



**Fieldbrook Glendale  
Community Services District**  
water · sewer · fire

**Notice is hereby given that a  
REGULAR MEETING  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, January 24, 2022**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
AGENDA

#### A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

This meeting may be accessed by using the following call-in number: 1- 669-900-9128. When prompted enter the meeting i.d. 849 0788 5446. Please submit public comments in writing 24 hours ahead of the meeting, if possible.

#### B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

#### C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCSB Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

#### D. Reports

- 1.1 Wastewater Report
- 1.2 Fire Chief Report
  - 1.2.1 Call/Incident report
- 1.3 District Engineer Report
  - 1.3.1 Muni-meeting report.
  - 1.3.2 Status Report – Wastewater Pigging Project
  - 1.3.3 Anker Tank Replacement project report.
- 1.4 Safety Report – Holiday Safety
- 1.5 General Manager Report
- 1.6 Director Reports

#### E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Meeting Materials may be accessed at:  
<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

## Tuesday, January 24, 2022

### AGENDA

#### Approval of Minutes

2.1 Regular Board Meeting, November 16, 2022.

#### Correspondence

3.1

#### Financial Reports

4.1 Interfund Transfers, \$85,471.

4.2 Check/EFT Payments, (#7088-7116), \$85,394.21.

4.3 Payroll, \$4,110.06.

4.4 General Journal Entries, 576-577, \$16,703.08.

4.5 Reimbursements \$706.88, Mileage \$572.48.

#### F. Business Items Action/Information

5.1 Draft report Glendale Hydraulic Water Study. Discussion.

5.2 Financial reports and budget update. Action.

5.3 Receive and File audit report for fiscal year 2022. Action.

5.4 CA I Bank, annual report. Action.

5.5 CPI Water Rate Adjustments. Action.

5.6 CPI Wage Adjustments. Action.

#### G. Public Hearings – None.

#### H. Closed Session

Conference with Legal Counsel – Existing Litigation (§ 54956.9): Closed  
Time certain 7:00 PM, Edwards v. FGCS, Case No.: CV2200214

#### I. Future Agenda Items

8.1 Conflict of Interest (Form 700). February.

#### J. Adjournment/Announcements

9.1 Next regular meeting, February 28, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of January 24, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Anker Tank Replacement</b>							0.00
Total Anker Tank Replacement							0.00
<b>Interfund Expenses/Fire</b>							177.00
Bill	12/21/2022	P1-79...	Interfun...	5390.02 · Office Software (Software licenses a...	Fire Depart...	4.00	181.00
Bill	12/28/2022	3MTHS	Interfun...	5345 · Internet Service (Internet Service)	Fire Depart...	623.93	804.93
Bill	12/28/2022	455394	Interfun...	5400.02 · Building Maintenance (Building Main...	Fire Depart...	62.00	866.93
Bill	12/30/2022	99223...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	116.05	982.98
Bill	12/31/2022	Dec 2...	Interfun...	5335 · Water (Water)	Fire Depart...	54.06	1,037.04
Bill	12/31/2022	CL 22...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	506.73	1,543.77
Bill	12/31/2022	51498	Interfun...	5210 · Legal Services (Legal Services)	Fire Depart...	15.00	1,558.77
Bill	12/31/2022	1563-...	Interfun...	5320 · Electric (Electric)	Fire Depart...	202.31	1,761.08
Bill	01/05/2023	707-8...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	277.97	2,039.05
Bill	01/16/2023	91002...	Interfun...	5390.01 · Office Supplies (Supplies (paper, to...	Fire Depart...	64.66	2,103.71
Bill	01/17/2023	634397	Interfun...	5346 · Security - Firehouse (Advanced Secutit...	Fire Depart...	130.00	2,233.71
Bill	01/19/2023	INV- 2...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	21.84	2,255.55
Bill	01/20/2023	P1-80...	Interfun...	5390.02 · Office Software (Software licenses a...	Fire Depart...	354.66	2,610.21
Bill	01/21/2023	Jan 2...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses ...	Fire Depart...	50.00	2,660.21
Bill	01/21/2023	Jan 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Fire Depart...	8.37	2,668.58
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Fire Depart...	146.52	2,815.10
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.15	2,815.25
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Fire Depart...	9.08	2,824.33
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.12	2,826.45
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.93	2,829.38
Total Interfund Expenses/Fire						2,652.38	2,829.38
<b>Interfund Expenses/Sewer</b>							4,032.52
Bill	12/21/2022	17536	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	601.86	4,634.38
Bill	12/21/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	490.00	5,124.38
Bill	12/21/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	22.50	5,146.88
Bill	12/21/2022	P1-79...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:S...	12.00	5,158.88
Bill	12/30/2022	99223...	Interfun...	5310 · Telephone (Telephone)	Enterprise:S...	23.21	5,182.09
Check	12/31/2022	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	16.13	5,198.22
Bill	12/31/2022	51498	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:S...	15.00	5,213.22
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	496.39	5,709.61
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	393.29	6,102.90
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	2,708.89	8,811.79
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	101.12	8,912.91
Bill	12/31/2022	0213-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	50.03	8,962.94
Bill	12/31/2022	0912-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	608.28	9,571.22
Bill	12/31/2022	00085...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	19,683.79	29,255.01
Bill	12/31/2022	00085...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	66.54	29,321.55
Bill	01/10/2023	AMZ5...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	512.88	29,834.43
Bill	01/15/2023	Y7-97...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	663.61	30,498.04
Bill	01/16/2023	91002...	Interfun...	5390.01 · Office Supplies (Supplies (paper, to...	Enterprise:S...	64.67	30,562.71
Bill	01/17/2023	15450	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	170.00	30,732.71
Bill	01/19/2023	00000...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	3,873.00	34,605.71
Bill	01/19/2023	INV 2...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Enterprise:S...	573.67	35,179.38
Bill	01/20/2023	P1-80...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:S...	354.67	35,534.05
Bill	01/21/2023	Jan 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	65.57	35,599.62
Bill	01/21/2023	Jan 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	432.96	36,032.58
Paycheck	01/21/2023	7115	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,912.26	37,944.84
Paycheck	01/21/2023	7115	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1.91	37,946.75
Paycheck	01/21/2023	7115	Interfun...	6560 · Payroll Expenses	Enterprise:S...	118.56	38,065.31
Paycheck	01/21/2023	7115	Interfun...	6560 · Payroll Expenses	Enterprise:S...	27.73	38,093.04
Paycheck	01/21/2023	7115	Interfun...	6560 · Payroll Expenses	Enterprise:S...	38.25	38,131.29
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,025.64	39,156.93
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1.03	39,157.96
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:S...	63.59	39,221.55
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:S...	14.87	39,236.42
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:S...	20.51	39,256.93
Total Interfund Expenses/Sewer						35,224.41	39,256.93

