



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, January 27, 2026

Fieldbrook Fire Hall
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:35 PM. Present at the meeting were Vice-President Starr Kilian, Directors Richard Grissom, Jason Garlick and Janet Miller. Also in attendance were General Manager Richard Hanger and District Engineer Steven Pearl.

B. Agenda Modification

By consensus, Item 7.1 Closed Session will follow Reports.

C. Public Comments

None.

D. Reports

1.1 Fire Chief Report

1.1.1 Call/Incident report.

Fire Chief Richard Grissom reported 8 Medical calls and 5 Mutual Aid calls.

1.1.2 Safety Meeting roster.

1.2 District Engineer

1.2.1 Construction report.

District Engineer Steven Pearl reported that an additional change order is needed to address operational tank levels. The change order includes the purchase and installation of an altitude valve, and the cost is \$83k. There are adequate funds in the contingency budget to cover the added expense.

1.2.2 Rate Study report.

District Engineer Steven Pearl discussed the progression of the study and received input from the board regarding various options under consideration by the consultant.

1.3 General Manager Report – none.

1.4 Director Reports – none.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item to be removed and considered separately.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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Approval of Minutes

2.1 Regular Board Meeting, December 16, 2025.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$398,089.70, Net \$368,089.70.

4.2 Payments – Checks \$377,857.46, EFT \$11,226.80.

4.3 Payroll, \$2,338.20.

4.4 General Journal Entries, \$41,256.32

4.5 Mileage \$151.20.

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 2025 Audit, Receive and File.

General Manager Richard Hanger provided the staff report.

Director Richard Grissom moved to receive and file the 2025 audit report as presented. Director Jason Garlick seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.2 Quarterly financial reports and budget adjustments. Action.

General Manager Richard Hanger provided the staff report.

Director Jason Garlick moved to approve the quarterly financial reports and budget adjustments as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.3 CA I Bank, annual certification. Action.

General Manager Richard Hanger provided the staff report.

Director Jason Garlick moved to approve the CA I Bank annual certification as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

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5.4 CPI Wage Adjustments. Action.

General Manager Richard Hanger provided the staff report.

Director Jason Garlick moved to approve the wage adjustments as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

G. Public Hearings

6.1 None

H. Closed Session

7.1 Conference with legal counsel - City of Arcata, wastewater billing.

Closed Session

The Board adjourned to Closed Session at **8:17 p.m.** to confer with District Counsel, Russ Gans of The Mitchell Law Firm, regarding a potential settlement with the City of Arcata concerning underbilled wastewater services.

The Board reconvened in Regular Session at **8:30 p.m.**

Action Item – Settlement Agreement with the City of Arcata

Director **Jason Garlick** moved to approve the settlement agreement with the City of Arcata as presented. Director **Richard Grissom** seconded the motion.

A roll call vote was conducted:

Ayes: Sheppard, Kilian, Grissom, Garlick, Miller

Noes: None

I. Future Agenda Items

8.1 Conflict of Interest Form 700.

J. Adjournment/Announcements

9.1 Next regular meeting, February 24, 2026.

The meeting adjourned at 8:49 PM.

Respectfully submitted,

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

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