) \$55,259.02.

4.3 Payroll, \$5,198.07.

4.4 General Journal Entries, 601-605 (602 deleted), \$33,889.28.

4.5 Reimbursements \$554.23, Mileage \$561.34.

***Director Richard Grissom moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.***

#### F. Business Items Action/Information – None.

5.1 Fire tax assessment. Discussion.

*General Manager Richard Hanger presented the staff report. Discussion followed and no action was taken.*

#### G. Public Hearings - None

#### H. Closed Session - None

#### I. Future Agenda Items

8.1 Draft Management Discussion & Analysis for F/Y 2023 audit.

8.2 First quarter budget adjustments and financial report

#### J. Adjournment/Announcements

9.1 Next regular meeting, October 24<sup>th</sup>, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

**Tuesday, September 26, 2023**

MINUTES

*The meeting adjourned at 8:01 PM.*

*Respectfully submitted,*

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*Richard Hanger*  
*Secretary to the Board*

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*Starr Kilian*  
*Vice-President*

*Attachments*  
*CCCU fund transfer*  
*Initialed disbursement register*

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