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of January 24, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Interfund Expenses/Water</b>							0.00
Bill	12/21/2022	P1-79...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:...	4.00	4.00
Bill	12/21/2022	SM-10...	Interfun...	5700 · Licenses & Fees	Enterprise:...	5,321.68	5,325.68
Check	12/31/2022	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	23.87	5,349.55
Bill	12/31/2022	51498	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	15.00	5,364.55
Bill	12/31/2022	Dec 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	990.92	6,355.47
Bill	12/31/2022	Dec 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	12,768.29	19,123.76
Bill	12/31/2022	Dec 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	1,551.46	20,675.22
Bill	12/31/2022	Dec 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	731.93	21,407.15
Bill	12/31/2022	Dec 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-50.07	21,357.08
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	633.83	21,990.91
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	502.19	22,493.10
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	3,458.91	25,952.01
Bill	12/31/2022	Dec 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	129.11	26,081.12
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	9,239.15	35,320.27
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	1,098.48	36,418.75
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	295.00	36,713.75
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	266.29	36,980.04
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	36,980.04
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	280.52	37,260.56
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	45.00	37,305.56
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	37,305.56
Bill	12/31/2022	Dec 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	107.87	37,413.43
Bill	12/31/2022	51496	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	360.00	37,773.43
Bill	12/31/2022	0097-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	6.80	37,780.23
Bill	12/31/2022	9923-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	47.60	37,827.83
Bill	12/31/2022	7997-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	894.74	38,722.57
Bill	01/05/2023	63709	Interfun...	5650 · Interest Expense	Enterprise:...	2,801.95	41,524.52
Bill	01/16/2023	91002...	Interfun...	5390.01 · Office Supplies (Supplies (paper, to...	Enterprise:...	64.67	41,589.19
Bill	01/20/2023	P1-80...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:...	354.67	41,943.86
Bill	01/21/2023	Jan 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	41,993.86
Bill	01/21/2023	Jan 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	42,043.86
Bill	01/21/2023	Jan 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	42,093.86
Bill	01/21/2023	Jan 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	42,143.86
Bill	01/21/2023	Jan 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	42,193.86
Bill	01/21/2023	Jan 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...	65.58	42,259.44
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:...	1,025.64	43,285.08
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:...	1.02	43,286.10
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:...	63.59	43,349.69
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:...	14.88	43,364.57
Paycheck	01/21/2023	7116	Interfun...	6560 · Payroll Expenses	Enterprise:...	20.52	43,385.09
Total Interfund Expenses/Water						43,385.09	43,385.09
<b>TOTAL</b>						<b>81,261.88</b>	<b>85,471.40</b>

**Fieldbrook Glendale Community Services District**  
**Check Register for this Month**  
**December 21, 2022 through January 24, 2023**

Type	Date	Num	Name	Amount
<b>1000 · Coast Central Credit Union</b>				
<b>1012 · General Fund Checking</b>				
<b>1015 · Water Dept Checking</b>				
Bill Pmt -Check	12/21/2022	7088	Humboldt County DEH	-112.00
Bill Pmt -Check	12/21/2022	ACH	Intuit Quick Books	-20.00
Bill Pmt -Check	12/28/2022	7089	GHD, Inc	-512.50
Bill Pmt -Check	12/28/2022	7090	Hooven & Co., Inc.	-601.86
Bill Pmt -Check	12/28/2022	7091	PG&E	-579.52
Bill Pmt -Check	12/28/2022	7092	State Water Resource...	-3,453.00
Bill Pmt -Check	12/28/2022	ACH	Optimum	-623.93
Bill Pmt -Check	12/28/2022	7093	Campora	-65.00
Check	12/31/2022	E-Pay	Coast Central Credit U...	-40.00
Bill Pmt -Check	01/05/2023	ACH	Verizon	-139.26
Liability Check	01/15/2023	E-pay	EDD	-174.58
Liability Check	01/15/2023	E-pay	United States Treasury	-894.40
Liability Check	01/15/2023	E-pay	EDD	-2.12
Bill Pmt -Check	01/15/2023	ACH	Cummins West, Inc.	-663.61
Bill Pmt -Check	01/15/2023	ACH	Fieldbrook Glendale C...	-54.06
Bill Pmt -Check	01/15/2023	ACH	Optimum	-156.42
Bill Pmt -Check	01/15/2023	ACH	PG&E	-50.03
Bill Pmt -Check	01/15/2023	ACH	PG&E	-6.80
Bill Pmt -Check	01/15/2023	ACH	PG&E	-202.31
Bill Pmt -Check	01/15/2023	ACH	PG&E	-47.60
Bill Pmt -Check	01/15/2023	ACH	PG&E	-894.74
Bill Pmt -Check	01/15/2023	ACH	PG&E	-608.28
Bill Pmt -Check	01/20/2023	E-Pay	Intuit Quick Books	-1,064.00
Bill Pmt -Check	01/21/2023	7094	ACE Hardware	-62.00
Bill Pmt -Check	01/21/2023	7095	Advanced Security Sy...	-130.00
Bill Pmt -Check	01/21/2023	7096	An Electrician Inc	-170.00
Bill Pmt -Check	01/21/2023	7097	AT&T	-277.97
Bill Pmt -Check	01/21/2023	7098	CA I Bank	-2,801.95
Bill Pmt -Check	01/21/2023	7099	City of Arcata	-19,750.33
Bill Pmt -Check	01/21/2023	7100	Eastech	-3,873.00
Bill Pmt -Check	01/21/2023	7101	Humboldt Bay M&O	-19,756.04
Bill Pmt -Check	01/21/2023	7102	Humboldt Bay Municip...	-15,992.53
Bill Pmt -Check	01/21/2023	7103	Mitchell Law Firm, LLP	-405.00
Bill Pmt -Check	01/21/2023	7104	State Water Resource...	-5,321.68
Bill Pmt -Check	01/21/2023	7105	Valley Pacific	-528.57
Bill Pmt -Check	01/21/2023	7106	Chris Appleton	-50.00
Bill Pmt -Check	01/21/2023	7107	Janet Miller	-50.00
Bill Pmt -Check	01/21/2023	7108	Jason Garlick	-50.00
Bill Pmt -Check	01/21/2023	7109	Rich Grissom	-50.00
Bill Pmt -Check	01/21/2023	7110	Roy Sheppard	-50.00
Bill Pmt -Check	01/21/2023	7111	Starr Kilian	-50.00
Bill Pmt -Check	01/21/2023	7112	Grant Weaver.	-432.96
Bill Pmt -Check	01/21/2023	7113	Richard A. Hanger	-846.40
Bill Pmt -Check	01/21/2023	7114	Valley Pacific	-573.67
Paycheck	01/21/2023	7115	Grant Weaver	-1,668.76
Paycheck	01/21/2023	7116	Richard A Hanger	-1,537.33
Total 1015 · Water Dept Checking				-85,394.21
Total 1012 · General Fund Checking				-85,394.21
Total 1000 · Coast Central Credit Union				-85,394.21
<b>TOTAL</b>				<b>-85,394.21</b>

