



**Notice is hereby given that a  
*REGULAR MEETING*  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, October 24, 2023**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
AGENDA

#### A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

This meeting may be accessed by using the following call-in number: 1- 669-900-9128. When prompted enter the meeting i.d. 849 0788 5446. Please submit public comments in writing 24 hours ahead of the meeting, if possible.

#### B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

#### C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCS D Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

#### D. Reports

- 1.1 Wastewater Report
- 1.2 Fire Chief Report
  - 1.2.1 Call/Incident report
- 1.3 District Engineer Report
  - 1.3.1 Muni-meeting report.
  - 1.3.2 Anker Tank Replacement project report.
- 1.4 Safety Report –
- 1.5 General Manager Report
- 1.6 Director Reports

#### E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

## Tuesday, October 24, 2023

### AGENDA

#### Approval of Minutes

2.1 Regular Board Meeting, September 26, 2023.

#### Board Correspondence

3.1 SDRMA, Re: President's Special Acknowledgement Awards.

#### Financial Reports

4.1 Interfund Transfers, \$63,976.19, reduced water transfer (\$39,325.94), Net transfer \$24,650.25.

4.2 Check/EFT Payments, (#7325-7347) \$64,188.88.

4.3 Payroll, \$5,198.07.

4.4 General Journal Entries, 606-609, \$18,776.26.

4.5 Reimbursements \$962.51, Mileage \$442.78.

4.6 Bad Debt authorizations – Account 1600.01, \$1,231.55. Account 5160.01, \$273.63.

#### F. Business Items Action/Information

5.1 Resolution 2023-04, Placement of Ballot Measure on the March 5, 2024, Presidential Primary Election, Fire tax assessment. Action.

5.2 First quarter budget adjustments and financial reports. Action.

#### G. Public Hearings - None

#### H. Closed Session - None

#### I. Future Agenda Items

8.1 Draft Management Discussion & Analysis for F/Y 2023 audit.

#### J. Adjournment/Announcements

9.1 Next regular meetings, November 14<sup>th</sup>, 2023, and December 19<sup>th</sup>, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.



**Fieldbrook Glendale  
Community Services District**  
water · sewer · fire

**Notice is hereby given that a  
REGULAR MEETING  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, September 26, 2023**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
MINUTES

**A. Roll Call**

*President Roy Sheppard called the meeting to order at 7:31 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Fire Chief Chris Appleton, Wastewater Technician Grant Weaver, District Engineer Steven Pearl, and General Manager Richard Hanger were present.*

**B. Agenda Modification – None.**

**C. Public Comments – None.**

**D. Reports**

**1.1 Wastewater Report**

*Wastewater Technician Grant Weaver reported that the system is functioning properly. He reported that Hal Burriss will be filling in for him Oct. 10<sup>th</sup> – Nov. 11<sup>th</sup>.*

**1.2 Fire Chief Report**

**1.2.1 Call/Incident report**

*Fire Chief Chris Appleton reported 17 calls from the prior month. There were 8-Auto aide, 5-EMS, 3-False alarms, and 1-Special duty.*

**1.3 District Engineer Report**

*District Engineer Steven Pearl provided the staff report.*

**1.3.1 Muni-meeting report.**

*Rebecca Crow attended on our behalf.*

**1.3.2 Anker Tank Replacement project report.**

*No project reports.*

**1.4 Safety Report – received and filed.**

**1.5 General Manager Report – no additional report.**

**1.6 Director Reports – no reports.**

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

## Tuesday, September 26, 2023

### MINUTES

#### E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

##### Approval of Minutes

2.1 Regular Board Meeting, August 22, 2023.

2.2 Special Board Meeting, August 29, 2023.

##### Board Correspondence

3.1

##### Financial Reports

4.1 Interfund Transfers, \$62,930.59.

4.2 Check/EFT Payments, (#7302-7324) \$55,259.02.

4.3 Payroll, \$5,198.07.

4.4 General Journal Entries, 601-605 (602 deleted), \$33,889.28.

4.5 Reimbursements \$554.23, Mileage \$561.34.

***Director Richard Grissom moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.***

#### F. Business Items Action/Information – None.

5.1 Fire tax assessment. Discussion.

*General Manager Richard Hanger presented the staff report. Discussion followed and no action was taken.*

#### G. Public Hearings - None

#### H. Closed Session - None

#### I. Future Agenda Items

8.1 Draft Management Discussion & Analysis for F/Y 2023 audit.

8.2 First quarter budget adjustments and financial report

#### J. Adjournment/Announcements

9.1 Next regular meeting, October 24<sup>th</sup>, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.



**Tuesday, September 26, 2023**

MINUTES

*The meeting adjourned at 8:01 PM.*

*Respectfully submitted,*

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*Richard Hanger*  
*Secretary to the Board*

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*Starr Kilian*  
*Vice-President*

*Attachments*  
*CCCU fund transfer*  
*Initialed disbursement register*

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September 26, 2023

Mr. Roy Sheppard  
President  
Fieldbrook Glendale Community Services District  
Post Office Box 2715  
McKinleyville, California 95519

**Re: President's Special Acknowledgement Award – Property/Liability Program**

Dear Mr. Sheppard,

This letter and enclosed certificate are to formally acknowledge the dedicated efforts of the Fieldbrook Glendale Community Services District's Governing Body, management, and staff towards proactive risk management and loss prevention training for earning the President's Special Acknowledgement Award! The Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in the Property/Liability Program.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. Your agency's efforts have resulted in no "paid" property/liability claims for the prior five consecutive program years from 2018-23. This is an outstanding accomplishment that serves as an example for all SDRMA members!

In addition to this annual recognition, members with no "paid" claims during 2022-23 earned one credit incentive point (CIP) reducing their annual contribution amount, and members with no "paid" claims for the prior 5 consecutive program years earned three additional bonus CIPs.

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate your Governing Body, management, and staff for your commitment to proactive risk management and loss prevention training.

Sincerely,  
Special District Risk Management Authority



Sandy A. Seifert-Raffelson, President  
Board of Directors

September 26, 2023

Mr. Roy Sheppard  
President  
Fieldbrook Glendale Community Services District  
Post Office Box 2715  
McKinleyville, California 95519

**Re: President's Special Acknowledgement Award - Workers' Compensation Program**

Dear Mr. Sheppard,

This letter and enclosed certificate are to formally acknowledge the dedicated efforts of the Fieldbrook Glendale Community Services District's Governing Body, management, and staff towards proactive loss prevention and workplace safety for earning the President's Special Acknowledgement Award! The Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in the Workers' Compensation Program.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. Your agency's efforts have resulted in no "paid" workers' compensation claims for the prior five consecutive program years from 2018-23. This is an outstanding accomplishment that serves as an example for all SDRMA members!

