



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, December 17, 2024

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

Vice-President Starr Kilian called the meeting at order at 7:32 PM. Board members present were Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. President Roy Sheppard was absent. District Engineer Steven Pearl, Fire Chief Chris Appleton, and General Manager Richard Hanger were present.

B. Agenda Modification

*Action Item 5.2 to follow reports 1.2.
Action Item 5.3 to follow consent agenda.*

C. Public Comments

None.

D. Reports

1.1 Fire Chief Report

1.1.1 Call/Incident report.

Fire Chief Chris Appleton reported 7 Auto Aid, 1 EMS, 1 False Alarm, and 1 Mutual Aid for November. December calls were 6 Auto Aid, 3 EMS, and 1 Traffic Collision.

1.1.2 Safety Meeting roster. Received and filed.

1.2 District Engineer, Construction Management Report

1.2.1 Muni-meeting report. *The meeting was cancelled.*

1.2.2 Bridge Loan Financing. *Deferred to action item 5.2.*

1.3 General Manager Report – *None.*

1.4 Director Reports – *None.*

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, October 22, 2024.

2.2 Regular Board Meeting, November 19, 2024, was cancelled due to weather. There are no minutes for November.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, October 22, 2024

MINUTES

Correspondence

3.1 Humboldt County Public Works, Annual Encroachment Permit.

Financial Reports - November

4.1 Interfund Transfers, \$90,461.09

4.2 Payments, Checks #7612-7629 \$86,906.49, EFT \$2,968.32

4.3 Payroll, \$2,271.60

4.4 General Journal Entries, 613-615, \$18,874.08

4.5 Reimbursements \$0, Mileage \$0.

4.6 HC Warrant Request Fire Funds, \$90,000.00

Financial Reports -December

4.7 Interfund Transfers, \$115,491.71

4.8 Payments, Checks #7630-7653 \$110,366.51, EFT \$5,809.55.

4.9 Payroll, \$2,436.45

4.10 General Journal Entries, 616-617, \$18,774.08.

4.11 Reimbursements \$239.88, Mileage \$176.21

Director Janet Miller moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion was carried with Kilian, Grissom, Garlick, and Miller voting aye. Absent Roy Sheppard.

F. Business Items Action/Information

5.1 Administer Oath of Office for Janet Miller and Richard Grissom. Action.

Vice-President Starr Kilian administered the oath of office to Janet Miller and Richard Grissom.

5.2 Authorize Bridge Loan Application. Action.

Director Jason Garlick moved to authorize General Manager Richard Hanger to complete a Bridge Loan Application to the Rural Community Assistance Corporation as presented. Director Janet Miller seconded the motion. The motion was carried with Kilian, Grissom, Garlick, and Miller voting aye. Absent Roy Sheppard.

5.3 Election of Officers for 2025. Action.

Nominations were opened for the position of President and Vice-President. Director Richard Grissom nominated Roy Sheppard as President and Starr Kilian as Vice-President. No other nominations were received. Nominations were closed.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

Tuesday, October 22, 2024

MINUTES

Director Jason Garlick moved to elect Roy Sheppard as President and Starr Kilian as Vice-President, and to appoint Director Jason Garlick to the HBMWD water task force with Director Starr Kilian serving as an alternate. Director Janet Miller seconded the motion. The motion was carried with Garlick, Kilian, Grissom, and Miller voting aye. Absent Roy Sheppard.

5.4 Adopt Board Calendar for 2025. Action.

Director Jason Garlick moved to approve the 2025 Board Calendar as presented. Director Janet Miller seconded the motion. The motion was carried with Kilian, Grissom, Garlick, and Miller voting aye. Absent Roy Sheppard.

5.5 Review and Adopt Roster of Public Officials 2025. Action.

Director Jason Garlick moved to approve the Roster of Public Officials for 2025 as presented. Director Janet Miller seconded the motion. The motion was carried with Kilian, Grissom, Garlick, and Miller voting aye. Absent Roy Sheppard.

G. Public Hearing

6.1 Closed Session – None.

H. Future Agenda Items

7.1

I. Adjournment/Announcements

8.1 Next regular meeting, January 28, 2025.

The meeting adjourned at 7:58 PM.

Respectfully submitted,

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

Attachments: CCCU fund transfer; initialed disbursement register.