**Fieldbrook Glendale Community Services District  
Payroll Summary**

December 21, 2022 through January 24, 2023

	Grant Weaver			Richard A Hanger			TOTAL		
	Hours	Rate	Dec 21, '22 - Jan 24, 23	Hours	Rate	Dec 21, '22 - Jan 24, 23	Hours	Rate	Dec 21, '22 - Jan 24, 23
<b>Employee Wages, Taxes and Adjustments</b>									
<b>Gross Pay</b>									
Hourly Rate	58	32.97	1,912.26	60	36.63	2,197.80	118.00		4,110.06
Hourly Sick		32.97	0.00		36.63	0.00			0.00
<b>Total Gross Pay</b>	<u>58</u>		<u>1,912.26</u>	<u>60</u>		<u>2,197.80</u>	<u>118.00</u>		<u>4,110.06</u>
<b>Adjusted Gross Pay</b>	58		1,912.26	60		2,197.80	118.00		4,110.06
<b>Taxes Withheld</b>									
Federal Withholding			-80.00			-318.00			-398.00
Medicare Employee			-27.73			-31.87			-59.60
Social Security Employee			-118.56			-136.26			-254.82
CA - Withholding			0.00			-154.56			-154.56
CA - Disability Employee			-17.21			-19.78			-36.99
Medicare Employee Addl Tax			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<u>-243.50</u>			<u>-660.47</u>			<u>-903.97</u>
<b>Net Pay</b>	<u>58</u>		<u>1,668.76</u>	<u>60</u>		<u>1,537.33</u>	<u>118.00</u>		<u>3,206.09</u>
<b>Employer Taxes and Contributions</b>									
Medicare Company			27.73			31.87			59.60
Social Security Company			118.56			136.26			254.82
CA - Unemployment Company			38.25			43.96			82.21
CA - Employment Training Tax			1.91			2.20			4.11
<b>Total Employer Taxes and Contributions</b>			<u>186.45</u>			<u>214.29</u>			<u>400.74</u>

**Fieldbrook Glendale Community Services District  
Journal**

December 21, 2022 through January 24, 2023

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
19872	General Journal	12/21/2022	576	Kernen C...	Kernen Principal payment #4	1206.04 · A/R Current - Ker...		995.23
				Kernen C...	Kernen Interest	4900.02 · Sewer Interest In...		149.85
				Kernen C...	Kernen Principal payment #4	1028 · Sewer Asset - Cash	1,145.08	
							1,145.08	1,145.08
19909	General Journal	12/31/2022	577		Monthly Depreciation	5350 · Depreciation Expens...	15,558.00	
					Monthly Depreciation	1710 · Water Accumulated ...		3,671.00
					Monthly Depreciation	1720 · Sewer Accumulated ...		7,559.00
					Monthly Depreciation	1730 · Fire Accumulated De...		4,328.00
							15,558.00	15,558.00
<b>TOTAL</b>							<b>16,703.08</b>	<b>16,703.08</b>

**Final Details for Order #113-2713849-5399443**

[Print this page for your records.](#)

**Order Placed:** January 9, 2023  
**Amazon.com order number:** 113-2713849-5399443  
**Order Total: \$512.88**

**Shipped on January 10, 2023**

**Items Ordered**

1 of: *Sewer Inspection Camera with 165FT Cable Plumbing Pipe Snake Cam Chimney Boreoscope Endoscope Video Inspection Equipment 7 Inch LCD Monitor Waterproof IP68 with DVR (8GB SD Card)* **Price** \$475.99  
Sold by: ToBestGift ([seller profile](#))

Condition: New

**Shipping Address:**

Grant Weaver  
1082 W BATES RD  
MCKINLEYVILLE, CA 95519-3408  
United States

**Shipping Speed:**

Two-Day Shipping

**Payment information**

**Payment Method:**

Amazon.com Visa Signature | Last digits: 1664

Item(s) Subtotal: \$475.99  
Shipping & Handling: \$0.00

**Billing address**

Richard A. Hanger  
5021 MITCHELL RD  
EUREKA, CA 95503-9781  
United States

Total before tax: \$475.99  
Estimated tax to be collected: \$36.89

**Grand Total: \$512.88**

**Credit Card transactions**

Visa ending in 1664: January 10, 2023: \$512.88

To view the status of your order, return to [Order Summary](#).