In addition to this annual recognition, members with no "paid" claims during 2022-23 earned one credit incentive point (CIP) reducing their annual contribution amount, and members with no "paid" claims for the prior five consecutive program years earned three additional bonus CIPs. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate your Governing Body, management, and staff for your commitment to proactive loss prevention and safety in the workplace.

Sincerely,  
Special District Risk Management Authority



Sandy A. Seifert-Raffelson, President  
Board of Directors



**Fieldbrook Glendale  
Community Services District**

water · sewer · fire

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

October 24, 2023

Coast Central Credit Union  
2650 Harrison Avenue  
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$ 24,650.25.  
To: Water Checking \$ 24,650.25.

10/24/2023	
Check Register	\$ 62,574.26
#7325-7347	\$ 55,269.02
Other Deposit	\$ 7,305.24
	\$ -
Transfer Totals	\$ (103,302.13)
Anker Tank Project	\$ -
Fire	\$ 4,159.73
Sewer	\$ 20,490.52
Water	\$ 39,325.94
Reduce Water Transfe	\$ 39,325.94
Gross Pay	\$ 3,895.80
<Net Pay>	\$ (3,010.14)
Empr. Taxes	\$ 304.60
Adjustments	
IRS	\$ (1,193.30)
EDD	\$ (201.34)
EDD	\$ (8.31)
PG&E	\$ 1,902.61
Ace Hardware Refund	\$ (28.64)
CCCU	\$ 40.00
Optimum	\$ (160.51)
Verizon	\$ (138.84)
Reconciliation	\$ (101,900.20)
Balance	\$ -

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of October 24, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Anker Tank Replacement</b>							0.00
Total Anker Tank Replacement							0.00
<b>Interfund Expenses/Fire</b>							3,712.85
Bill	09/29/2023	469516	Interfun...	5400.02 · Building Maintenance (Building Main...	Fire Depart...	24.77	3,737.62
Bill	09/30/2023	CL 23...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	140.50	3,878.12
Bill	09/30/2023	Sept 2...	Interfun...	5335 · Water (Water)	Fire Depart...	57.55	3,935.67
Bill	10/03/2023	469723	Interfun...	5400.02 · Building Maintenance (Building Main...	Fire Depart...	3.87	3,939.54
Credit	10/04/2023	469790	Interfun...	5400.02 · Building Maintenance (Building Main...	Fire Depart...	-28.64	3,910.90
Bill	10/04/2023	469795	Interfun...	5400.02 · Building Maintenance (Building Main...	Fire Depart...	32.62	3,943.52
Bill	10/17/2023	Oct 20...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses ...	Fire Depart...	50.00	3,993.52
Bill	10/18/2023	Oct 20...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Fire Depart...	8.48	4,002.00
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Fire Depart...	146.52	4,148.52
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	4,148.52
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Fire Depart...	9.09	4,157.61
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.12	4,159.73
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	4,159.73
Total Interfund Expenses/Fire						446.88	4,159.73
<b>Interfund Expenses/Sewer</b>							3,645.97
Bill	09/28/2023	PACE...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	427.08	4,073.05
Check	09/30/2023	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	13.87	4,086.92
Bill	09/30/2023	0912-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	549.67	4,636.59
Bill	09/30/2023	00097...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	8,747.54	13,384.13
Bill	09/30/2023	00097...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	71.86	13,455.99
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	458.36	13,914.35
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	363.17	14,277.52
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	2,280.24	16,557.76
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	111.76	16,669.52
Bill	10/02/2023	PACE...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	336.42	17,005.94
Bill	10/07/2023	Ace10...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	16.99	17,022.93
Bill	10/07/2023	Ace10...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	1.23	17,024.16
Bill	10/18/2023	PWEA	Interfun...	5398 · Education Training Expense	Enterprise:S...	160.00	17,184.16
Bill	10/18/2023	Oct 20...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	209.60	17,393.76
Bill	10/18/2023	Oct 20...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	91.70	17,485.46
Bill	10/18/2023	Oct 20...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	66.50	17,551.96
Paycheck	10/18/2023	7345	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,038.56	18,590.52
Paycheck	10/18/2023	7345	Interfun...	6560 · Payroll Expenses	Enterprise:S...	346.22	18,936.74
Paycheck	10/18/2023	7345	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	18,936.74
Paycheck	10/18/2023	7345	Interfun...	6560 · Payroll Expenses	Enterprise:S...	85.85	19,022.59
Paycheck	10/18/2023	7345	Interfun...	6560 · Payroll Expenses	Enterprise:S...	20.08	19,042.67
Paycheck	10/18/2023	7345	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	19,042.67
Paycheck	10/18/2023	7346	Interfun...	6560 · Payroll Expenses	Enterprise:S...	313.22	19,355.89
Paycheck	10/18/2023	7346	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.31	19,356.20
Paycheck	10/18/2023	7346	Interfun...	6560 · Payroll Expenses	Enterprise:S...	19.42	19,375.62
Paycheck	10/18/2023	7346	Interfun...	6560 · Payroll Expenses	Enterprise:S...	4.54	19,380.16
Paycheck	10/18/2023	7346	Interfun...	6560 · Payroll Expenses	Enterprise:S...	6.26	19,386.42
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,025.64	20,412.06
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	20,412.06
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:S...	63.59	20,475.65
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:S...	14.87	20,490.52
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	20,490.52
Total Interfund Expenses/Sewer						16,844.55	20,490.52
<b>Interfund Expenses/Water</b>							115.61
Check	09/30/2023	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	26.13	141.74
Bill	09/30/2023	7997-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	1,514.26	1,656.00
Bill	09/30/2023	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	407.75	2,063.75
Bill	09/30/2023	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	16.80	2,080.55
Bill	09/30/2023	1750	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	225.00	2,305.55
Bill	09/30/2023	1566	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	90.00	2,395.55
Bill	09/30/2023	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	966.93	3,362.48
Bill	09/30/2023	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	13,359.21	16,721.69
Bill	09/30/2023	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	1,989.60	18,711.29
Bill	09/30/2023	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	728.39	19,439.68
Bill	09/30/2023	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-42.43	19,397.25
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	736.28	20,133.53
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	583.36	20,716.89
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	3,662.79	24,379.68
Bill	09/30/2023	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	179.51	24,559.19
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	9,824.44	34,383.63
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	1,462.66	35,846.29
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	940.00	36,786.29
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	288.54	37,074.83
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	236.77	37,311.60
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	411.88	37,723.48
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	67.50	37,790.98

