

**FIELDBROOK GLENDALE  
COMMUNITY SERVICES DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

September 22, 2020  
Fieldbrook Fire Hall & Teleconference, 7:30 PM  
MINUTES

**1. Roll Call**

*Vice-President Starr Kilian called the meeting to order at 7:33PM. Board members present were Director Rich Grissom (teleconference), Director Jason Garlick (teleconference), and Director Janet Miller. President Roy Sheppard and Fire Chief Jack Sheppard were absent. District Engineer's Rebecca Crow & Hannah Gidanian were absent, Sewer Technician Grant Weaver and General Manager Richard Hanger were present.*

**2. Agenda Modifications None.**

**3.**

**3. Public Comments None.**

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

**4. Reports**

**4.1 Wastewater Report**

**4.1.1 – Monthly report**

*Sewer Technician Grant Weaver provided the staff report. He reported both weir wells have received their annual maintenance. Discussion of replacing a pump in station one for preventive maintenance and hiring an electrician to evaluate pump station one. Staff will discuss further for and make a recommendation.*

**4.2 Safety Report – received and filed.**

**4.3 Fire Chief Report**

**4.3.1 – Call/incident report.**

*Fire Chief Jack Sheppard emailed his report. There were four medical and two mutual aid calls.*

**4.4 District Engineer Report – no reports.**

**4.4.1 – Muni meeting report –**

**4.4.2 – Anker Tank – update**

**4.5 General Manager Report – no reports.**

**4.5.1 –**

**4.6 Reports by members of the Board.**

**5. Consent Agenda**

The Board will approve the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

**5.1 Approval of minutes**

**5.1.1 Regular Board Meeting, August 25, 2020.**

**5.2 Correspondence/Information Items**

**5.2.1**

**5.3 Financial Reports**

**5.3.1 Interfund Transfers \$42,018.50**

**5.3.2 Checks (#6228-6248) \$58,082.54**

**5.3.3 Payroll \$3,113.82**

**5.3.4 General Journal Entries 485**

**5.3.5 General Manager reimbursement \$139.99 (Zoom \$40.00, Microsoft Office \$99.99)**

***Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.***

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**6. Action/Discussion Items**

6.1 – None.

**7. Future Agenda Item's**

7.1 – Draft MD&A for Audit.

7.2 – Quarterly financial reports and budget updates.

**8. Executive Session/Closed Session**

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

**9. Adjournment/Announcements**

9.1 - Next regular meeting October 27, 2020.

*Meeting adjourned at 7:41PM.*

*Respectfully submitted,*

\_\_\_\_\_  
*Richard Hanger  
Secretary to the Board*

\_\_\_\_\_  
*Starr Kilian  
Vice-President*

Attachments  
*CCCU fund transfer  
Initialed disbursement register*