**rhanger50@gmail.com**

---

**From:** donotreply@usps.com  
**Sent:** Monday, January 16, 2023 6:16 AM  
**To:** rhanger50@gmail.com  
**Subject:** USPS - PO Box Payment Received, Thank You



---

**Hello Richard Hanger,**

Thank you for your automatic payment to the USPS® in the amount of \$194.00. This payment has been applied to your PO Box renewal and your credit card has been charged. This fee renews your PO Box for the next 12 months.

---

<b>Transaction number:</b>	<b>91002395013824</b>
<b>Payment amount:</b>	<b>\$194.00</b>
<b>Payment period:</b>	<b>12 months</b>
<b>Next payment due:</b>	<b>01/31/2024</b>
<b>PO Box number:</b>	<b>2715</b>
<b>Post Office location:</b>	<b>1561 CITY CENTER RD MCKINLEYVILLE, CA 95519-9991</b>

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If your credit card or debit card information changes (e.g., card cancellation, card expiration, new card), be sure to update your account prior to your next scheduled automatic renewal payment. Go to your PO Boxes Online account, [usps.com/poboxes](https://usps.com/poboxes), and click Manage Account. Then, find your PO Box and click See Details and then Edit Payment Details to update your Billing Information.

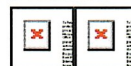
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**Please do not respond to this system-generated email.**

If you need assistance with PO Boxes Online, please visit USPS [Help](#) or [Contact Us](#).

Download USPS Mobile®



**Request for Mileage Reimbursement Form**

Name: Grant Weaver

Rate per Mile	0.655
Total Mileage	661
Total Reimbursement	\$ 432.96

Date	Description/Notes	Mileage
1/18/2023	Mileage for 12/15/22 - 01/18/23	661

Requester signature	
Approval	Board Meeting

Date	
Date	

Request for Mileage Reimbursement Form

Name:

Rate per Mile      0.655  
 Total Mileage      213  
 Total Reimbursement \$ 139.52

Date	Description/Notes	Mileage
12/20/2022	Board Meeting	42
12/28/2022	Royal Gold Reading, Kernen site reading, Mail	45
1/6/2023	Mail	42
1/13/2023	Mail	42
1/20/2023	Mail	42

Fee Calculation based on 2022	
Budgeted expenses	
Total Amount	\$ 139.52
47% Water	\$ 65.57
47% Sewer	\$ 65.57
6% Fire	\$ 8.37

Requester signature  Date

Approval  Date



**Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**





## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

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**Fieldbrook Glendale Community Services District  
Quarterly Water Budget Adjustments  
July 2022 through June 2023**

