



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, November 14, 2023

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

Vice-President Starr Kilian called the meeting to order at 7:36 PM. President Roy Sheppard joined the meeting at 7:45 PM. Board members present were Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Fire Chief Chris Appleton, Wastewater Technician Hal Burris, and General Manager Richard Hanger were present. District Engineer Steven Pearl and Sewer Technician Grant Weaver were absent.

B. Agenda Modification – None.

C. Public Comments – None.

D. Reports

1.1 Wastewater Report

Sewer Technician Hal Burris provided the staff report. The system is operating normally. The City of Arcata is completing a paving project on West End road.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Chris Appleton provided the staff report. Callouts were 7 EMS and 3 traffic.

1.3 District Engineer Report – no reports.

1.3.1 Muni-meeting report.

1.3.2 Anker Tank Replacement project report.

1.4 Safety Report – received and filed.

1.5 General Manager Report – no report.

1.6 Director Reports – no report.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, November 14, 2023

AGENDA

Approval of Minutes

2.1 Regular Board Meeting, October 24, 2023.

Board Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$62,930.59.

4.2 Check/EFT Payments, (#7302-7324) \$55,259.02.

4.3 Payroll, \$5,198.07.

4.4 General Journal Entries, 610-612, \$17,321.08.

4.5 Reimbursements \$998.32, Mileage \$243,.01.

4.6 HC Warrant request, fire fund, \$45,000.

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information – None.

5.1 Draft Management Discussion & Analysis for F/Y 2023 audit. Discussion.

G. Public Hearings - None

H. Closed Session - None

I. Future Agenda Items

8.1 Officer Elections.

8.2 Board Calendar.

8.3 Roster of Public Officials.

J. Adjournment/Announcements

9.1 Next regular meeting, December 19th, 2023.

The meeting adjourned at 7:59 PM.

Respectfully submitted,

Richard Hanger
Secretary to the Board

Starr Kilian
Vice-President

Attachments

CCCU fund transfer

Initialed disbursement register

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.