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of October 24, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	37,790.98
Bill	09/30/2023	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	114.35	37,905.33
Bill	10/17/2023	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	37,955.33
Bill	10/17/2023	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	38,005.33
Bill	10/17/2023	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	38,055.33
Bill	10/17/2023	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	38,105.33
Bill	10/17/2023	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	38,155.33
Bill	10/18/2023	Oct 20...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...	66.50	38,221.83
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:...	1,025.64	39,247.47
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	39,247.47
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:...	63.59	39,311.06
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:...	14.88	39,325.94
Paycheck	10/18/2023	7347	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	39,325.94
Total Interfund Expenses/Water						39,210.33	39,325.94
<b>TOTAL</b>						<b>56,501.76</b>	<b>63,976.19</b>

**Fieldbrook Glendale Community Services District**  
**Check Register for this Month**  
**September 27 through October 24, 2023**

Type	Date	Num	Name	Amount
<b>1000 · Coast Central Credit Union</b>				
<b>1012 · General Fund Checking</b>				
<b>1015 · Water Dept Checking</b>				
Bill Pmt -Check	09/27/2023	7325	Municipal Emergency ...	-3,133.73
Bill Pmt -Check	09/27/2023	ACH	PG&E	-65.12
Bill Pmt -Check	09/27/2023	ACH	PG&E	-79.56
Bill Pmt -Check	09/27/2023	ACH	PG&E	-207.70
Bill Pmt -Check	09/27/2023	ACH	PG&E	-36.05
Check	09/30/2023	E-Pay	Coast Central Credit U...	-40.00
Bill Pmt -Check	10/02/2023	ACH	PG&E	-1,514.26
Liability Check	10/03/2023	E-pay	EDD	-201.34
Liability Check	10/03/2023	E-pay	EDD	-8.31
Liability Check	10/03/2023	E-pay	United States Treasury	-1,193.30
Bill Pmt -Check	10/05/2023	ACH	Verizon	-138.84
Bill Pmt -Check	10/10/2023	ACH	Fieldbrook Glendale C...	-57.55
Bill Pmt -Check	10/11/2023	ACH	Valley Pacific	-140.50
Bill Pmt -Check	10/12/2023	ACH	PG&E	-549.67
Bill Pmt -Check	10/17/2023	7326	ACE Hardware	-32.62
Bill Pmt -Check	10/17/2023	7327	Chris Appleton	-50.00
Bill Pmt -Check	10/17/2023	7328	City of Arcata	-8,819.40
Bill Pmt -Check	10/17/2023	7329	Eureka Humboldt Fire ...	-255.79
Bill Pmt -Check	10/17/2023	7330	GHD, Inc	-424.55
Bill Pmt -Check	10/17/2023	7331	Grant Weaver.	-962.51
Bill Pmt -Check	10/17/2023	7332	Hooven & Co., Inc.	-2,747.89
Bill Pmt -Check	10/17/2023	7333	Humboldt Bay Municip...	-17,001.70
Bill Pmt -Check	10/17/2023	7334	Janet Miller	-50.00
Bill Pmt -Check	10/17/2023	7335	Jason Garlick	-50.00
Bill Pmt -Check	10/17/2023	7336	Mitchell Law Firm, LLP	-315.00
Bill Pmt -Check	10/17/2023	7337	North Coast Unified Ai...	-788.96
Bill Pmt -Check	10/17/2023	7338	Rich Grissom	-50.00
Bill Pmt -Check	10/17/2023	7339	Roy Sheppard	-50.00
Bill Pmt -Check	10/17/2023	7340	Starr Kilian	-50.00
Bill Pmt -Check	10/18/2023	7341	Humboldt Bay M&O	-21,721.61
Bill Pmt -Check	10/18/2023	7342	Grant Weaver.	-209.60
Bill Pmt -Check	10/18/2023	7343	Hal Burris	-91.70
Bill Pmt -Check	10/18/2023	7344	Richard A. Hanger	-141.48
Paycheck	10/18/2023	7345	Grant Weaver	-1,186.38
Paycheck	10/18/2023	7346	Harold D Burris	-286.44
Paycheck	10/18/2023	7347	Richard A Hanger	-1,537.32
Total 1015 · Water Dept Checking				-64,188.88
Total 1012 · General Fund Checking				-64,188.88
Total 1000 · Coast Central Credit Union				-64,188.88
<b>TOTAL</b>				<b>-64,188.88</b>

**Fieldbrook Glendale Community Services District**  
**Payroll Summary**  
September 27 through October 24, 2023

	Grant Weaver			Harold D Burris			Richard A Hanger			TOTAL		
	Hours	Rate	Sep 27 - Oct 24, 23	Hours	Rate	Sep 27 - Oct 24, 23	Hours	Rate	Sep 27 - Oct 24, 23	Hours	Rate	Sep 27 - Oct 24, 23
<b>Employee Wages, Taxes and Adjustments</b>												
<b>Gross Pay</b>												
Hourly Overtime	7	49.46	346.22			0.00			0.00	7.00		346.22
Hourly Rate	31.5	32.97	1,038.56	9.5	32.97	313.22	60	36.63	2,197.80	101.00		3,549.58
Hourly Sick		32.97	0.00			0.00		36.63	0.00			0.00
<b>Total Gross Pay</b>	<b>38.5</b>		<b>1,384.78</b>	<b>9.5</b>		<b>313.22</b>	<b>60</b>		<b>2,197.80</b>	<b>108.00</b>		<b>3,895.80</b>
<b>Adjusted Gross Pay</b>	<b>38.5</b>		<b>1,384.78</b>	<b>9.5</b>		<b>313.22</b>	<b>60</b>		<b>2,197.80</b>	<b>108.00</b>		<b>3,895.80</b>
<b>Taxes Withheld</b>												
Federal Withholding			-80.00			0.00			-318.00			-398.00
Medicare Employee			-20.08			-4.54			-31.87			-56.49
Social Security Employee			-85.85			-19.42			-136.27			-241.54
CA - Withholding			0.00			0.00			-154.56			-154.56
CA - Disability Employee			-12.47			-2.82			-19.78			-35.07
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-198.40</b>			<b>-26.78</b>			<b>-660.48</b>			<b>-885.66</b>
<b>Net Pay</b>	<b>38.5</b>		<b>1,186.38</b>	<b>9.5</b>		<b>286.44</b>	<b>60</b>		<b>1,537.32</b>	<b>108.00</b>		<b>3,010.14</b>
<b>Employer Taxes and Contributions</b>												
Medicare Company			20.08			4.54			31.87			56.49
Social Security Company			85.85			19.42			136.27			241.54
CA - Unemployment Company			0.00			6.26			0.00			6.26
CA - Employment Training Tax			0.00			0.31			0.00			0.31
<b>Total Employer Taxes and Contributions</b>			<b>105.93</b>			<b>30.53</b>			<b>168.14</b>			<b>304.60</b>



