



Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519

Tuesday, October 26, 2021

Fieldbrook Fire Hall & Teleconference, 7:30 PM
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:32PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, and Director Janet Miller. Director Jason Garlick was absent. District Engineers Rebecca Crow and Hannah Gidanian, and Sewer Technician Grant Weaver were absent. Fire Chief Jack Sheppard and General Manager Richard Hanger were present.

B. Agenda Modification

The date heading on page two of the agenda was corrected to read Tuesday, October 26, 2021.

C. Public Comments

No comments.

D. Reports

1.1 Wastewater Report

Sewer Technician Grant Weaver was absent. General Manager Richard Hanger reported the current maintenance projects were on schedule (pump rebuild, sealant applications, mainline flushing).

1.2 District Engineer Report

District Engineer's Rebecca Crow and Hannah Gidanian were absent. General Manager Richard Hanger reported the Muni meeting was cancelled and that quarterly reports and reimbursement request for the Anker Tank project were completed and filed.

1.2.1 Muni Meeting report

1.2.2 Anker Tank Replacement project report`

1.3 Fire Chief Report

1.3.1 Call/Incident report

Fire Chief Jack Sheppard reported 4 medical calls and 3 cancelled responses. Purchases from the Cal Fire Grant are being completed. Records and files related to the ISO project are being updated. The Command Truck is being outfitted with emergency lights and radio.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, October 26, 2021

MINUTES

- 1.4 Safety Report (10/04/2021) – *received and filed.*
- 1.5 General Manager Report – *General Manager Richard Hanger reported that correspondence from Shirley Shortridge regarding road conditions on Red Rock Lane. The correspondence arrived after the agenda was prepared and was presented as information. No action was taken, and the item will be set for November 16, 2021.*
- 1.6 Director Reports– *no reports.*

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or public requests an item be removed and considered separately.

Approval of Minutes

- 2.1 Regular Board Meeting, September 28, 2021.

Correspondence

- 3.1 From: HBMWD, Ordinance 16 annual wholesale adjustment.

Financial Reports

- 4.1 Interfund Transfers, \$94,736.99
- 4.2 Check/EFT Payments, (#6619-6649) \$94,960.18
- 4.3 Payroll, \$3,162.36.
- 4.4 General Journal Entries, #520
- 4.5 General Manager Reimbursement, Adobe software & Laser Ink (\$680.68)
- 4.6 Related Party, Central Avenue Service (\$316.16).

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Director Garlick was absent.

F. Business Items Action/Information

- 5.1 Quarterly budget adjustments and financial reports. Action.
General Manager Richard Hanger reviewed the financial reports and related budget adjustments.

Vice-President Starr Kilian moved to approve the quarterly budget adjustments and financial reports as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Director Garlick was absent.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

Tuesday, October 26, 2021

MINUTES

5.2 Annual wastewater dry weather flow report. Action.

General Manager Richard Hanger reviewed the annual wastewater dry weather flow report.

Director Richard Grissom moved to approve the annual wastewater dry weather flow report as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Director Garlick was absent.

5.3 Board Policy 2015 Asset Protection and Fraud. Action.

General Manager Richard Hanger reviewed Board Policy 2015, Asset Protection and Fraud.

Director Richard Grissom moved to approve Board Policy 2015; Asset Protection and Fraud as presented. Vice-President Starr Kilian seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Director Garlick was absent.

5.4 Board Policy 2110 Budget Preparation. Action.

General Manager Richard Hanger reviewed Board Policy 2110, Budget Preparation.

Director Janet Miller moved to approve Board Policy 2110; Budget Preparation as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Director Garlick was absent.

5.5 Retain Mitchell Law Firm, Attorney-Client Agreement. Action.

General Manager Richard Hanger reviewed the Mitchell Law Firm Attorney-Client Agreement.

Director Richard Grissom moved to retain the Mitchell Law Firm as District legal counsel and authorize General Manager Richard Hanger to sign the Attorney-Client Agreement as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Director Garlick was absent.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

Tuesday, October 26, 2021
MINUTES

G. Public Hearings

6.1 None.

H. Closed Session

7.1 None.

I. Future Agenda Items

8.1 Receive audit for fiscal year 2021. November.

J. Adjournment/Announcements

9.1 Next regular meeting, November 16, 2021.

9.2 *Regular meeting in December is December 14th.*

Meeting adjourned at 8:02 PM.

Respectfully submitted,

Richard Hanger
Secretary to the Board

Starr Kilian
Vice-President

Attachments

CCCU fund transfer

Initialed disbursement register