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
<b>Ordinary Revenue/Expense</b>								
<b>Revenue</b>								
<b>4000 · Revenue</b>								
<b>4100 · Water Revenue</b>								
4110 · Domestic Water Revenue	\$ (5,211)	\$ 3,514	\$ -	\$ -	\$ (1,697)	\$ 432,947	\$ 431,250	-0.4%
4115 · Late Fees - Water	\$ (1,762)	\$ (648)	\$ -	\$ -	\$ (2,410)	\$ 17,847	\$ 15,437	-15.6%
4120 · Business Water Revenue	\$ (15,498)	\$ (4,998)	\$ -	\$ -	\$ (20,496)	\$ 85,103	\$ 64,607	-31.7%
4130 · Fire Suppression Water Revenue	\$ 27	\$ -	\$ -	\$ -	\$ 27	\$ 2,511	\$ 2,538	1.1%
4135 · Benefit Zone 1-Water Revenue	\$ (21)	\$ (164)	\$ -	\$ -	\$ (185)	\$ 27,314	\$ 27,129	-0.7%
4140 · Water Installation Charges	\$ -	\$ 840	\$ -	\$ -	\$ 840	\$ -	\$ 840	0.0%
4150 · Water Processing Fees	\$ 35	\$ 149	\$ -	\$ -	\$ 184	\$ 840	\$ 1,024	18.0%
4156 · Water Reimbursement Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4157 · Water Misc. Chg.	\$ 1,024	\$ (1,024)	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4160 · Water Other Revenue	\$ 736	\$ -	\$ -	\$ -	\$ 736	\$ 100	\$ 836	0.0%
<b>Total 4100 · Water Revenue</b>	<b>\$ (20,670)</b>	<b>\$ (2,331)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (23,001)</b>	<b>\$ 566,662</b>	<b>\$ 543,661</b>	<b>-4.2%</b>
<b>Cost of Goods Sold</b>								
50000 · Purchased Water	\$ (4,568)	\$ (1,618)	\$ -	\$ -	\$ (6,186)	\$ 195,687	\$ 189,501	-3.3%
<b>Net Revenue less COGS</b>	<b>\$ (16,102)</b>	<b>\$ (713)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (16,815)</b>	<b>\$ 370,975</b>	<b>\$ 354,160</b>	<b>-4.7%</b>
<b>Operating Expense</b>								
5050 · Director Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,995	\$ 2,995	0.0%
5100 · Contract Labor/Admin	\$ 20,232	\$ (14,418)	\$ -	\$ -	\$ 5,814	\$ 251,301	\$ 257,115	2.3%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
5150 · Insurance Expense	\$ 994	\$ -	\$ -	\$ -	\$ 994	\$ 3,752	\$ 4,746	20.9%
5200 · Professional Services	\$ 2,336	\$ 965	\$ -	\$ -	\$ 3,301	\$ 6,583	\$ 9,884	33.4%
5250 · Dues & Memberships	\$ -	\$ 385	\$ -	\$ -	\$ 385	\$ 1,068	\$ 1,453	26.5%
5300 · Utilities	\$ 336	\$ (764)	\$ -	\$ -	\$ (428)	\$ 15,277	\$ 14,849	-2.9%
5360 · Transportation & Travel	\$ 102	\$ 13	\$ -	\$ -	\$ 115	\$ 600	\$ 715	16.1%
5370 · Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 225	0.0%
5380 · Supplies	\$ (206)	\$ (175)	\$ -	\$ -	\$ (381)	\$ 5,790	\$ 5,409	-7.0%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,194	\$ 11,194	0.0%
5550 · Equipment	\$ 4	\$ -	\$ -	\$ -	\$ 4	\$ 196	\$ 200	2.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,545	\$ 4,545	0.0%
5625 · Bank Charges	\$ 162	\$ 24	\$ -	\$ -	\$ 186	\$ 3,216	\$ 3,402	5.5%
5700 · Licenses & Fees	\$ -	\$ 727	\$ -	\$ -	\$ 727	\$ 5,067	\$ 5,794	12.5%
6560 · Payroll Expenses	\$ 747	\$ -	\$ -	\$ -	\$ 747	\$ 12,501	\$ 13,248	5.6%
<b>Total Expense</b>	<b>\$ 24,707</b>	<b>\$ (13,243)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,464</b>	<b>\$ 324,520</b>	<b>\$ 335,984</b>	<b>3.4%</b>
<b>Net Ordinary Revenue</b>	<b>\$ (40,809)</b>	<b>\$ 12,530</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (28,279)</b>	<b>\$ 46,455</b>	<b>\$ 18,176</b>	<b>-155.6%</b>
<b>Other Revenue</b>								
4394 · Grant Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4900 · Interest Earnings	\$ 23	\$ (608)	\$ -	\$ -	\$ (585)	\$ 9,078	\$ 8,493	-6.9%
4950 · Connection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total Other Revenue</b>	<b>\$ 23</b>	<b>\$ 12,530</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (585)</b>	<b>\$ 9,078</b>	<b>\$ 8,493</b>	<b>-6.9%</b>
<b>Other Expense</b>								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,052	\$ 44,052	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,481	\$ 11,481	0.0%
5810 · Water Grant Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total Other Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,533</b>	<b>\$ 55,533</b>	<b>0.0%</b>
<b>Net Other Revenue</b>	<b>\$ 23</b>	<b>\$ 12,530</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (585)</b>	<b>\$ (46,455)</b>	<b>\$ (47,040)</b>	<b>1.2%</b>
<b>Net Revenue</b>	<b>\$ (40,786)</b>	<b>\$ 25,060</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (28,864)</b>	<b>\$ -</b>	<b>\$ (28,864)</b>	<b>100.0%</b>

**Fieldbrook Glendale Community Services District  
Quarterly Wastewater Budget Adjustments  
July 2022 through June 2023**