**Fieldbrook Glendale Community Services District  
Journal  
September 26 through October 24, 2023**

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
20858	General Journal	09/30/2023	606		Monthly Depreciation Monthly Depreciation Monthly Depreciation Monthly Depreciation	5350 · Depreciation Expenses 1710 · Water Accumulated ... 1720 · Sewer Accumulated ... 1730 · Fire Accumulated De...	16,126.00	3,715.00 8,334.00 4,077.00
							16,126.00	16,126.00
20887	General Journal	09/30/2023	607	Kernen C... Kernen C... Kernen C...	Kernen Principal payment #4 Kernen Interest Kernen Principal payment #4	1206.04 · A/R Current - Ker... 4900.02 · Sewer Interest Inc... 1028 · Sewer Asset - Cash	1,145.08	1,042.86 102.22
							1,145.08	1,145.08
20888	General Journal	09/30/2023	608	Fieldbroo... Fieldbroo...	████ \$627.21, █████ \$273.63 Fieldbroo... █████ \$627.21, █████ \$273.63	1210 · A/R Water 1226 · Provision for A/R Wa...	900.84	900.84
							900.84	900.84
20889	General Journal	09/30/2023	609	Fieldbroo... Fieldbroo...	████ \$604.34 Fieldbroo... █████ \$627.21, █████	1220 · A/R Sewer 1227 · Provision for A/R Se...	604.34	604.34
							604.34	604.34
<b>TOTAL</b>							<b>18,776.26</b>	<b>18,776.26</b>





Request for Mileage Reimbursement Form

Name:

Rate per Mile      0.655  
 Total Mileage        216  
 Total Reimbursement \$ 141.48

Date	Description/Notes	Mileage
10/6/2023	Mail	42
10/13/2023	Mail	45
10/20/2023	Mail	42
10/23/2023	Royal Gold Reading	42
10/24/2023	Board Meeting	45

Fee Calculation based on 2022 Budgeted expenses Total Amount <span style="float: right;">\$ 141.48</span>	
47% Water	\$ 66.50
47% Sewer	\$ 66.50
6% Fire	\$ 8.48

Requester signature

Date

Approval

Date

THANK YOU FOR SHOPPING AT  
HENSEL'S ACE HARDWARE  
ACE STORE #14010  
884 9TH ST.  
ARCATA CA 95521  
(707) 822-2965

THANK YOU FOR SHOPPING AT  
HENSEL'S ACE HARDWARE  
ACE STORE #14010  
884 9TH ST.  
ARCATA CA 95521  
(707) 822-2965

60DAY REGULAR ITEM RETURN POLICY& 14DAY  
SPECIAL ORDER POLICY W/RECEIPT

60DAY REGULAR ITEM RETURN POLICY& 14DAY  
SPECIAL ORDER POLICY W/RECEIPT

09/21/23 12:49PM DLB 556 SALE  
-----  
4301 4 EA 4.79 EA  
3&4 WIRE GUTTER STRAINER 19.16  
SUB-TOTAL:\$ 19.16 TAX: \$ 1.63  
TOTAL: \$ 20.79  
CHARGE AMT: 20.79

10/07/23 2:44PM CAR 554 SALE  
-----  
7566888 1 EA 16.99 EA  
MICE BAIT STATN 16REFILS 16.99  
5286737 1 EA ~~6.99-EA~~  
GATE LATCH AUTO-OUT ZN 6.99  
SUB-TOTAL:\$ 23.98 TAX: \$ 2.04  
TOTAL: \$ 26.02  
CHARGE AMT: 26.02





==>> JRNL# G57170 INV#261154/1  
CUST NO: 374  
ACE REWARDS ID # 19801570337

==>> JRNL# G67765 INV#262518/1  
CUST NO: 374  
ACE REWARDS ID # 19801570337

Customer Copy

Customer Copy

  
Name : X  
GRANT WEAVER  
Acct: GRANT WEAVER  
PO#: HOME

  
Name : X  
GRANT WEAVER  
Acct: GRANT WEAVER  
PO#: HOME

\*\*\*\*\*  
Tell us about your experience  
today and Enter to win a \$50  
gift card!  
\*\*\*\*\*  
To participate  
\* Visit: [TalkTo.AceHardware.com](http://TalkTo.AceHardware.com)  
or text HELPFUL to 223439

\*\*\*\*\*  
Tell us about your experience  
today and Enter to win a \$50  
gift card!  
\*\*\*\*\*  
To participate  
\* Visit: [TalkTo.AceHardware.com](http://TalkTo.AceHardware.com)  
or text HELPFUL to 223439

\* This survey invitation is  
valid for 72 hours  
  
\* Store # 14010  
\* Survey approximately 5 mins

\* This survey invitation is  
valid for 72 hours  
  
\* Store # 14010  
\* Survey approximately 5 mins

No purchase necessary.  
Must be 18 or older to  
participate. Void  
where prohibited. See rules  
at: [TalkTo.AceHardware.com](http://TalkTo.AceHardware.com)

No purchase necessary.  
Must be 18 or older to  
enter sweepstakes. Void  
where prohibited. See rules  
at: [TalkTo.AceHardware.com](http://TalkTo.AceHardware.com)



\*\* PICK/PACK LIST \*\*

S  
H PACE SUPPLY - REDDING  
I 3676 OLD HIGHWAY 44 DRIVE  
P REDDING, CA. 96003  
TEL: 530-222-0423  
E FAX:  
R

PAGE # : 1  
ORDER # : 288947972  
ORD DATE: 09/28/23  
REQ DATE: 10/12/23  
ORD TYPE: DIRECT SHIP  
P/TIME : 06:43AM  
P/DATE : 10/02/23

SHIP VIA : DIRECT SHIP  
FRT TERMS: BEST WAY  
CUST PO# : 707-845-3443  
W/BY : CHRIS BOYES  
TERMS : CASH ON ACTUA  
JOB NAME :  
ORDERED BY: .

\*\*\*\* CASH/CHECK \*\*\*\*

B  
I 280000+03  
L CASH SALE - REDDING  
L \*\* GENERAL CONTRACTOR \*\*  
  
T REDDING, CA 96003  
O

S  
H 280000-03 PHONE# 530-222-0423  
I GRANT WEAVER  
P 1082 W BATES RD  
MCKINLEYVILLE, CA 95519  
  
T  
O

LN#	QTY-SHP	QTY-ORD	PART NUMBER / DESCRIPTION	LOCATION	UM	PRICE....	EXTENDED
1		1	NS00019455 plunger 18/8 Stainless St eel and Buna-N Vend Part#: PO355F13-4N Includes plunger nut and lock washer		EA	100.00	100.00
2		2	NS00019456 Seat buna-N 80 Duro 3-5 Vend Part#: PO341F3-5		EA	90.91	181.82
3		3	NS00019457 Gasket, N8092, 14-24 Vend Part#: PO240F 14-24		EA	38.18	114.54

\*\* PRE PAY \$427.08 9/28/2023

\*\* PACE SUPPLY - REDDING: TEXT US! Save time by texting in your  
\*\* orders or questions to PACE Supply today (530-222-0423).

