



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, January 23, 2024

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:31 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Fire Chief Chris Appleton, Wastewater Technician Grant Weaver, District Engineer Steven Pearl, and General Manager Richard Hanger were present.

B. Agenda Modification – None.

C. Public Comments – None.

D. Reports

1.1 Wastewater Report

Wastewater Technician Grant Weaver provided the staff report. The system did a remarkable job coping with the storm event on January 13th. There was a minor SSO which has been reported. The weir monitors worked well.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Chris Appleton provided the staff report. There have been 17 calls for service since the last board meeting. They were, 2 traffic, 2 hazard, 11 auto aid, and 2 EMS. A public forum to discuss Measure C will be held on February 13th, 7:00 PM, at the Firehall.

1.3 District Engineer Report – no report.

1.3.1 Muni-meeting report.

1.3.2 Anker Tank Replacement project report.

1.4 Safety Report – Received and filed.

1.5 General Manager Report – no report.

1.6 Director Reports – no reports.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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Approval of Minutes

2.1 Regular Board Meeting, December 19, 2023.

Correspondence

3.1 Hunter, Hunter, and Hunt - Audit Communication Letter.

Financial Reports

4.1 Interfund Transfers, \$93,676.73, less \$40,000)

4.2 Check/EFT Payments, (#7402-7423) \$93,790.68.

4.3 Payroll, \$3,978.18

4.4 General Journal Entries, 617-618, \$17,271.08.

4.5 Reimbursements \$175.27, Mileage \$554.76.

4.6 Bad Debt Acct. 1945.02, Water \$548.04, Sewer \$738.42.

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 GHD, Scope of Work, Prepare Bid for Anker Tank Project. Action.

District Engineer Steven Pearl presented the GHD scope of work to prepare the bid for the Anker Tank Project.

Director Jason Garlick moved to approve the GHD scope of work to prepare the bid for the Anker Tank Project as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.2 Financial reports and budget updates. Action.

General Manager Richard Hanger presented the staff report.

Director Richard Grissom moved to approve the budget updates and financial reports as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.3 CA I Bank, annual report. Action.

General Manager Richard Hanger presented the staff report.

Director Janet Miller moved to approve the annual report for CA I Bank as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

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5.4 CPI Water Rate Adjustments. Action.

General Manager Richard Hanger presented the staff report.

Director Richard Grissom moved to approve the CPI water rate adjustments as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.5 CPI Wage Adjustments. Action.

General Manager Richard Hanger presented the staff report.

Director Jason Garlic moved to approve the CPI wage adjustments as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

G. Public Hearings – None.

H. Closed Session – None.

I. Future Agenda Items

8.1 Conflict of Interest (Form 700). February.

J. Adjournment/Announcements

9.1 Next regular meeting, February 27, 2024.

The meeting adjourned at 8:07 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments

*CCCU fund transfer
Initialed disbursement register*

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