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
<b>4260 · Sewer Other Income</b>								
<b>Ordinary Revenue/Expense</b>								
<b>Revenue</b>								
<b>4000 · Revenue</b>								
<b>4200 · Wastewater Revenue</b>								
<b>4210 · Domestic Wastewater Revenue</b>	\$ (1,648)	\$ (3,868)	\$ -	\$ -	\$ (5,516)	\$ 301,636	\$ 296,120	-1.9%
<b>4215 · Late Fees - Wastewater</b>	\$ (499)	\$ 26	\$ -	\$ -	\$ (473)	\$ 8,624	\$ 8,151	-5.8%
<b>4220 · Business Wastewater Revenue</b>	\$ (17,920)	\$ (7,308)	\$ -	\$ -	\$ (25,228)	\$ 117,744	\$ 92,516	-27.3%
<b>4250 · Wastewater Processing Fees</b>	\$ (35)	\$ (35)	\$ -	\$ -	\$ (70)	\$ 420	\$ 350	-20.0%
<b>4252 · Wastewater Permit Fees</b>	\$ (250)	\$ (250)	\$ -	\$ -	\$ (500)	\$ 2,250	\$ 1,750	-28.6%
<b>4256 · Wastewater Reimbursement</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>4260 · Sewer Other Income</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total 4100 · Wastewater Revenue</b>	\$ (20,352)	\$ (11,435)	\$ -	\$ -	\$ (31,787)	\$ 430,674	\$ 398,887	-8.0%
<b>Cost of Goods Sold</b>								
<b>50000 · Sewer Treatment</b>	\$ (13,459)	\$ (8,297)	\$ -	\$ -	\$ (21,756)	\$ 197,384	\$ 175,628	-12.4%
<b>Net Revenue less COGS</b>	\$ (6,893)	\$ (3,138)	\$ -	\$ -	\$ (10,031)	\$ 233,290	\$ 223,259	-4.5%
<b>Operating Expense</b>								
<b>5100 · Contract Labor/Admin</b>	\$ 6,394	\$ (168)	\$ -	\$ -	\$ 6,226	\$ 57,844	\$ 64,070	9.7%
<b>5130 · Assessment Fees (LAFCO)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
<b>5150 · Insurance Expense</b>	\$ 338	\$ -	\$ -	\$ -	\$ 338	\$ 2,761	\$ 3,099	10.9%
<b>5200 · Professional Services</b>	\$ 383	\$ (1,118)	\$ -	\$ -	\$ (735)	\$ 7,583	\$ 6,848	-10.7%
<b>5250 · Dues &amp; Memberships</b>	\$ -	\$ 385	\$ -	\$ -	\$ 385	\$ 1,068	\$ 1,453	26.5%
<b>5300 · Utilities</b>	\$ 15	\$ 137	\$ -	\$ -	\$ 152	\$ 7,139	\$ 7,291	2.1%
<b>5360 · Fuel (Generator)/Mileage</b>	\$ 249	\$ 177	\$ -	\$ -	\$ 426	\$ 4,200	\$ 4,626	9.2%
<b>5370 · Property Taxes</b>	\$ -	\$ (528)	\$ -	\$ -	\$ (528)	\$ 1,074	\$ 546	-96.7%
<b>5380 · Supplies</b>	\$ (91)	\$ (1,544)	\$ -	\$ -	\$ (1,635)	\$ 4,083	\$ 2,448	-66.8%
<b>5400 · Maintenance Expenses</b>	\$ (193)	\$ -	\$ -	\$ -	\$ (193)	\$ 50,393	\$ 50,200	-0.4%
<b>5550 · Equipment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	0.0%
<b>5590 · Bad Debts</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,404	\$ 4,404	0.0%
<b>5625 · Bank Charges</b>	\$ (86)	\$ (131)	\$ -	\$ -	\$ (217)	\$ 2,676	\$ 2,459	-8.8%
<b>5700 · Licenses &amp; Fees</b>	\$ 20	\$ 127	\$ -	\$ -	\$ 147	\$ 4,041	\$ 4,188	3.5%
<b>6560 · Payroll Expenses</b>	\$ 1,553	\$ 1,309	\$ -	\$ -	\$ 2,862	\$ 29,526	\$ 32,388	8.8%
<b>Total Operating Expense</b>	\$ 8,582	\$ (1,354)	\$ -	\$ -	\$ 7,228	\$ 177,252	\$ 184,480	3.9%
<b>Net Ordinary Revenue</b>	\$ (15,475)	\$ (1,784)	\$ -	\$ -	\$ (17,259)	\$ 56,038	\$ 38,779	-44.5%
<b>Other Revenue</b>								
<b>4900 · Interest Earnings</b>	\$ 2,251	\$ 368	\$ -	\$ -	\$ 2,619	\$ 342	\$ 2,961	88.4%
<b>4950 · Connection Fees</b>	\$ (3,271)	\$ (2,291)	\$ -	\$ -	\$ (5,562)	\$ 36,007	\$ 30,445	-18.3%
<b>Total Other Revenue</b>	\$ (1,020)	\$ (1,923)	\$ -	\$ -	\$ (2,943)	\$ 36,349	\$ 33,406	-8.8%
<b>Other Expense</b>								
<b>5350 · Depreciation Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,708	\$ 90,708	0.0%
<b>5650 · Interest Expense</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,679	\$ 1,679	0.0%
<b>Total Other Expense</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,387	\$ 92,387	0.0%
<b>Net Other Revenue</b>	\$ (1,020)	\$ (1,923)	\$ -	\$ -	\$ (2,943)	\$ (56,038)	\$ (58,981)	5.0%
<b>Net Revenue</b>	\$ (16,495)	\$ (3,707)	\$ -	\$ -	\$ (20,202)	\$ -	\$ (20,202)	100.0%

**Fieldbrook Glendale Community Services District  
Quarterly Fire Dept. Budget Adjustments  
July 2022 through June 2023**

	Adjustments					August 2022		
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Bud=3get	Adjusted Budget	% of Change
<b>Ordinary Revenue/Expense</b>								
<b>Revenue</b>								
<b>4000 · Revenue</b>								
<b>4300 · Fire Revenue</b>								
4310 · Current Secured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$61,410	\$61,410	0.0%
4320 · Current Unsecured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,547	\$2,547	0.0%
4330 · Prior Year Secured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,513	\$1,513	0.0%
4340 · Prior Year Unsecured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	\$0	0.0%
4341 · Prop 172 Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,074	\$1,074	0.0%
4350 · Property Tax Assesments	\$ -	\$ -	\$ -	\$ -	\$ -	\$41,025	\$41,025	0.0%
4360 · Timber Yield Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$127	\$127	0.0%
4370 · Homeowners' Exemption	\$ -	\$ -	\$ -	\$ -	\$ -	\$592	\$592	0.0%
4380 · Supplemental Tax - Current	\$ -	\$ -	\$ -	\$ -	\$ -	\$511	\$511	0.0%
4385 · Supplemental Tax - Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$234	\$234	0.0%
4395 · Other Income - Fire Dept.	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,000	\$1,000	0.0%
<b>Total 4300 · Fire Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,033</b>	<b>\$ 110,033</b>	<b>0.0%</b>
<b>Operating Expense</b>								
5050 · Chief Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 599	\$599	0.0%
5120 · Contract Labor/Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0.0%
5130 · Assessment Fee-LAFCo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440	\$440	0.0%
5150 · Insurance Expense	\$ 2,016	\$ -	\$ -	\$ -	\$ 2,016	\$ 20,834	\$22,850	8.8%
5200 · Professional Services	\$ -	\$ 15	\$ -	\$ -	\$ 15	\$ 6,083	\$6,098	0.2%
5250 · Dues & Memberships	\$ -	\$ 487	\$ -	\$ -	\$ 487	\$ 2,931	\$3,418	14.2%
5300 · Utilities	\$ 969	\$ 1,623	\$ -	\$ -	\$ 2,592	\$ 8,623	\$11,215	23.1%
5360 · Transportation & Travel	\$ 319	\$ 52	\$ -	\$ -	\$ 371	\$ 3,072	\$3,443	10.8%
5380 · Supplies	\$ 870	\$ 218	\$ -	\$ -	\$ 1,088	\$ 4,485	\$5,573	19.5%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,750	\$7,750	0.0%
5550 · Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$4,000	0.0%
5700 · Licenses & Fees	\$ -	\$ (458)	\$ -	\$ -	\$ (458)	\$ 570	\$112	-408.9%
5710 · Chiefs' Incentive Program	\$ -	\$ (413)	\$ -	\$ -	\$ (413)	\$ 413	\$0	-100.0%
6560 · Payroll Expenses	\$ 1,548	\$ 102	\$ -	\$ -	\$ 1,650	\$ 2,920	\$4,570	36.1%
<b>Total Operating Expense</b>	<b>\$ 5,722</b>	<b>\$ 1,626</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,348</b>	<b>\$ 62,720</b>	<b>\$ 70,068</b>	<b>10.5%</b>
<b>Net Ordinary Revenue</b>	<b>\$ (5,722)</b>	<b>\$ (1,626)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (7,348)</b>	<b>\$ 47,313</b>	<b>\$ 39,965</b>	<b>-18.4%</b>
<b>Other Revenue/Expense</b>								
4393 · Donations Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0.0%
4394 · Grant Income	\$ 2,023	\$ -	\$ -	\$ -	\$ 2,023	\$ -	\$2,023	0.0%
4900 · Interest Earnings	\$ (2)	\$ -	\$ -	\$ -	\$ (2)	\$ 1,762	\$1,760	-0.1%
<b>Total Other Revenue</b>	<b>\$ 2,021</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,021</b>	<b>\$ 1,762</b>	<b>\$ 3,783</b>	<b>53.4%</b>
<b>Other Expense</b>								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,936	\$51,936	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,139	\$7,139	0.0%
5800 · Fire Grant Expenses	\$ 4,047	\$ -	\$ -	\$ -	\$ 4,047	\$ -	\$4,047	0.0%
<b>Total Other Expense</b>	<b>\$ 4,047</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,047</b>	<b>\$ 59,075</b>	<b>\$ 63,122</b>	<b>6.4%</b>
<b>Net Other Revenue</b>	<b>\$ (7,748)</b>	<b>\$ (1,626)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (9,374)</b>	<b>\$ (57,313)</b>	<b>\$ (59,339)</b>	<b>3.4%</b>
<b>Net Revenue</b>	<b>\$ (13,470)</b>	<b>\$ (3,252)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (16,722)</b>	<b>\$ (10,000)</b>	<b>\$ (19,374)</b>	<b>48.4%</b>





## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

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## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

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December 30, 2022

Loan Servicing Manager  
California Infrastructure and Economic Development Bank  
P.O. Box 2830  
Sacramento, CA 95812-2830

**Re: Annual Certification for Enterprise Fund Installment Sale Agreement  
Fieldbrook Glendale Community Services District,  
Agreement No. CIEDB BC14-089**

In accordance with the annual reporting provisions contained in Section 5.03(b), (c) and (e) and Section 5.22 of the Enterprise Fund Installment Sale Agreement CIEDB 14-089 (“Agreement”) dated May 1, 2009 between the Fieldbrook Glendale Community Services District (“Purchaser”) and the California Infrastructure and Economic Development Bank (“IBank”), and any amendment thereto, I hereby certify that the following is true and correct for the fiscal year 2020-2021 (“Fiscal Year”). All capitalized terms have the same meaning as defined in the Agreement.

1. Attached is one copy of the Purchaser’s audited financial statements for the Fiscal Year, which includes audited financial information relating to System Revenues and the Enterprise Funds.
2. The number of System users as of the end of the Fiscal Year was **559**.
3. The calculation of the coverage ratio described in Section 5.06 of the Agreements is **1.1%**. See Attachment A for calculations.
  - a.  The coverage ratio is in compliance with the rates and charges covenant in Section 5.06 of the Agreement.
  - b.  The coverage ratio is not in compliance with Section 5.06 of the Agreement. The following is an explanation of how the financing agreement covenant is being or will be met:
4. There has not been a withdrawal of any System user generating four percent (4%) or more of System Revenues during the Fiscal Year.
5. There have not been any significant System facility retirements or expansions planned or undertaken during the Fiscal Year, and the Purchaser is in compliance with Section 6.02 of the Agreement.

6. The Purchaser has not entered into any Senior, Parity Debt or Subordinate Debt during the Fiscal Year and there has been no default or noncompliance under any obligation secured by System Revenues.
7. No Event of Default has occurred and no event has occurred which, with the passing of time would constitute an Event of Default.
8. The Purchaser is in compliance with the Tax Certificate requirements as set forth in Exhibit G of the Agreement. In addition, the Purchaser certifies to the following:
  - a.  yes            During the Fiscal Year, the Project has not been used and  
        no                      at this time is not expected to be used in the future by  
    anyone or any entity other than the Purchaser, other  
    governmental entities or the general public.
  - b.  yes            During the Fiscal Year, neither the Project nor any part of  
        no                      the Project has been sold or leased.
  - c.  yes            Only the Purchaser operated and managed the Project  
        no                      during the Fiscal Year.
  - d.  yes            Excluding construction contracts and contracts previously  
        no                      consented to by the IBank related to the Project, the  
    Purchaser has not entered into any contracts or agreements  
    related to the use, management, or operation of the Project,  
    or for any other reason related to the Project.
9. There has not been any event or circumstance of any kind relating to the Project or the Purchaser generally that would materially affect the ability of the Purchaser to make Installment Payments. No litigation or administrative challenges of any type have been commenced or threatened which (if ultimately decided against the Purchaser) would materially affect the ability of the Purchaser to make Installment Payments.
10. The Purchaser is in compliance with the insurance requirements contained in Section 5.22 of the Agreement.
11. Please report the most recent credit rating on the pledged revenue source:

Fitch \_\_\_\_\_  
 Moody's \_\_\_\_\_  
 Standard & Poor's \_\_\_\_\_  
 N/A \_\_\_\_\_