SPARE PARTS for  
Air Relief VALVES on the force main  
Crispin US206 ACV

\$SUB TOTAL : 396.36  
\$SHIP&HANDLING: 0.00  
\$TAX : 30.72  
\$TOTAL : 427.08

\$SHIP&HANDLING: \_\_\_\_\_  
WEIGHT : \_\_\_\_\_

SHIPPER#: \_\_\_\_\_  
SHP DATE: \_\_\_\_\_

CARTON QTY: \_\_\_\_\_  
PULLED BY : \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_  
CUSTOMER NAME (PRINT): \_\_\_\_\_





\*\* PICK/PACK LIST \*\*

S  
H PACE SUPPLY - REDDING  
I 3676 OLD HIGHWAY 44 DRIVE  
P REDDING, CA. 96003  
P TEL: 530-222-0423  
E FAX:  
R

PAGE # : 1  
ORDER # : 288955328  
ORD DATE: 10/02/23  
REQ DATE: 11/30/23  
ORD TYPE: DIRECT SHIP  
P/TIME : 03:32PM  
P/DATE : 10/02/23

SHIP VIA : DIRECT SHIP  
FRT TERMS: BEST WAY  
CUST PO# :  
W/BY : CHRIS BOYES  
TERMS : CASH ON ACTUA  
JOB NAME :  
ORDERED BY: .

\*\*\*\* CASH/CHECK \*\*\*\*

B  
I 280000-03  
L CASH SALE - REDDING  
L \*\* GENERAL CONTRACTOR \*\*  
  
T REDDING, CA 96003  
O

S  
H 280000-03 PHONE# 530-222-0423  
I GRANT WEAVER  
P 1082 WEST BATES RD  
MCKINLEYVILLE, CA  
T 707-845-3443  
O

LN#	QTY-SHP	QTY-ORD	PART NUMBER / DESCRIPTION	LOCATION.	UM	PRICE....	EXTENDED
1		2	NS00020503 GSKT, COV 34-AR316 1 CORK Vend Part#: 21056798D		EA	29.09	58.18
2		2	NS00020504 NEEDLE 34-AR316 Vend Part#: 34-AR316		EA	94.54	189.08
3		2	NS00020505 LEVER PIN Vend Part#: LEVER PIN WW25		EA	12.73	25.46
4		2	NS00020506 RETAINING RING Vend Part#: RETAINING RING WW25		EA	5.45	10.90

\*\* PREPAY \$336.42 10/02/2023

\*\* PACE SUPPLY - REDDING: TEXT US! Save time by texting in your  
\*\* orders or questions to PACE Supply today (530-222-0423).

*Spare parts for Air Relief Valves  
on Force MAIN 34WW25 CLA-VAL ARV*

\$SHIP&HANDLING: \_\_\_\_\_  
WEIGHT : \_\_\_\_\_

SHIPPER#: \_\_\_\_\_  
SHP DATE: \_\_\_\_\_

\$SUB TOTAL : 283.62  
\$SHIP&HANDLING: 30.82  
\$TAX : 21.98  
\$TOTAL : 336.42  
CARTON QTY: \_\_\_\_\_  
PULLED BY : \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_  
CUSTOMER NAME (PRINT): \_\_\_\_\_

(https://www.linkedin.com/groups/Pennsylvania-Water-Environment-Assoc-  
(https://www.facebook.com/PWEA/))

Event Registration - Pennsylvania Water Environment Association

PWEA ONE DAY  
CONFERENCE OCT 18 2023  
8-3:15

Registration Complete

Please print this page for your records, it can be used as a receipt.

**Event Information:**

Employer: PWEA  
PO Box 3367  
Gettysburg, PA 17325  
sboynton@pwea.org

"Force MAIN From INlet  
to Discharge"

Event Name: PWEA Collection Systems Specialty Conference  
Date(s): 10/18/2023  
Time: 8:00 AM - 3:15 PM EST  
Location: Program, Activity & Resource Campus (PARC), 1 Scouting Way, Exton, PA 19341

Add To  
Outlook Calendar

(https://www.memberleap.com/members/secure/evr/generate\_vcs.php?org\_id=PWEA&evid=36476379)

Add To  
Google Calendar

(https://www.google.com/calendar/event?action=TEMPLATE&text=PWEA Collection Systems Specialty

Conference&dates=20231018T120000Z/20231018T191500Z&details=%D%0A%26ldquo%3BForce+Main+From+Inlet+to+Discharge%26rdquo%3B%D%0A%0D%0AA+PWEA+3%3A15pm%0D%0AProgram%2C+Activity+%26amp%3B+Resource+Campus+%28PARC%29%0D%0A1+Scouting+Way++Exton%2C+PA%0D%0A%26nbsp%3B%D%0A%0D%0AConference+Overview%0D%0AThis+Summit+is+organized+by+the+Pennsylvania+Water+Environment+Association+%profit+and+conservation+organization+representatives%2C+collection+system+professionals%2C+and+planning+and+engineering+students.%0D%0A%0D%0AAAGENDA%0D%0In+%26amp%3B+Breakfast%0D%0A%09%09%09Welcome+and+Introductions%0D%0A%09%09%09Inlet+Protection+Methods%0D%0A%09%09%09Owner-centric+Pump+Designs%0D%0A%09%09%09%26nbsp%3B%26nbsp%3B+AM+Break%0D%0A%09%09%09Pump+Station+Controls%0D%0A%09%09%09Data+Driven+Approa+includes+breakfast+%26amp%3B+lunch+buffets%0D%0APWEA+Member+%2A+-+%24100%0D%0ANon-Member+-+%24160%0D%0A%2A+To+qualify+for+the+Member+Rate%2C+you+must+be+a+PWEA+member+or+a+WEF+member+with+PWEA+selected+as+your+State+Association.%site+registrations+cannot+be+accepted.%0D%0A%0D%0ARegistration%0D%0ARegistration+can+only+be+maded+online.%26nbsp%3BPayment+can+be+maded+by+credit+or+Scouting Way, Exton, PA 19341&trp=false&sprop=&sprop=name:)

Add To  
iCalendar

(https://www.memberleap.com/members/secure/evr/generate\_ics.php?org\_id=PWEA&evid=36476379)

**Primary Contact:**

Weaver, Grant  
Fieldbrook Glendale Community Services District  
P.O. Box 441  
Arcata, CA 95518  
Business Phone: 707-845-3443  
gweave82@hotmail.com

**Attendees**

**Weaver, Grant**  
Fieldbrook Glendale Community Services District  
Package: Non-Member: \$160.00 USD

Nickname for Badge:	Grant
AM Session - PA DEP Course 9335:	Y Add to Calendar: Google (https://www.google.com/calendar/event?action=TEMPLATE&text=AM Session - PA DEP Course 9335&dates=20231018T120000Z/20231018T151500Z&details=AM+Session+-+PA+DEP+Course+9335%0A10/18/2023+8:00+AM+EST+-+11:15+AM+EST%0AEvent:+PWEA+Collection+Systems+Specialty+Conference%0A%0A&location=1+Scouting+Way,Exton,PA+19341&trp=false&sprop=&sprop=name:)  Outlook (https://www.memberleap.com/members/secure/evr/generate_field_ics.php?field_id=153041737)   iCalendar (https://www.memberleap.com/members/secure/evr/generate_field_ics.php?field_id=153041737)
PM Session - PA DEP Course 9336:	Y Add to Calendar: Google (https://www.google.com/calendar/event?action=TEMPLATE&text=PM Session - PA DEP Course 9336&dates=20231018T161500Z/20231018T191500Z&details=PM+Session+-+PA+DEP+Course+9336%0A10/18/2023+12:15+PM+EST+-+3:15+PM+EST%0AEvent:+PWEA+Collection+Systems+Specialty+Conference%0A%0A&location=1+Scouting+Way,Exton,PA+19341&trp=false&sprop=&sprop=name:)  Outlook (https://www.memberleap.com/members/secure/evr/generate_field_ics.php?field_id=153042959)   iCalendar (https://www.memberleap.com/members/secure/evr/generate_field_ics.php?field_id=153042959)



**Fieldbrook Glendale CSD**  
**PO Box 95 • Eureka, CA 95502-0095**  
**(707) 443-5018**

Account Number	Customer Name	Customer Address	Account Balance	Notes
5160.01	██████████	██████████	\$ 182.42	
<b>Detail</b>				
Water Billing	\$ 163.56			
Backflow	\$ 13.56			
Late Charges	\$ 5.30			
Collection Fees	\$ 91.21	<b>Total due x 50% = Collection fee amount. Added to total and submitted to collection. This will</b>		
<b>Total</b>	<b>\$ 273.63</b>	<b>make FB whole if agency can collect soon. If not, then FB will be out</b>		
		<b>about 20% of what was due if it takes longer to collect. All if it's never collected</b>		
Approval to write off as a bad debt:				
	By: <i>Richard Hanger</i>			
	Date: September 25, 2023			
Please sign the above and return to us. Once approved, we will submit the above to the collection agency.				

**Fieldbrook Glendale CSD**  
**PO Box 95 • Eureka, CA 95502-0095**  
**(707) 443-5018**

Account Number	Customer Name	Customer Address	Account Balance	Notes
1600.01	██████████	██████████	\$ 821.03	
<b>Detail</b>				
Water Billing	\$ 127.00			
Sewer Billing	\$ 270.79			
Shut off Charge	\$ 45.60			
Misc Charges	\$ 160.00	Tampering Fee & Lock Damage Fee		
Late Charges	\$ 217.64			
Collection Fees	\$ 410.52	<b>Total due x 50% = Collection fee amount. Added to total and submitted to collection. This will</b>		
<b>Total</b>	<b>\$ 1,231.55</b>	<b>make FB whole if agency can collect soon. If not, then FB will be out</b>		
		<b>about 20% of what was due if it takes longer to collect. All if it's never collected</b>		
Approval to write off as a bad debt:				
	By:	<i>Richard Hanger</i>		
	Date:	September 25, 2023		
Please sign the above and return to us. Once approved, we will submit the above to the collection agency.				



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---

**BEFORE THE BOARD OF DIRECTORS OF THE  
FIELDBROOK GLENDALE COMMUNITY SERVICES DISTRICT  
COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

**Resolution # 2023-04**

**Placement of a Ballot Measure for the March 5<sup>th</sup>, 2024, Presidential Primary Election**

**WHEREAS**, in accordance with the provision of the Elections Code of the State of California; and

**WHEREAS** the Governing Board of the Fieldbrook Glendale Community Services District are in agreement that fire and emergency medical services are critical to the quality of life of area residents; and

**WHEREAS**, the imposition of a special tax passed November 5, 2013, for a period of ten (10) years will sunset in 2024: and

**WHEREAS** there remains a demonstrated need for a special assessment: and

**NOW, THEREFORE BE IT RESOLVED as follows**, Pursuant to Government Code 357000 et seq., the Fieldbrook Glendale Community Services District requests that the Humboldt County Board of Supervisors direct the County elections official to place the following question before the qualified voters of the Fieldbrook Fire Protection Area, Zone 2:

"Shall a special tax be levied for fire protection and emergency medical services by the Fieldbrook Glendale Community Services District of \$95.00 per assessor's parcel in Zone Two (2) in the District, such tax to continue for ten (10) years?"

**AYES: Sheppard, Kilian, Grissom, Garlick, Miller**

**NO: None, ABSENT: None, ABSTAIN: None**

\_\_\_\_\_  
Roy Sheppard, President

\_\_\_\_\_  
Starr Kilian, Vice-President

-----CERTIFICATION OF RESOLUTION-----

I **Richard Hanger, General Manager** of the **FIELDBROOK GLENDALE COMMUNIT SERVICES DISTRICT**, County of **HUMBOLDT**, California do hereby certify that this is a true and correct copy of the original Resolution Number **2023-04**. Passed and adopted by the governing board on this 24<sup>th</sup>, day, of October 2023.

\_\_\_\_\_  
Richard Hanger, General Manager



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---

**Fieldbrook Glendale Community Services District**  
**Revenue vs. Expense - Water Dept.**  
July 2023 through June 2024