Sincerely,

*Richard Hanger*

Richard Hanger  
 General Manager

**Attachment A**  
**Fieldbrook Glendale Community Services District**  
**Debt Service Coverage Calculations**

CIEDB 14-089 Water Utility Fund Fiscal Year Ending June 30,2022	
<b>A. System Revenue Analysis</b>	
Net System Revenues	\$ 15,374
Add: Interest Expense	\$ 12,594
Add: Depreciation and Amortization	\$ 44,053
Add: Funds on Deposit in Rate Stabilization Fund	\$ 50,000
<b>B. Cash Available for Debt Service</b>	<b>\$ 122,021</b>
<b>C. Senior/Parity Annual Debt Service</b>	
1972 Department of Water Resources (DWR) - Davis Grunsky Act	\$ 26,804
<b>D. Total Fiscal Year Senior/Parity Maximum Annual Debt Payment</b>	<b>\$ 26,804</b>
<b>E. Subordinate Debt Service</b>	
IBank	\$ 16,688
<b>F. Total Fiscal Year Subordinate Debt Payments</b>	<b>\$ 16,688</b>
<b>G. Debt Service Coverage Ratios</b>	
Senior/Parity Coverage Ratio (=B/D)	4.55%
Aggregate Debt Service Coverage Ration (=B/(D+F))	2.81%

Note the following from the Agreement:

**Debt Service** means, for any Fiscal Year, the sum of interest, and principal due and payable under this Agreement during such Fiscal Year, the CIEDB Annual Fee for such Fiscal Year and any Senior and Parity Debt Service for such Fiscal Year.

**Enterprise Fund** means the Water Utility enterprise fund established by the Purchaser and in which all System Revenues are deposited and maintained by the Purchaser pursuant to Section 3.02 herein and in which the CIEDB has a security interest pursuant to the terms of this Agreement.

**Maximum Annual Debt Service** means as of the date of calculation, the greatest total Debt Service payable in any Fiscal Year during which this Agreement is in effect.

**Net System Revenues** means, for any Fiscal Year, all System Revenues received by the Purchaser for such Fiscal Year less the Operations and Maintenance Costs for such Fiscal Year.

**Parity Debt** means any loan, bond, note, advance, installment sale agreement, capital lease or other evidence of indebtedness payable from and secured by a first lien on the Net System Revenues on parity with the Installment Payments and Additional Payments, issued or incurred pursuant to and in accordance with the provisions of Section 2.08.

**Parity Debt Service** means, for any Fiscal Year, the sum of: (1) the principal and interest due and payable during such Fiscal Year for all outstanding Parity Debt, and (2) annual fees, if any, under Parity Debt.

**Senior Debt** means the obligations evidenced by the Senior Debt Instruments payable from and secured by a first lien on the Net System Revenues which is senior to this Agreement.

**Senior Debt Service** means, for any Fiscal Year, the amounts required to be paid pursuant to any Senior Debt Instrument.

**Subordinate Debt** means any loan, bond, note, advance, installment sale agreement, or other indebtedness or capital lease of the Purchaser payable from and secured by a lien on Net Systems Revenues which is subordinate to the Agreement.

**System Revenues** means, for each Fiscal Year, all gross income and revenue received or receivable by the Purchaser from the ownership or operation of the System, determined in accordance with generally accepted accounting principles, including all rates, fees and charges (including connection fees and charges) received by the Purchaser for the services of the System, and all other income and revenue howsoever derived by the Purchaser from the ownership or operation of the System or arising from the System, and also including all income from the deposit or investment of any money in the Enterprise Fund or any rate stabilization fund but excluding in all cases any proceeds of taxes and any refundable deposits made to establish credit, and advances or contributions in aid of construction.



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**



**Resolution # 2023-01**  
Fieldbrook Glendale Community Services District  
4584 Fieldbrook Road, Fieldbrook CA 95519

<b>Water Rates 2023</b>
-------------------------

**WHEREAS**, the Fieldbrook Glendale Community Services District held a publicly noticed protest hearing on January 24, 2023; and,

**WHEREAS**, there exists a demonstrated need to generate additional and sufficient revenues to operate and maintain the water and sewer utilities in accordance with public health requirements; and,

**WHEREAS**, the annual rate of inflation for the 12 months ending December 2022 is 6.45%, and,

**NOW THEREFORE, BE IT RESOLVED**, that Ordinance 91-1 establishing water rates and charges, section 9.1 Exhibit A, be amended as follows (attachment), implementation will be concurrent with the second billing following adoption:

\_\_\_\_\_  
Roy Sheppard  
President

\_\_\_\_\_  
Starr Kilian  
Vice-President

Ayes:  
No:  
Abstain:

**PASSED AND ADOPTED**, by the Board of Directors of the Fieldbrook Glendale Community Services District, Humboldt County, State of California on January 24, 2023.



**CURRENT INFLATION RATE TABLE**

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVE
2023	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
2022	7.48%	7.87%	8.54%	8.26%	8.58%	9.06%	8.52%	8.26%	8.20%	7.75%	7.11%	6.45%	8.01%
2021	1.40%	1.68%	2.62%	4.16%	4.99%	5.39%	5.37%	5.25%	5.39%	6.22%	6.81%	7.04%	4.70%
2020	2.49%	2.33%	1.54%	0.33%	0.12%	0.65%	0.99%	1.31%	1.37%	1.18%	1.17%	1.36%	1.24%
2019	1.55%	1.52%	1.86%	2.00%	1.79%	1.65%	1.81%	1.75%	1.71%	1.76%	2.05%	2.29%	1.81%

## Agenda Background

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

		Sewer Tech I	Sewer Tech II	General Manager	
Calendar Year	CPI				
Dec-21	7.04%	\$ 32.97	\$ 28.73	\$ 36.63	
Dec-22	6.45%	\$ 35.10	\$ 30.58	\$ 38.99	
Est. Fiscal Impact		Water	Sewer	Fire	Total
		Wages/Taxes	Wages/Taxes	Wages/Taxes	
Current F/Y (Feb-June)		\$ 365	\$ 820	\$ 52	\$ 1,237
Annual		\$ 876	\$ 2,232	\$ 125	\$ 3,233