WATER	Adjustments		August 2023		% of Change
	First Qtr	Total Adj	2024 Budget	Adjusted Budget	
<b>Revenue</b>					
<b>4100 · Water Revenue</b>					
4110 · Domestic Water Sales	\$ 8,841	\$ 8,841	\$ 441,651	\$ 450,492	2.0%
4115 · Late Fees - Water	\$ 558	\$ 558	\$ 14,590	\$ 15,148	3.7%
4120 · Business Water Sales	\$ 5,050	\$ 5,050	\$ 58,499	\$ 63,549	7.9%
4130 · Fire Suppression Water	\$ 126	\$ 126	\$ 2,486	\$ 2,612	4.8%
4135 · Benefit Zone 1-Water Sal	\$ 389	\$ 389	\$ 30,503	\$ 30,892	1.3%
4140 · Installation Fees	\$ 4,537	\$ 4,538	\$ -	\$ 4,538	100.0%
4150 · Water Processing Fees	\$ (35)	\$ (35)	\$ 875	\$ 840	-4.2%
4157 · Water Misc. Chg	\$ 552	\$ 552	\$ 35	\$ 587	94.0%
4160 · Water Other Revenue	\$ 35	\$ 35	\$ -	\$ 35	100.0%
<b>Total 4100 · Water Revenue</b>	<b>\$ 20,053</b>	<b>\$ 20,054</b>	<b>\$ 548,639</b>	<b>\$ 568,693</b>	<b>3.5%</b>
<b>Cost of Goods Sold</b>					
50000 · Purchased Water	\$ 1,973	\$ 1,973	\$ 192,199	\$ 194,172	1.0%
<b>Net Revenue less COGS</b>	<b>\$ 18,080</b>	<b>\$ 18,081</b>	<b>\$ 356,440</b>	<b>\$ 374,521</b>	<b>4.8%</b>
<b>Operating Expense</b>					
5050 · Director Fees	\$ -	\$ -	\$ 2,995	\$ 2,995	0.0%
5100 · Contract Labor/Admin	\$ 1,384	\$ 1,384	\$ 229,117	\$ 230,501	0.6%
5130 · Assessment Fees	\$ -	\$ -	\$ 272	\$ 272	0.0%
5150 · Insurance Expense	\$ (4)	\$ (4)	\$ 5,666	\$ 5,662	-0.1%
5200 · Professional Services	\$ (82)	\$ (82)	\$ 10,837	\$ 10,755	-0.8%
5250 · Dues & Memberships	\$ -	\$ -	\$ 1,453	\$ 1,453	0.0%
5300 · Utilities	\$ 696	\$ 696	\$ 14,296	\$ 14,992	4.6%
5360 · Transportation & Travel	\$ (40)	\$ (40)	\$ 960	\$ 920	-4.3%
5370 · Property Taxes	\$ -	\$ -	\$ 225	\$ 225	0.0%
5380 · Supplies	\$ 12	\$ 12	\$ 2,536	\$ 2,548	0.5%
5400 · Maintenance Expenses	\$ -	\$ -	\$ 8,055	\$ 8,055	0.0%
5550 · Equipment (Small)	\$ 125	\$ 125	\$ -	\$ 125	100.0%
5625 · Bank Charges	\$ 35	\$ 35	\$ 3,945	\$ 3,980	0.9%
5700 · Licenses & Fees	\$ -	\$ -	\$ 5,762	\$ 5,762	0.0%
6560 · Payroll Expenses	\$ (15)	\$ (15)	\$ 13,308	\$ 13,293	-0.1%
<b>Total Expense</b>	<b>\$ 2,111</b>	<b>\$ 2,111</b>	<b>\$ 299,427</b>	<b>\$ 301,538</b>	<b>0.7%</b>
<b>Net Of Operations</b>	<b>\$ 18,080</b>	<b>\$ 15,970</b>	<b>\$ 54,902</b>	<b>\$ 72,983</b>	<b>24.8%</b>
<b>Other Revenue</b>					
4900 · Interest Earnings	\$ (55)	\$ (55)	\$ 7,995	\$ 7,940	-0.7%
<b>Total Other Revenue</b>	<b>\$ (55)</b>	<b>\$ (55)</b>	<b>\$ 7,995</b>	<b>\$ 7,940</b>	<b>-0.7%</b>
<b>Other Expense</b>					
5350 · Depreciation Expenses	\$ -	\$ -	\$ 44,577	\$ 44,577	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ 10,355	\$ 10,355	0.0%
<b>Total Other Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54,932</b>	<b>\$ 54,932</b>	<b>0.0%</b>
<b>Net Other Revenue</b>	<b>\$ (55)</b>	<b>\$ (55)</b>	<b>\$ (46,937)</b>	<b>\$ (46,992)</b>	<b>0.1%</b>
<b>Net Revenue less Expense</b>	<b>\$ 18,025</b>	<b>\$ 25,990</b>	<b>\$ 7,965</b>	<b>\$ 25,991</b>	<b>69.35%</b>

**Fieldbrook Glendale Community Services District  
Quarterly Wastewater Budget Adjustments  
July 2022 through June 2023**

WASTEWATER	Adjustments				August 2023				
	First Qtr	Second Qtr	Third Qtr	Foruth Qtr	Total Adj	2024 Budget	Adjusted Budget	% of Change	
<b>Ordinary Revenue/Expense</b>									
<b>Revenue</b>									
4000 · Revenue									
4200 · Wastewater Revenue									
4210 · Domestic Wastewater Rever	\$ (1,891)	\$ -	\$ -	\$ -	\$ (1,891)	\$ 281,152	\$ 279,261	-0.7%	
4215 · Late Fees - Wastewater	\$ 391	\$ -	\$ -	\$ -	\$ 391	\$ 7,518	\$ 7,909	4.9%	
4220 · Business Wastewater Rever	\$ 2,957	\$ -	\$ -	\$ -	\$ 2,957	\$ 75,090	\$ 78,047	3.8%	
4250 · Wastewater Processing Fee	\$ (70)	\$ -	\$ -	\$ -	\$ (70)	\$ 420	\$ 350	-20.0%	
4252 · Wastewater Permit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.0%	
4260 · Sewer Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
<b>Total 4100 · Wastewater Revenue</b>	<b>\$ 1,387</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,387</b>	<b>\$ 365,180</b>	<b>\$ 366,567</b>	<b>0.4%</b>	
<b>Cost of Goods Sold</b>									
50000 · Sewer Treatment	\$ (8,400)	\$ -	\$ -	\$ -	\$ (8,400)	\$ 201,000	\$ 192,600	-4.4%	
<b>Net Revenue less COGS</b>	<b>\$ 9,787</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,787</b>	<b>\$ 164,180</b>	<b>\$ 173,967</b>	<b>5.6%</b>	
<b>Operating Expense</b>									
5100 · Contract Labor/Admin	\$ (3,884)	\$ -	\$ -	\$ -	\$ (3,884)	\$ 49,928	\$ 46,044	-8.4%	
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 271	\$ 271	0.0%	
5150 · Insurance Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,349	\$ 3,349	0.0%	
5200 · Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,860	\$ 7,860	0.0%	
5250 · Dues & Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,453	\$ 1,453	0.0%	
5300 · Utilities	\$ 194	\$ -	\$ -	\$ -	\$ 194	\$ 8,663	\$ 8,857	2.2%	
5360 · Fuel (Generator)/Mileage	\$ 146	\$ -	\$ -	\$ -	\$ 146	\$ 4,970	\$ 5,116	2.9%	
5370 · Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546	\$ 546	0.0%	
5380 · Supplies	\$ 38	\$ -	\$ -	\$ -	\$ 38	\$ 2,516	\$ 2,554	1.5%	
5400 · Maintenance Expenses	\$ (150)	\$ -	\$ -	\$ -	\$ (150)	\$ 33,150	\$ 33,000	-0.5%	
5550 · Equipment	\$ 125	\$ -	\$ -	\$ -	\$ 125	\$ -	\$ 125	100.0%	
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
5625 · Bank Charges	\$ (178)	\$ -	\$ -	\$ -	\$ (178)	\$ 3,192	\$ 3,014	-5.9%	
5700 · Licenses & Fees	\$ 36	\$ -	\$ -	\$ -	\$ 36	\$ 4,206	\$ 4,242	0.8%	
6560 · Payroll Expenses	\$ 748	\$ -	\$ -	\$ -	\$ 748	\$ 38,773	\$ 39,521	1.9%	
<b>Total Operating Expense</b>	<b>\$ (2,925)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,925)</b>	<b>\$ 158,877</b>	<b>\$ 155,952</b>	<b>-1.9%</b>	
<b>Net Ordinary Revenue</b>	<b>\$ 12,712</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,712</b>	<b>\$ 5,303</b>	<b>\$ 18,015</b>	<b>70.6%</b>	
<b>Other Revenue</b>									
4900 · Interest Earnings	\$ 186	\$ -	\$ -	\$ -	\$ 186	\$ 3,731	\$ 3,917	4.7%	
4950 · Connection Fees	\$ 840	\$ -	\$ -	\$ -	\$ 840	\$ 28,452	\$ 29,292	2.9%	
<b>Total Other Revenue</b>	<b>\$ 1,026</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,026</b>	<b>\$ 32,183</b>	<b>\$ 33,209</b>	<b>3.1%</b>	
<b>Other Expense</b>									
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,011	\$ 100,011	0.0%	
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
<b>Total Other Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,011</b>	<b>\$ 100,011</b>	<b>0.0%</b>	
<b>Net Other Revenue</b>	<b>\$ 1,026</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,026</b>	<b>\$ (67,828)</b>	<b>\$ (66,802)</b>	<b>-1.5%</b>	
<b>Net Revenue</b>	<b>\$ 13,738</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,738</b>	<b>\$ (62,525)</b>	<b>\$ (48,787)</b>	<b>-28.2%</b>	

**Fieldbrook Glendale Community Services District**  
**Quarterly Fire Dept. Budget Adjustments**  
**July 2022 through June 2023**

Fire Department	Adjustments				August 2023			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2024 Budget	Adjusted Budget	% of Change
<b>Ordinary Revenue/Expense</b>								
<b>Revenue</b>								
<b>4300 · Fire Revenue</b>								
4310 · Current Secured Taxes	\$ -				\$ -	\$74,346	\$74,346	0.0%
4320 · Current Unsecured Tax	\$ -				\$ -	\$2,888	\$2,888	0.0%
4330 · Prior Year Secured Tax	\$ -				\$ -	\$1,362	\$1,362	0.0%
4340 · Prior Year Unsecured Tax	\$ -				\$ -	\$31	\$31	0.0%
4341 · Prop 172 Transfer	\$ -				\$ -	\$1,346	\$1,346	0.0%
4350 · Property Tax Assessment	\$ -				\$ -	\$41,513	\$41,513	0.0%
4360 · Timber Yield Tax	\$ -				\$ -	\$147	\$147	0.0%
4370 · Homeowners' Exemption	\$ -				\$ -	\$731	\$731	0.0%
4380 · Supplemental Tax - Curr	\$ -				\$ -	\$952	\$952	0.0%
4385 · Supplemental Tax - Prio	\$ -				\$ -	\$157	\$157	0.0%
4386 · St. Wildlife Refuge In Lic	\$ -				\$ -	\$9	\$9	0.0%
4395 · Other Income - Fire Dept	\$ -				\$ -	\$2,000	\$2,000	0.0%
<b>Total 4300 · Fire Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,482</b>	<b>\$ 125,482</b>	<b>0.0%</b>
<b>Operating Expense</b>								
5050 · Chief Fees	\$ -				\$ -	\$ 599	\$599	0.0%
5130 · Assessment Fee-LAFCo	\$ -				\$ -	\$ 2,134	\$2,134	0.0%
5150 · Insurance Expense	\$ 165				\$ 165	\$ 23,692	\$23,857	0.7%
5200 · Professional Services	\$ -				\$ -	\$ 7,000	\$7,000	0.0%
5250 · Dues & Memberships	\$ -				\$ -	\$ 3,270	\$3,270	0.0%
5300 · Utilities	\$ 846				\$ 846	\$ 12,111	\$12,957	6.5%
5360 · Transportation & Travel	\$ (92)				\$ (92)	\$ 3,690	\$3,598	-2.6%
5380 · Supplies	\$ -				\$ -	\$ 5,575	\$5,575	0.0%
5400 · Maintenance Expenses	\$ -				\$ -	\$ 12,750	\$12,750	0.0%
5550 · Equipment	\$ -				\$ -	\$ 4,000	\$4,000	0.0%
5700 · Licenses & Fees	\$ -				\$ -	\$ 112	\$112	0.0%
6560 · Payroll Expenses	\$ (510)				\$ (510)	\$ 4,570	\$4,060	-12.6%
<b>Total Operating Expense</b>	<b>\$ 409</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 409</b>	<b>\$ 79,503</b>	<b>\$ 79,912</b>	<b>0.5%</b>
<b>Net Ordinary Revenue</b>	<b>\$ (409)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (409)</b>	<b>\$ 45,979</b>	<b>\$ 45,570</b>	<b>-0.9%</b>
<b>Other Revenue/Expense</b>								
4393 · Donations Income	\$ -				\$ -	\$ -	\$0	0.0%
4394 · Grant Income	\$ -				\$ -	\$ 4,402	\$4,402	0.0%
4900 · Interest Earnings	\$ -				\$ -	\$ 1,770	\$1,770	0.0%
<b>Total Other Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,172</b>	<b>\$ 6,172</b>	<b>0.0%</b>
<b>Other Expense</b>								
5350 · Depreciation Expenses	\$ (5)				\$ (5)	\$ 48,919	\$48,914	0.0%
5650 · Interest Expense	\$ -				\$ -	\$ 6,267	\$6,267	0.0%
5800 · Fire Grant Expenses	\$ -				\$ -	\$ 8,804	\$8,804	0.0%
<b>Total Other Expense</b>	<b>\$ (5)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5)</b>	<b>\$ 63,990</b>	<b>\$ 63,985</b>	<b>0.0%</b>
<b>Net Other Revenue</b>	<b>\$ 5</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5</b>	<b>\$ (57,818)</b>	<b>\$ (57,813)</b>	<b>0.0%</b>
<b>Net Revenue</b>	<b>\$ (404)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (404)</b>	<b>\$ (11,839)</b>	<b>\$ (12,243)</b>	<b>3.3%</b>